

<b>CMPT 276 Group 9 Team Meeting</b>		Date:	Tues, Feb 14, 2017
		Time:	10:00am – 1:00pm
		Location:	CSIL
Meeting called by:	Hans Kim	Type of meeting:	Requirements Document Writing
Facilitator:	Hans Kim	Note taker:	Hans Kim
Timekeeper:	Hans Kim		
Attendees:	Keith Chan, Hans Kim, Princess Macanlalay, Jason Xu		
Absent:			

### Minutes

<b>Agenda item:</b>	Review proposal feedback	<b>Presenter:</b>	Hans Kim
<b>Discussion:</b>	What was meant by appendix in references App features need to be expanded Missed a diagram on the website		
<b>Conclusions:</b>			
<b>Action items:</b>		<b>Assigned to:</b>	<b>Deadline:</b>
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<b>Agenda item:</b>	Writing requirements document	<b>Presenter:</b>	Hans Kim
<b>Discussion:</b>	Hans worked on introduction Keith worked on audience list Jason and Princess worked on non-functional requirements Keith and Hans worked on functional requirements		
<b>Conclusions:</b>	Everything needs to be done by next meeting except for Example Tutorials/Scenarios		
<b>Action items:</b>		<b>Assigned to:</b>	<b>Deadline:</b>
	• Finish non-functional requirements	Jason, Princess	2017/02/17
	• Finish functional requirements	Hans, Keith	2017/02/17
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### Other Information

<b>Observers:</b>
<b>Resources:</b>
<b>Special notes:</b>