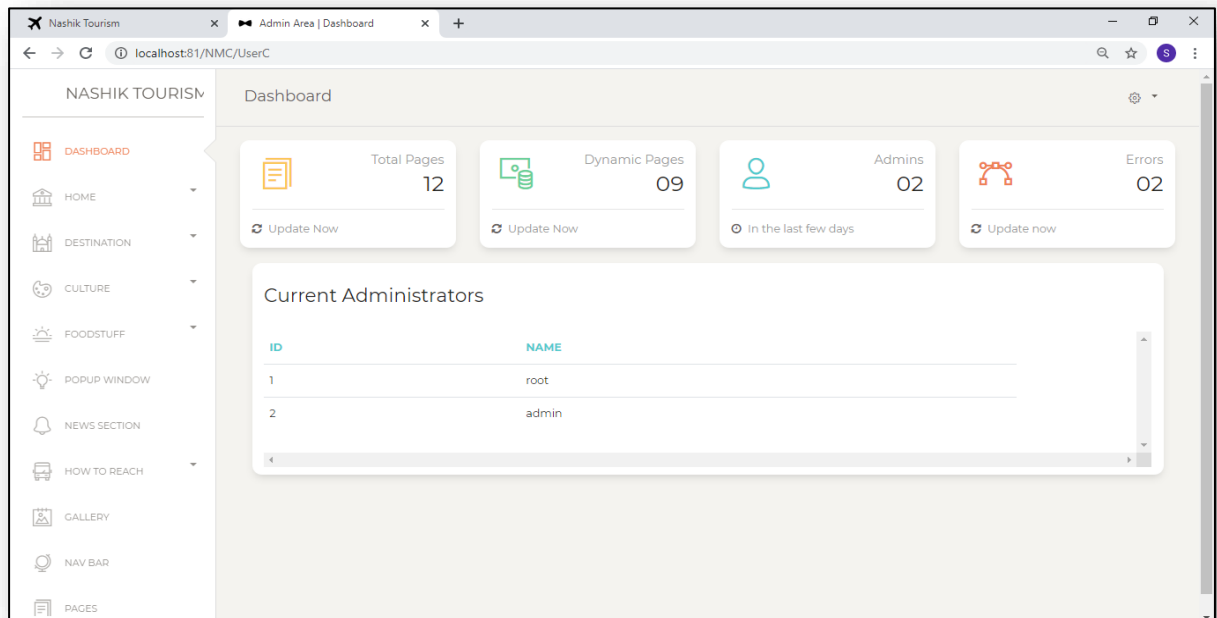


Guide for our Admins!!!

Your questions...our answers...

Let's start with our **Dashboard**...



Let's Begin...😊😊😊

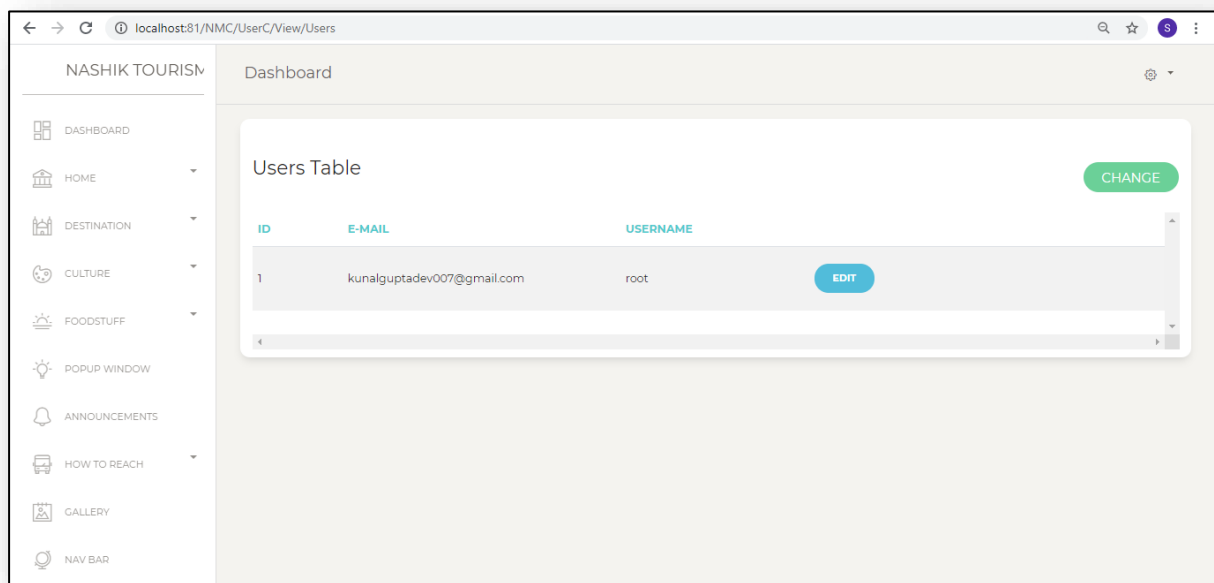
How should I add new admin???

Answer: Hey Admin!!! If you want to add new admin, you just have to click on **User's profile** option. Then by clicking the Change button, on that page Add Context option is provided. Using this option you can easily add new admin.

