CMPT 276 Group 9 Team Meeting	Date:	Fri, February 24, 2017
	Time:	3:30pm
	Location:	CSIL

Meeting called by:	Hans Kim	Type of meeting:	HW2 writing
Facilitator:	Hans Kim	Note taker:	Hans Kim
Timekeeper	Hans Kim		

Attendees: Hans Kim, Princess Macanlalay, Jason Xu

Absent:

Minutes

Agenda item: Final check for requirements doc	**Presenter:**	Hans Kim
Discussion:		
Conclusions:		
Formatted and revision history updated		
Action items:	**Assigned to:**	**Deadline:**
• Submit doc	Keith Chan	2017/02/24

Agenda item: Final check for design doc	**Presenter:**	Hans Kim
Discussion:		
Remaining diagrams inserted		
Conclusions:		
Formatted and revision history updated		
Action items:	**Assigned to:**	**Deadline:**
• Submit doc	Keith Chan	2017/02/24

Agenda item: Final check for QA plan	**Presenter:**	Hans Kim
Discussion:		
Added more to 5		
Conclusions:		
Formatted and revision history updated		
Action items:	**Assigned to:**	**Deadline:**
• Submit doc	Keith Chan	2017/02/24

Other Information

Observers:
Resources:
Special notes: