

CMPT 276 Group 9 Team Meeting		Date:	Mon., Jan. 23, 2017
		Time:	4:30pm-5:30pm
		Location:	CSIL
Meeting called by:	Hans Kim	Type of meeting:	Brainstorming
Facilitator:	Hans Kim	Note taker:	Hans Kim
Timekeeper	Hans Kim		
Attendees:	Keith Chan, Hans Kim, Princess Macanlalay , Jason Xu		
Absent:			
To bring			
To read:			

Minutes

Agenda item:	Pick and expand on two project ideas	Presenter:	Hans Kim
Discussion:	<p>Narrowed potential ideas on Trello</p> <p>Most ideas seem too small in scope</p> <p>Perhaps we can combine multiple ideas into one idea</p> <p>Nutrition Facts app determined is good</p> <p>Rehabilitation Fitness app just seems like a wiki</p> <p>Possible features of Nutrition Facts app</p>		
Conclusions:	<p>Nutrition Facts app seems to be the strongest idea</p> <p>Might combine Diet tracker to the Nutrition Facts app</p> <p>Listed out features of Nutrition Facts app</p>		
Action items:	<ul style="list-style-type: none"> Think about more potential features 	Assigned to:	Deadline:
		All	

Agenda item:	Discuss mockups	Presenter:	Hans Kim
Discussion:	<p>Are mockups necessary for first meeting with sponsor?</p> <p>Layout for a Nutrition Fact app should be quite simple</p> <p>Can use standard design of an iOS application</p> <p>Menus items on the bottom, a search bar on top</p> <p>Map display may need more design attention</p>		
Conclusions:	<p>Use an application like Facebook for iOS as inspiration</p> <p>Don't need to prepare mockup for sponsor</p>		
Action items:	<ul style="list-style-type: none"> 	Assigned to:	Deadline:

Agenda item: Discuss meeting sponsor		Presenter: Hans Kim
Discussion:		
Need to meet with sponsor before end of week		
Will go with one or two members		
Will present our ideas to the sponsor		
Get feedback from the sponsor		
See if the sponsor has their own idea for what they want to do		
Conclusions:		
Will set up an appointment and discuss the implications at next meeting		
Action items:	Assigned to:	Deadline:
• Set up an appointment with the sponsor	Hans Kim	17/01/25
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Agenda item: Discuss website details		Presenter: Hans Kim
Discussion:		
Which CMS will we use?		
Wordpress or Google Sites likely		
What are the requirements for the website		
Conclusions:		
Keith will setup a Wordpress website		
Action items:	Assigned to:	Deadline:
• Setup the website	Keith Chan	17/02/06
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Agenda item: Looking ahead		Presenter: Hans Kim
Discussion:		
Use of Trello, Git, and VCS		
Project proposal requirements		
Schedule next meeting		
Conclusions:		
Everyone has signed up for Trello		
VCS is something everyone needs to get familiar with		
Next meeting will take place following Monday		
Action items:	Assigned to:	Deadline:
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Other Information

Observers:
Resources:
Special notes:
Missed the document on Assignment 1