

# AGNIVESH SRIVASTAV

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## PROFESSIONAL SUMMARY

Business Analyst with 4.5 years of experience, including 3 years specializing in IT solutions for e-Government projects. Proficient in requirement gathering, stakeholder management, and bridging communication between business and technical teams. Skilled in SQL, Power BI, Excel, Jira, and Confluence, with proven ability to manage project documentation and deliver ERP/BI solutions. Strong track record of enabling data-driven decision-making and optimizing project lifecycles.

## EDUCATION

### NMIMS, Mumbai

2022 – 2024

MBA in Operations and Finance

### Siddhartha University

2018 – 2020

B.Com in Commerce and Economics

## CORE COMPETENCIES

<b>Business Analysis</b>	Requirement Gathering, BRD/FRD/SRS, Process Mapping, Stakeholder Engagement
<b>Data Tools</b>	SQL (Joins, Subqueries, CTEs), Power BI (DAX, Power Query, RLS), Excel (Pivot, VBA)
<b>Project Delivery</b>	Jira, Confluence, SSMS, Redmine
	Agile & Waterfall, UAT Coordination, Gap Analysis, Documentation

## PROFESSIONAL EXPERIENCE

### Consultant

Apr 2023 – Present

Expedien eSolutions Pvt Ltd, Delhi NCR

- Defined Business Architecture: Established project scope, core business processes, risk assessments, and solution alternatives.
- Conducted Business Requirement Gathering (BRD) and Functional Requirement Specifications (FRS) through stakeholder interviews, document analysis, and process workshops.
- Developed process flows, use case diagrams, and data models for academic, finance, HR, and examination modules.
- Acted as the bridge between business users and technical teams for translating business needs into system functionalities.
- Created wireframes, UI prototypes, and workflow diagrams aligned with end-user requirements.
- Worked in Agile/Scrum methodology: authored User Stories, managed Sprint Backlogs, and participated in Daily Stand-ups and Sprint Reviews.
- Applied ITIL Practices: managed incidents, problems, and changes with proper documentation for resolution and optimization.
- Conducted manual testing: developed test cases, executed scenarios, and reported bugs for resolution.
- Coordinated and conducted User Acceptance Testing (UAT), securing stakeholder sign-offs for go-live readiness.
- Generated Weekly & Monthly MIS Reports, dashboards, and progress trackers for senior management.
- Led stakeholder management meetings for resource planning, risk mitigation, and milestone reviews.

- Ensured cross-functional coordination among internal teams, university departments, and vendors.
- Delivered case studies, gap analysis, and best practice recommendations for ERP alignment and compliance.

### **Analyst**

Quality Council of India, Delhi NCR

Jan 2023 – Apr 2023

- Built periodic MIS reports and dashboards for Coal India and State Gencos.
- Automated Power BI data refresh using Excel; improved daily reporting efficiency.
- Created financial and operational visualizations using advanced DAX measures and calculated columns.
- Contributed to interim reporting for Ministry of Railways.

### **Coordinator**

Quality Council of India, Delhi NCR

Jan 2022 – Dec 2022

- Handled invoicing for 250+ coal sector clients.
- Drafted BRDs in consultation with key stakeholders.
- Generated actionable insights through Power BI and Excel-based dashboards.

### **Management Trainee**

Quality Council of India, Delhi NCR

Jan 2021 – Dec 2021

- Coordinated 600 assessors across 200+ team projects pan-India.
- Led analytics for 4321 Urban Local Bodies on sanitation performance.
- Ensured 100% accuracy in data collection using pivot-based analytics.

## **PROJECT HIGHLIGHTS**

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**Bhupendra Narayan Mandal University (BNMU) & Dr. Rajendra Prasad Central Agricultural University (RPCAU), Bihar:** ERP implementation for academic and administrative digitization. Defined business architecture, conducted requirement gathering, developed process flows, authored user stories, coordinated UAT, and delivered MIS dashboards for monitoring.

**Rajasthan Technical University ERP:** Led ERP implementation (IUMS) covering academics, exams, and finance; integrated with SQL Server & Power BI dashboards for performance monitoring.

**Swachh Survekshan:** Spearheaded analytics and quality control for nationwide sanitation performance audit.

**Electronic In-Motion Weighbridge Audit (Indian Railways):** Delivered Power BI dashboards to enhance operational reliability.

**Coal India Limited:** Contributed to third-party sampling and dashboards for 110+ million metric tons of coal across 8 subsidiaries.