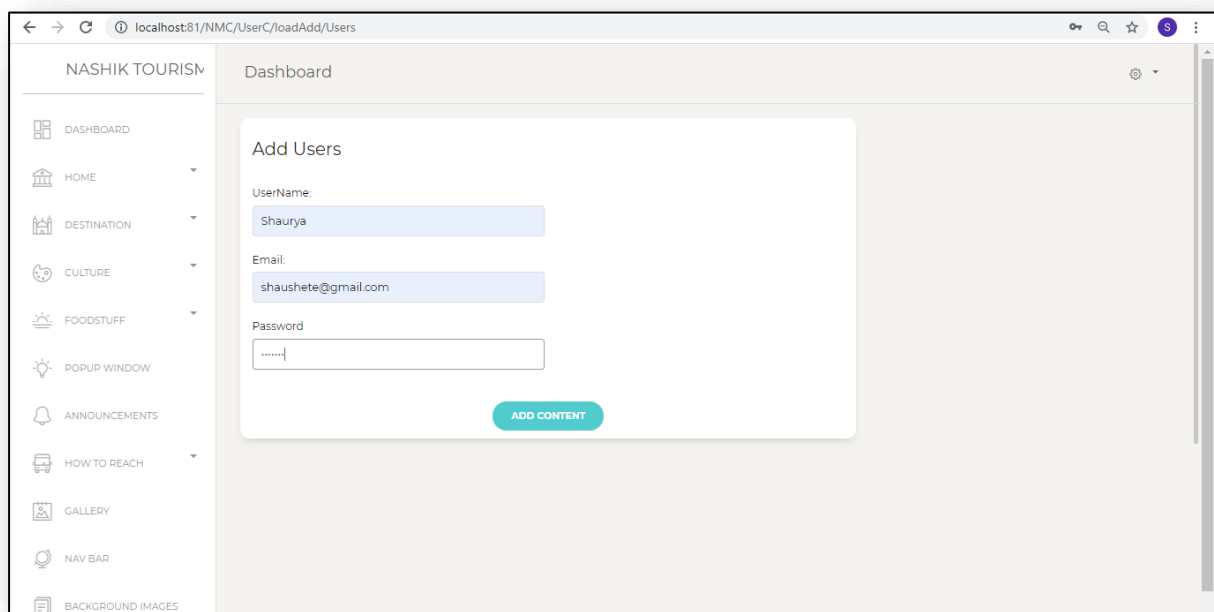
We have given example below. This will help you...😊😊😊

Ex. If admin wants to add new admin to site.

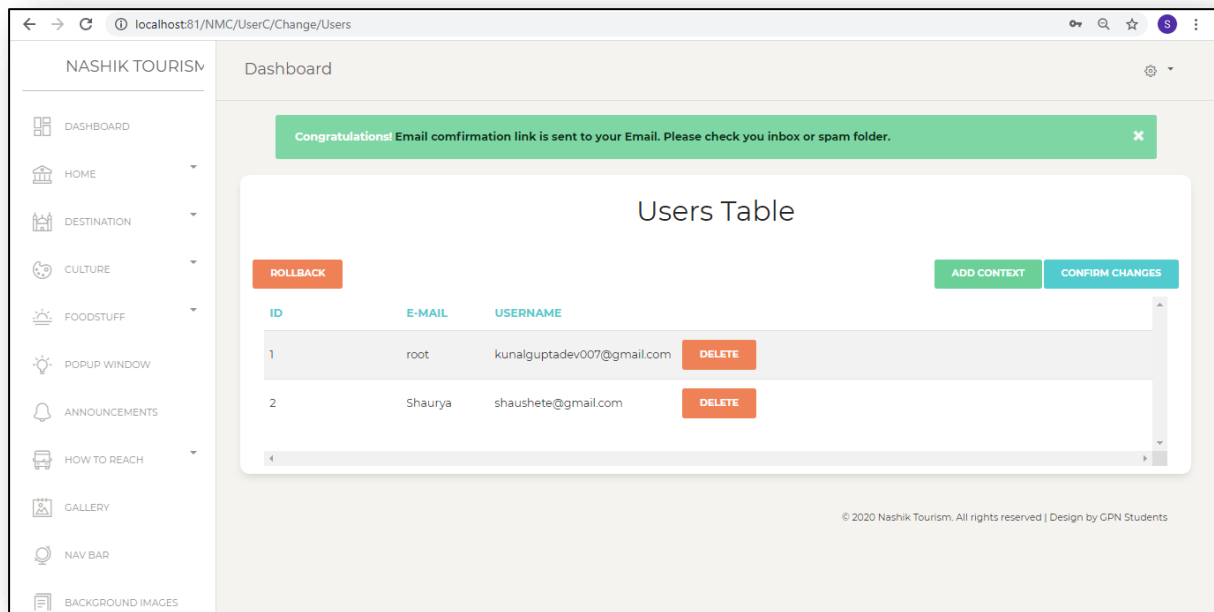
Step1: Click on **User's Profile** option provided in sidebar of dashboard.



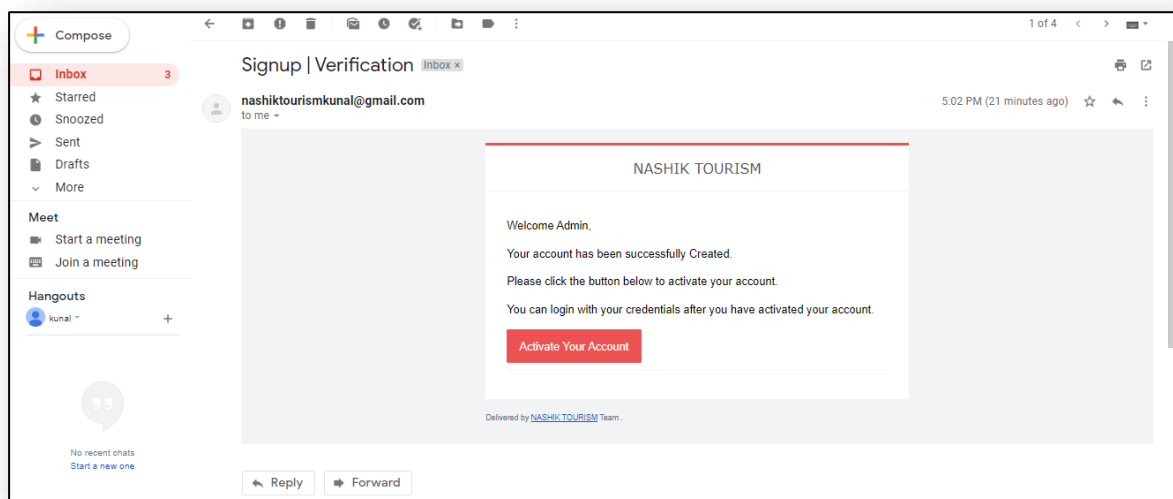
Step2: Click to **Change** button. Change page will appear. Then click to **Add Context** button so it will display add form to add new admin. Fill the correct credentials.



