

SUMRA IMRAN MURID

Personal Details

- Phone : 9925923810
- Email : imransumra811@gmail.com
- Address : Kakkar,Khavda,khavda Kachchh Gujarat-370510
- Date of Birth : 11/02/2005
- Marital Status : Unmarried
- Gender : Male



Objective

I want to work in an organization where I get an opportunity to learn new technical and professional skills and grow my career.

Experience

- **Fitter (basic knowledge of automobiles)** Present -
JPM Auto Industries
.
Actively worked as a fitter in the assembly process of electric heavy trailers

Alignment and fitting of mechanical components (axles, suspension, chassis, body frame) done with high-precision tools
- **Front Office Trainee** -
White Rann Resort
.
Handling guest check-in & check-out.
To manage booking & reservation system.
Updating guest records from hotel software.
Providing solution to billing and guest queries.
Maintaining data from MS Office (Word, Excel).
- **Weight Bridge Computer Operator** 6 month -
Archean Chemical Industries Pvt Ltd
.
Maintaining vehicle weight records (incoming & outgoing).

Data entry and slip printing from Weighbridge software.

Making transport documents (challan, weight slips, gate pass).
Preparing daily reports and giving them to supervisor.
Coordination in verification with security staff.
Updating system data timely.

Education

Course / Degree	School / University	Grade / Score	Year
10th	GSHEB	53.16%	2020
12th	GSHEB	38.14%	2022
CCC - Computer Course	NICT BHUJ	Passed A Grade	2023
Machine Operator Assistant Plastic Processing	NSDC	Passed	2023
ITI (FITTER)	Industrial Training Institute Bhuj	65.84%	2024

Skills

- (Technical Skills:) . Basic knowledge of automobile assembly Hand tools and power tools handling Fitting and mechanical assembly skills Ability to read basic engineering drawings Knowledge of electric trailer components (basic level) Drilling, grinding, cutting & fitting operations Safety awareness in workshop environment Basic understanding of mechanical measurements (scale, vernier caliper etc.) Basic electrical fittings (if applicable)
- Proficient in MS Excel (Data entry, basic formulas, Knowledge of Weight Bridge Software and Data Handling)
- CCC Certified (NICT Bhuj) with Grade A – Strong foundation in computer concepts Ability to manage office tasks documentation
- Quick learner with interest in technical areas like Machine Operations and Fitting (Certified) Good communication skills and ability to work in team environments

Strength

- Fast learner with a strong interest in mechanical and automobile work
- Physically fit and capable of working long hours on the shop floor
- Always ready to learn from seniors and improve skills
- Good communication with co-workers and supervisors



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