**{{COMPANY\_NAME}}**

**{{ID\_1}}: {{COMPANY\_ID}}**

{{ADDRESS}}

|  |  |
| --- | --- |
| **Phone:{{PHONE\_1}}** | **Mail id:** **{{EMAIL}}** |

Date: {{DATE}}

**EXTRACTS FROM THE MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF {{COMPANY\_NAME}} ON {{DEED\_DATE}}, {{DAY}} BETWEEN AT 10.00 A.M. to 11.30 AM AT THE REGISTERED OFFICE AT {{ADDRESS}}**

**AUTHORIZATION TO APPLY FOR GST REGISTRATION: -**

“RESOLVED THAT **{{PERSON\_1}}** having (DIN: {{PERSON\_1\_DIN}}) {{PERSON\_1\_D}} and **{{PERSON\_2}}** having (DIN: {{PERSON\_2\_DIN}}) {{PERSON\_2\_D}} and **{{PERSON\_3}}** having (DIN: {{PERSON\_3\_DIN}}) {{PERSON\_3\_D}} and **{{PERSON\_4}}** having (DIN: {{PERSON\_4\_DIN}}) {{PERSON\_4\_D}} of the company as Authorized Signatories for enrolment of the Company on the Goods and Service Tax (GST) System Portal and is further authorized to sign and submit various documents electronically, make applications, communications, representations, and carry out any modifications or alterations on behalf of the Company before the Central GST and/or State GST authorities as and when required.”

“FURTHER RESOLVED THAT **{{PERSON\_1}}** having (DIN: {{PERSON\_1\_DIN}}) {{PERSON\_1\_D}} and **{{PERSON\_2}}** having (DIN: {{PERSON\_2\_DIN}}) {{PERSON\_2\_D}} and **{{PERSON\_3}}** having (DIN: {{PERSON\_3\_DIN}}) {{PERSON\_3\_D}} and **{{PERSON\_4}}** having (DIN: {{PERSON\_4\_DIN}}) {{PERSON\_4\_D}} of the company be and are hereby jointly and severally authorized to represent the company and take all necessary actions in connection with the GST registration, including but not limited to submission of documents, records, and liaising with or representing before the concerned authorities. They are also authorized to make any additions, alterations, corrections, or modifications to the documents, forms, or papers filed with the said authorities.”

**// CERTIFIED TRUE COPY //**

For and On Behalf of Board

{{COMPANY\_NAME}}

|  |  |  |  |
| --- | --- | --- | --- |
| **{{PERSON\_1}}** | **{{PERSON\_2}}** | **{{PERSON\_3}}** | **{{PERSON\_4}}** |
| {{PERSON\_1\_D}} | {{PERSON\_2\_D}} | {{PERSON\_3\_D}} | {{PERSON\_4\_D}} |
| DIN: {{PERSON\_1\_DIN}} | DIN: {{PERSON\_2\_DIN}} | DIN: {{PERSON\_3\_DIN}} | DIN:{{PERSON\_4\_DIN}} |