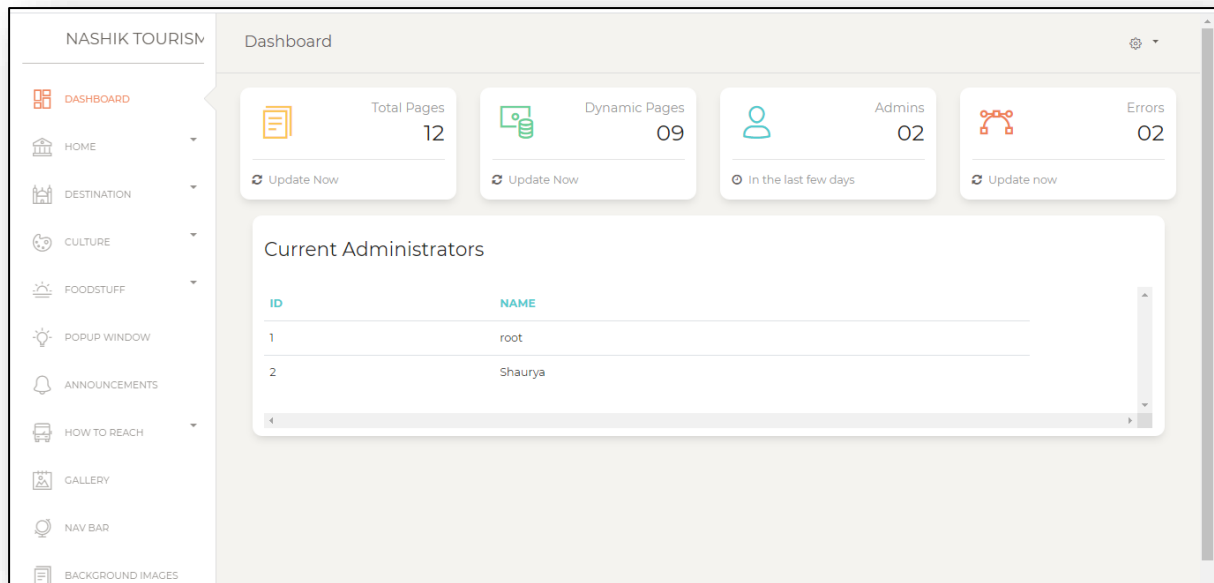
Step3: Click **Add Context** button. You will see window of change page. In that new admin will get displayed to you. Also the **Email Verification** link is sent to your entered email.



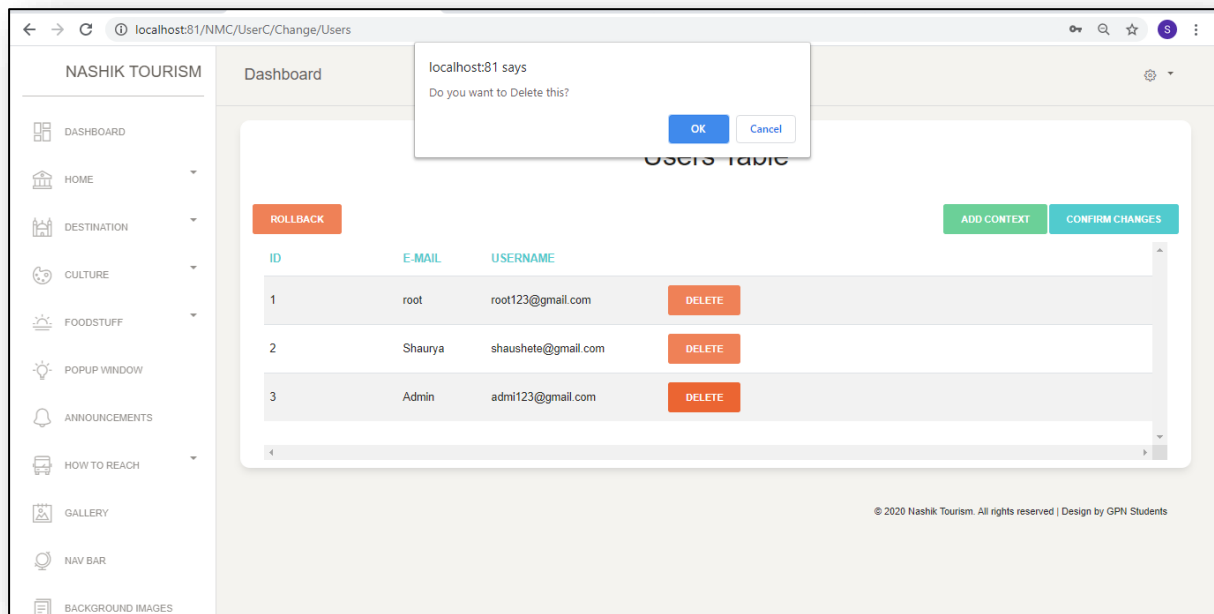
Step4: Go to your Email's inbox, and check for our email. Click on the link provided in the email.



After clicking the link, you will be redirected to our **Admin's Dashboard**.



We have also provided option to delete admins.



By clicking **Delete** button you can delete Admins.

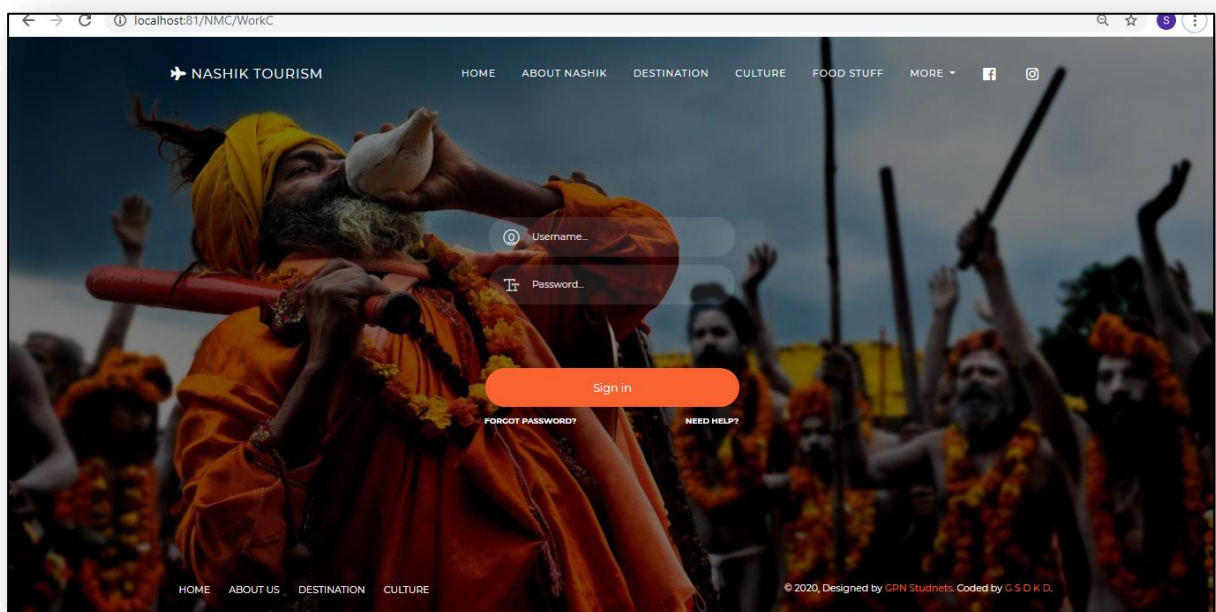
What can I do, if I forgot my password???

