

# Group 9 Team Meeting Agenda

**DATE:** Thursday, February 23, 2017  
**TIME:** 4:30pm  
**LOCATION:** CSIL

Meeting called by: Hans Kim      Type of meeting: HW2 Writing  
Facilitator: Hans Kim      Note taker: Hans Kim  
Timekeeper: Hans Kim

Attendees: Keith Chan, Hans Kim, Princess Macanlalay, Jason Xu  
Please read:  
Please bring:

## Agenda

Topic	Presenter / lead	Time allotted
Review requirements doc progress	Hans Kim	30 mins
Review design doc progress	Hans Kim	30 mins
Discuss QA plan	Hans Kim	2 hrs

## Additional Information

Observers:  
Resource persons:  
Special notes:

-END-