

<b>CMPT 276 Group 9 Team Meeting</b>		Date:	Fri, Feb 17, 2017
		Time:	10:00am
		Location:	CSIL
Meeting called by:	Hans Kim	Type of meeting:	HW2 Writing
Facilitator:	Hans Kim	Note taker:	Hans Kim
Timekeeper	Hans Kim		
Attendees:	Keith Chan, Hans Kim, Princess Macanlalay, Jason Xu		
Absent:			

## Minutes

<b>Agenda item:</b>	Review requirements	<b>Presenter:</b>	Hans Kim
<b>Discussion:</b>			
Edited some requirements			
Formatting still needs to be completed			
Example scenarios will be revisited after design document is completed			
<b>Conclusions:</b>			
Requirements document is still incomplete			
<b>Action items:</b>		<b>Assigned to:</b>	<b>Deadline:</b>
<ul style="list-style-type: none"><li>•</li><li>•</li><li>•</li><li>•</li></ul>			

<b>Agenda item:</b>	Write scenarios	<b>Presenter:</b>	Hans Kim
<b>Discussion:</b>			
<b>Conclusions:</b>	Will revisit once design document is complete		
<b>Action items:</b>		<b>Assigned to:</b>	<b>Deadline:</b>
•			
•			

<b>Agenda item:</b>	Discuss design document	<b>Presenter:</b>	Hans Kim
<b>Discussion:</b>			
4 sections			
Guidelines seem similar to non-functional requirements			
<b>Conclusions:</b>			
<b>Action items:</b>		<b>Assigned to:</b>	<b>Deadline:</b>
<ul style="list-style-type: none"><li>•</li><li>•</li></ul>			

<b>Agenda item:</b>	Write design document	<b>Presenter:</b>	Hans Kim
---------------------	-----------------------	-------------------	----------

**Discussion:**

Jason and Princess worked on Guidelines  
Keith and Hans worked on System Diagrams

**Conclusions:****Action items:**

- 
- 
- 
- 

**Assigned to:****Deadline:****Other Information****Observers:****Resources:****Special notes:**