Answer: Hey Admin!!! If you forgot your password, we have provided very simple way to change the password. You just have to click on forgotten password link and click to send email button. And then you can check your email. By clicking on the link provided in email you will get redirected to the change password page. Here you can easily change your password

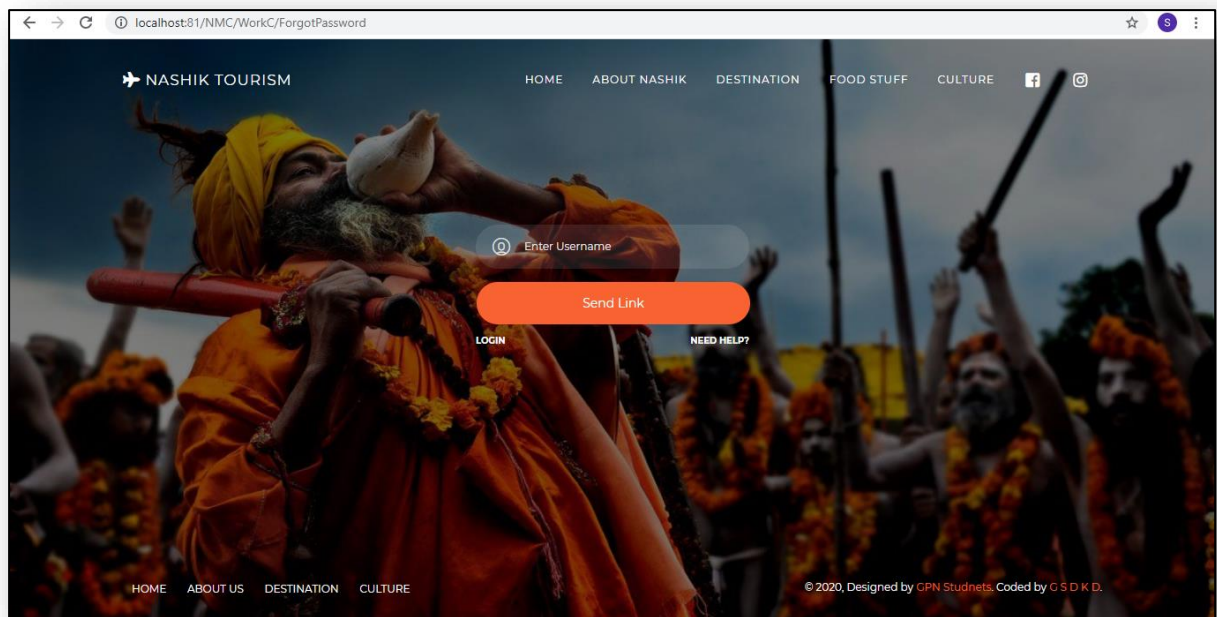
We have given example below. This will help you...😊😊😊

Ex. Admin forgot the password.

Step1: On **Admin Login** page click on **Forgot Password** Link provided below the Sign In button.

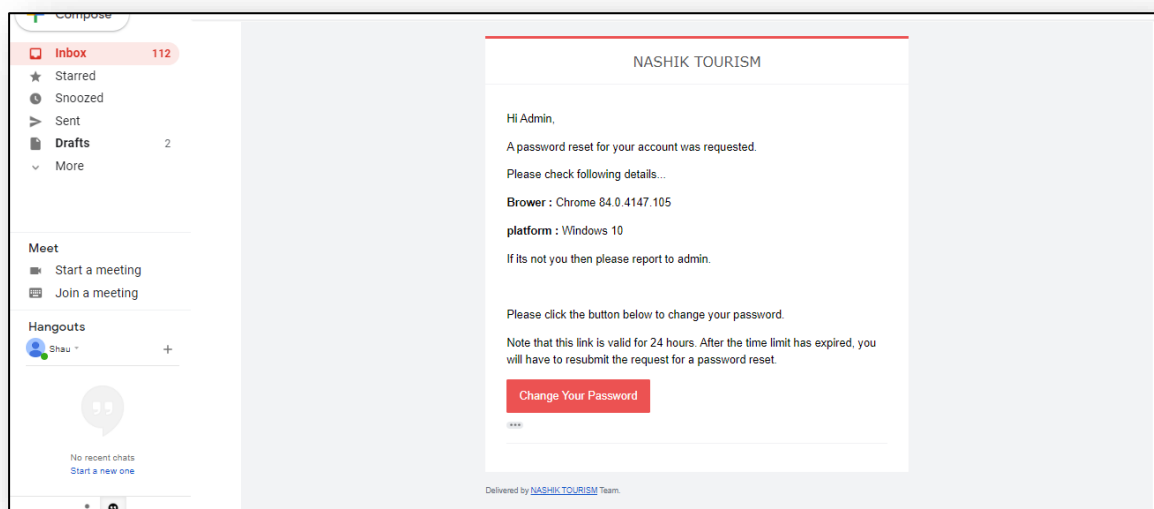


Step2: In next page enter valid **username** (Entered at the time of creating admin.). Click on **Send Link** button.

