

## Group 9 Team Meeting Agenda

**DATE:** Tuesday, February 14, 2017  
**TIME:** 10:00am-1:30pm  
**LOCATION:** CSIL

Meeting called by: Hans Kim      Type of meeting: Requirements Document Writing  
Facilitator: Hans Kim      Note taker: Hans Kim  
Timekeeper: Hans Kim

Attendees: Keith Chan, Hans Kim, Princess Macanlalay, Jason Xu  
Please read: Corresponding textbook chapters on requirements engineering  
Please bring:

### Agenda

Topic	Presenter / lead	Time allotted
Review proposal feedback	Hans Kim	30 mins
Writing requirements document	Hans Kim	3 hrs

### Additional Information

Observers:  
Resource persons:  
Special notes:

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