

5.5 Sheet Border and Title Block

Drawings that are required to be plotted either in hard copy or Portable Document Format (PDF) must have a border and title block of the proper format that is populated with all relevant information about the drawing (i.e., metadata). The format of this information and fields to be used to populate metadata are described below and provided in the template files. The format of these elements shall not be changed and specific layers, as indicated in Appendix D, "Title Block Layers," shall be used. The lineweights for the title block are defined through polylines and the layer properties manager. The plotting scheme shall conform to these values. There are small circles located at the corners of the sheet which define the plot area when selecting the centers by window. A bar scale is provided to verify that the plotting is 1:1. Figure 8 below shows an example of an SFO title block:

Figure 8 SFO Title Block

The title block is located on the right side of the drawing area. It contains the following information:

- SFO** (San Francisco International Airport)
- San Francisco International Airport**
- PROJECT LOCATION** (Map of the airport)
- PROJECT LOCATION** (Table with columns for Project, Location, and Date)
- CONTRACT NO.** (Table with columns for Contract No., Project Title 1, Project Title 2, and Project Title 3)
- PROJECT TITLE** (Table with columns for Project Title, Date, and Project Title)
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