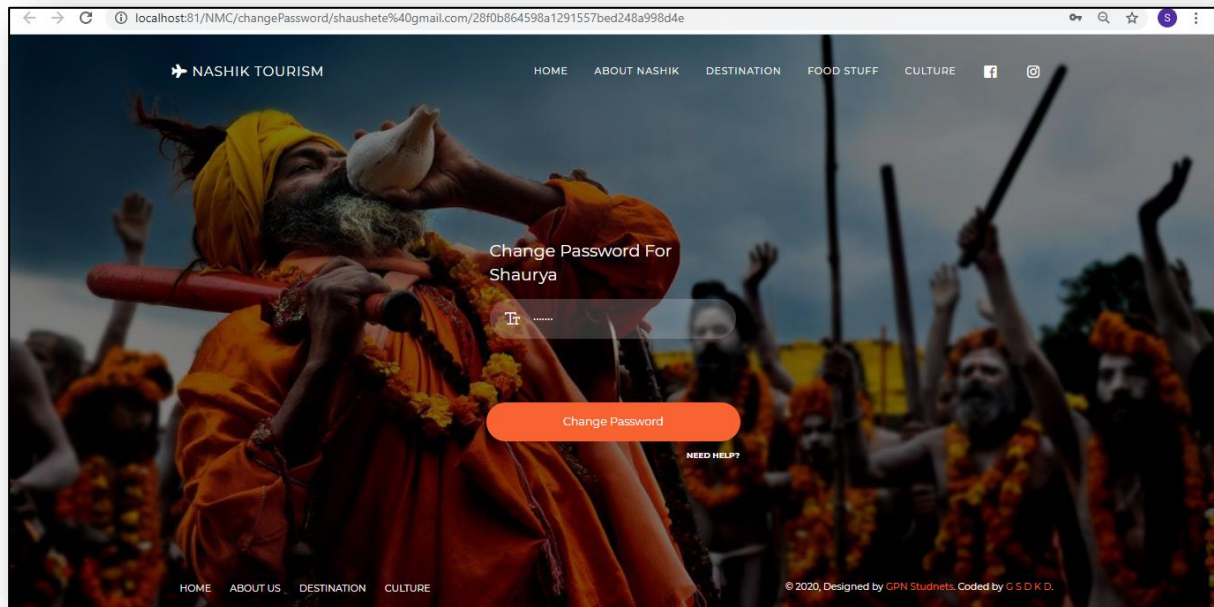


Now check your email account.

Step3: The link is sent to your registered email address. Open email. Click on the link given in the mail. The Email will look like format given below.



Step4: After clicking the link, you will be redirected to **Change Password Page**, Enter your new password. Click to **Change Password** button.



Now you are ready to login using your username and your new password.

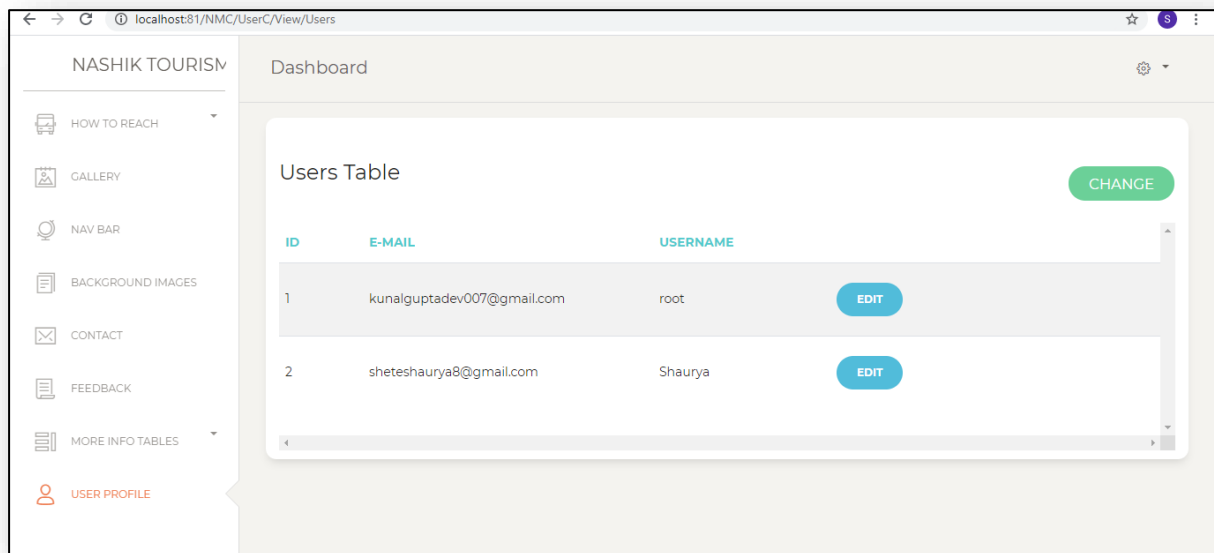
How can I update my email???

Answer: Hey Admin!!! If you want to edit/update your existing email, you just have to click to **Edit button**, given next to email you want to change.

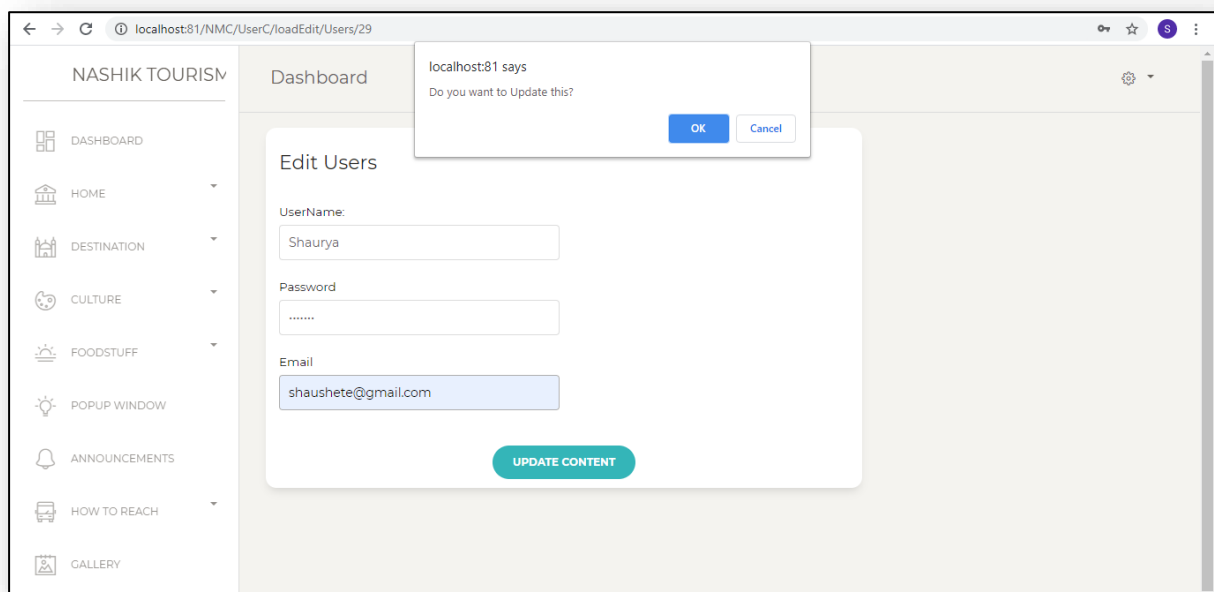
We have given example below. This will help you...😊😊😊

Ex. Admin forgot the password.

