

Numbering Convention

The door numbering convention is a concatenation of locational information giving each door a unique number based on where it is located. The numbering is based on the following elements:

- Building Number
- Level Number
- Room Number
- Suffix for rooms with more than a single door

During design and construction, each element is separated by a decimal point. In all construction document schedules, models and drawings the decimal will be used.

For example, the copy room on the third floor of the Consolidated Administration Campus building would generate the door tag from the following information:

- Building Number: 674
- Level: 3
- Space Number: 111

The door number would therefore be 674.3.111.

For rooms which have multiple doors, the primary door gets the base number and subsequent doors are given an alpha suffix beginning with the letter A.

For example, conference room 2B on the second floor of the Consolidated Administration Campus building would generate door tags from the following information:

- Building Number: 674
- Level: 2
- Space Number 202

The first door number for the primary door would therefore be 674.2.202.

The second door number would therefore be 674.2.202.A