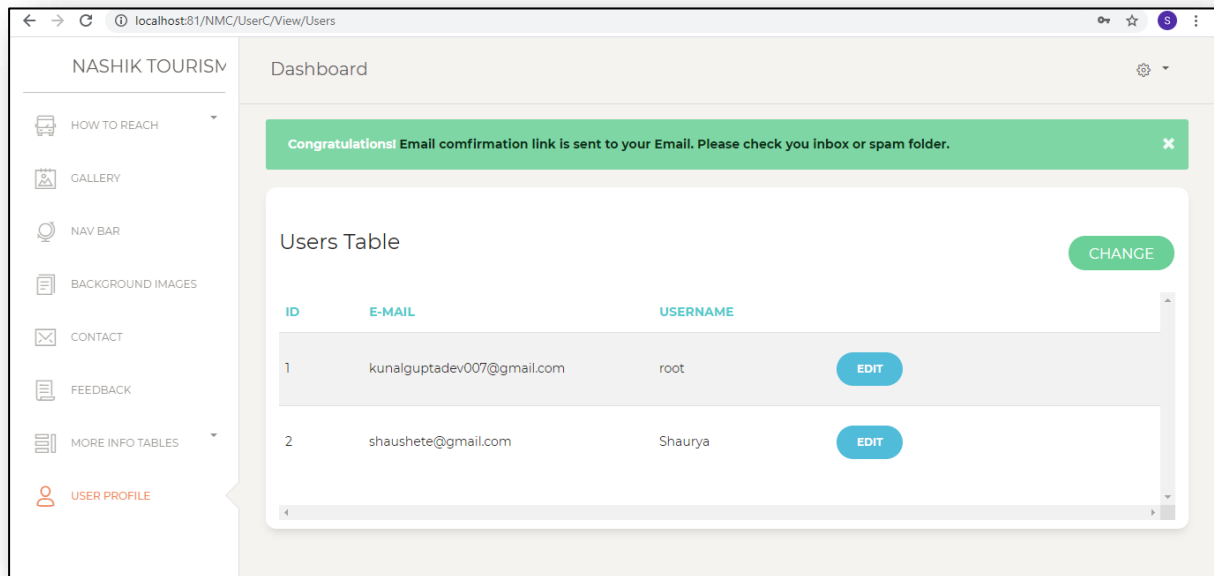
Step1: Click on **Edit** button provided in **User Profile** section, in the row of email. Click on Ok.



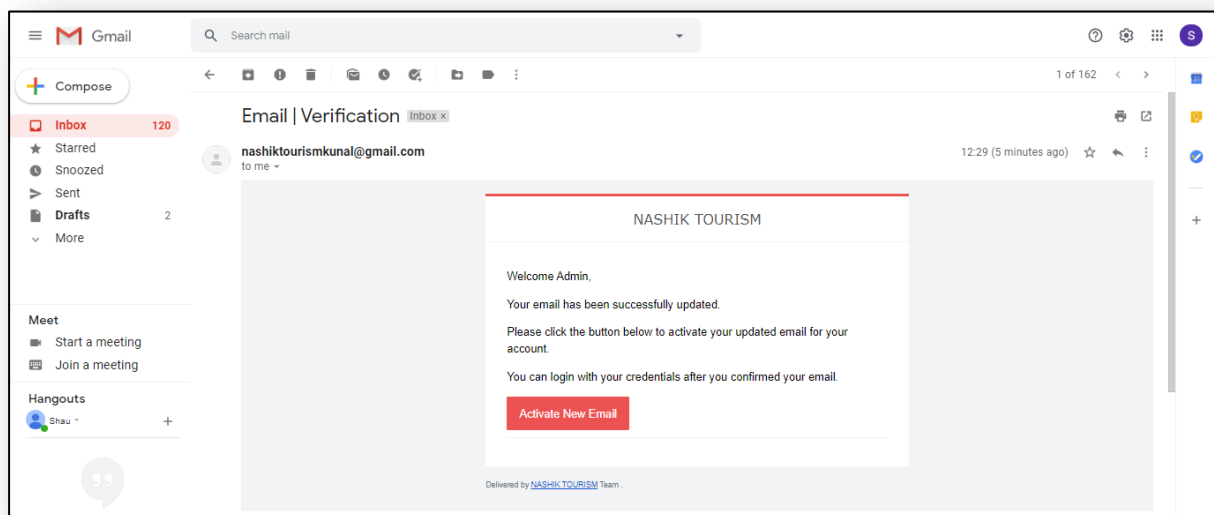
Step2: Fill the form, enter new email and click on **Update Content** button. Click on Ok.



Step3: You will get notification. Check your email. Click on link given in the email to verify your updated email. Then you will be able to login with your credentials associated with this email.



Step4: The link is sent to your registered email address. Open email. Click on the link given in the mail. The Email will look like format given below.



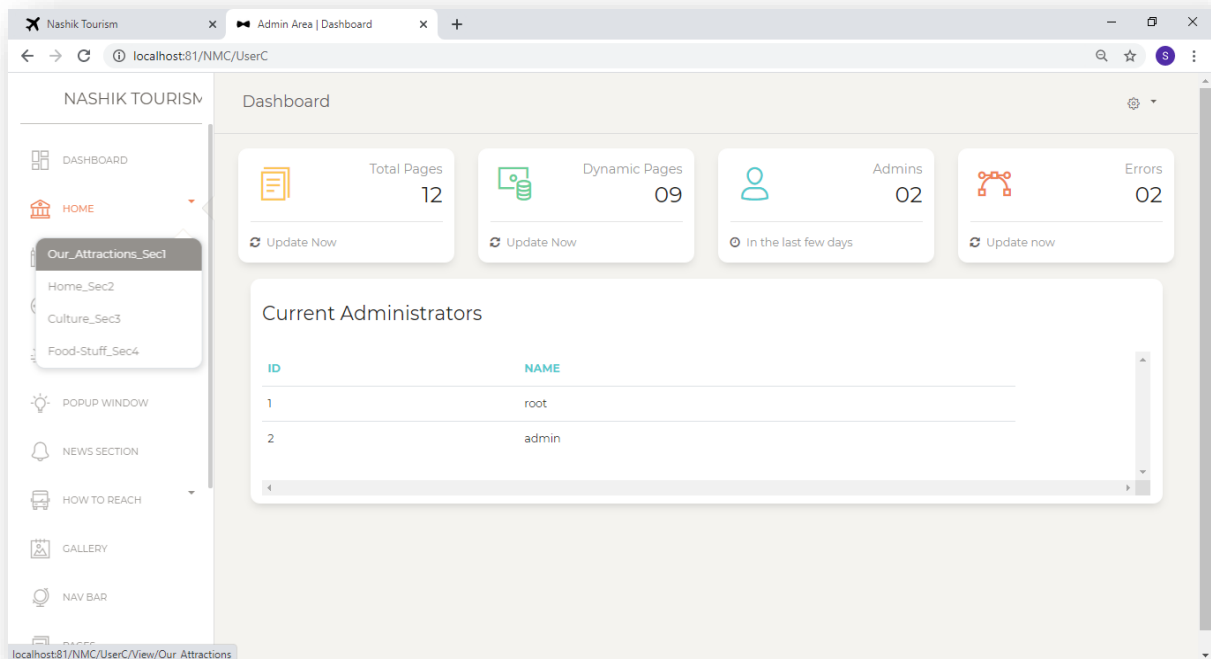
How can I view contents of any section???

Answer: Hey Admin!!! If you want to view any section of any particular page, you just have to click on the **Name of that page** and after this by selecting that **sections name**, the section will get displayed to you.

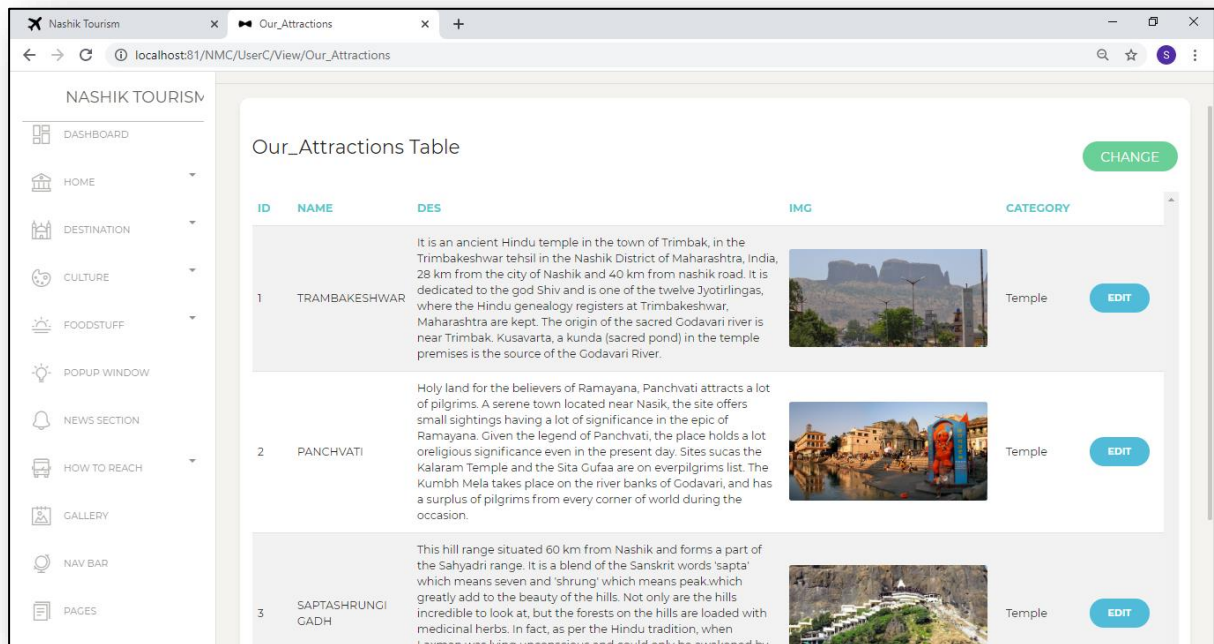
We have given example below. This will help you...😊😊😊

Ex. If admin wants to open **Our_Attractions** section of **Home Page**. Following steps can be followed.....




Step1: Select **Home Page**, given in the sidebar of dashboard.



Step2: Select **Our_Attractions_Sec1** and View the section.



The screenshot shows a web browser window with the URL `localhost:81/NMC/UserC/View/Our_Attractions`. The page title is 'NASHIK TOURISM'. On the left is a sidebar menu with options: DASHBOARD, HOME, DESTINATION, CULTURE, FOODSTUFF, POPUP WINDOW, NEWS SECTION, HOW TO REACH, GALLERY, NAV BAR, and PAGES. The main content area is titled 'Our_Attractions Table' and contains a table with three rows of attraction data. Each row has an 'ID', 'NAME', 'DES' (Description), 'IMG' (Image), and 'CATEGORY'. To the right of each row is an 'EDIT' button. A 'CHANGE' button is located at the top right of the table area.

ID	NAME	DES	IMG	CATEGORY
1	TRIMBAKESHWAR	It is an ancient Hindu temple in the town of Trimbak, in the Trimbakeshwar tehsil in the Nashik District of Maharashtra, India, 28 km from the city of Nashik and 40 km from Nashik road. It is dedicated to the god Shiv and is one of the twelve Jyotirlingas, where the Hindu genealogy registers at Trimbakeshwar, Maharashtra are kept. The origin of the sacred Godavari river is near Trimbak. Kusavarta, a kunda (sacred pond) in the temple premises is the source of the Godavari River.		Temple
2	PANCHVATI	Holy land for the believers of Ramayana, Panchvati attracts a lot of pilgrims. A serene town located near Nashik, the site offers small sightings having a lot of significance in the epic of Ramayana. Given the legend of Panchvati, the place holds a lot of religious significance even in the present day. Sites such as the Kalaram Temple and the Sita Gufa are on everpilgrims list. The Kumbh Mela takes place on the river banks of Godavari, and has a surplus of pilgrims from every corner of world during the occasion.		Temple
3	SAPTASHRUNGI GADH	This hill range situated 60 km from Nashik and forms a part of the Sahyadri range. It is a blend of the Sanskrit words 'sapta' which means seven and 'shrungi' which means peak, which greatly add to the beauty of the hills. Not only are the hills incredible to look at, but the forests on the hills are loaded with medicinal herbs. In fact, as per the Hindu tradition, when Layman was lying unconscious and could only be awakened by		Temple

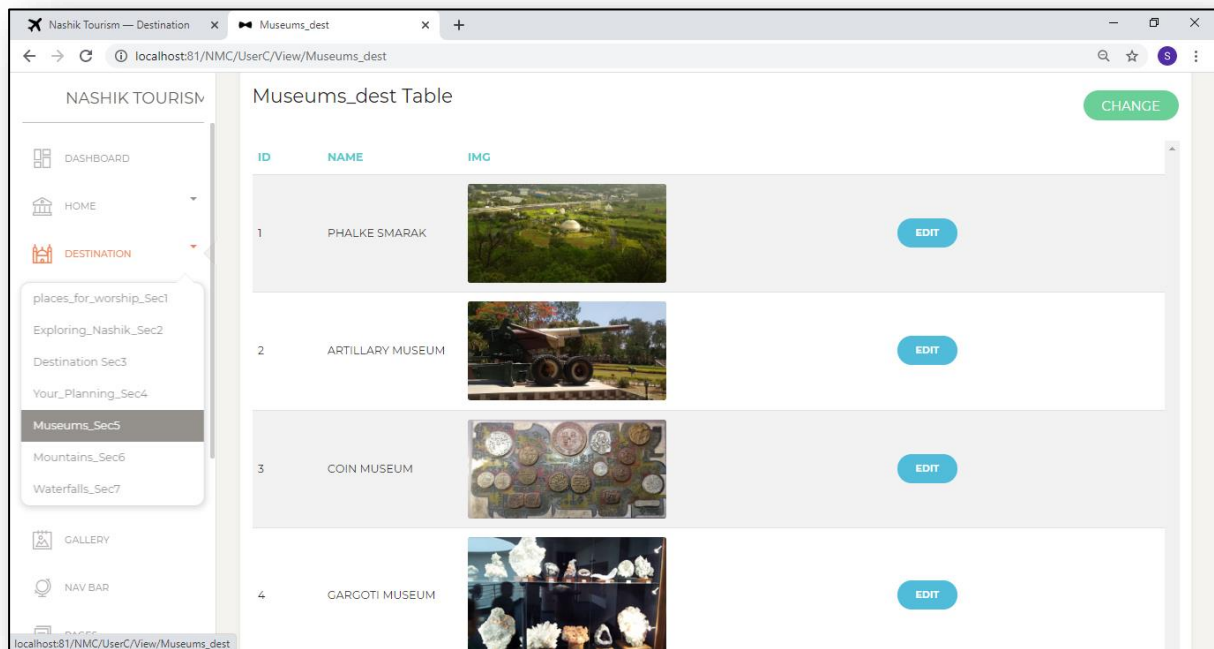
How can I add new content to any section???

Answer : Hey Admin!!! If you want to Add new content to any section of any particular page, you just have to click on the **Name of that page** and after this select that **section's name**, the section will get displayed to you. Then click on the **Change Button**. Here, click on the **Add Context Button**, this will display you **Add Context form**. Now you can add new data.

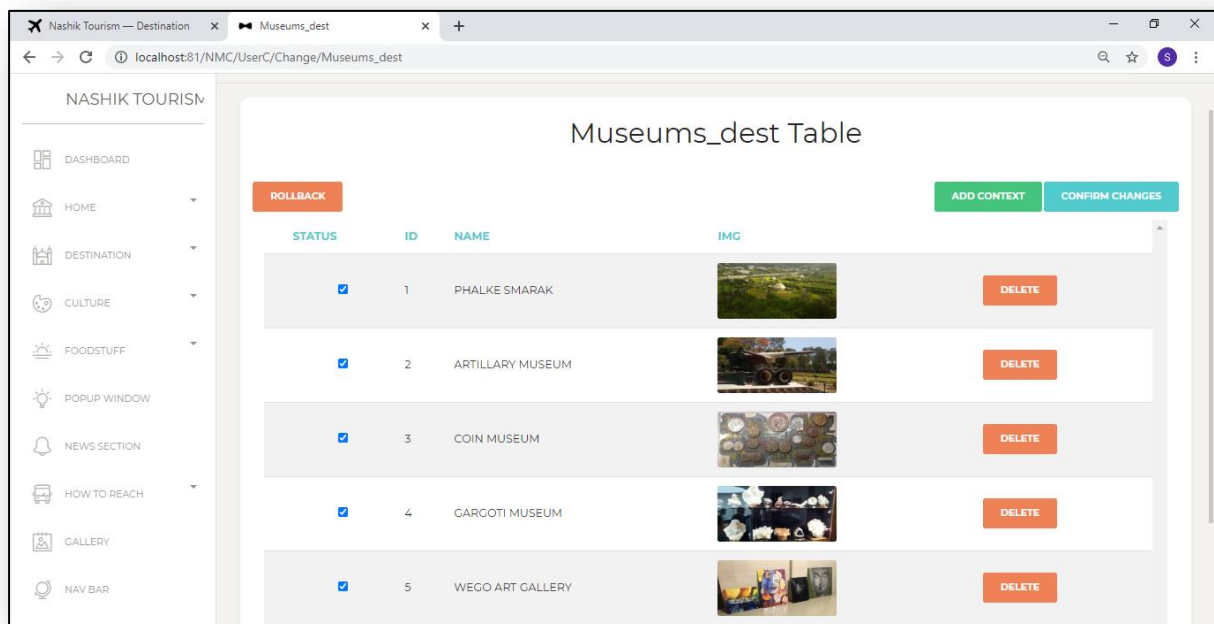
We have given example below. This will help you...😊😊😊

Ex. If admin wants to **add** new content to **Museums_Sec5** section of **Destination Page**. Following steps should be followed.....

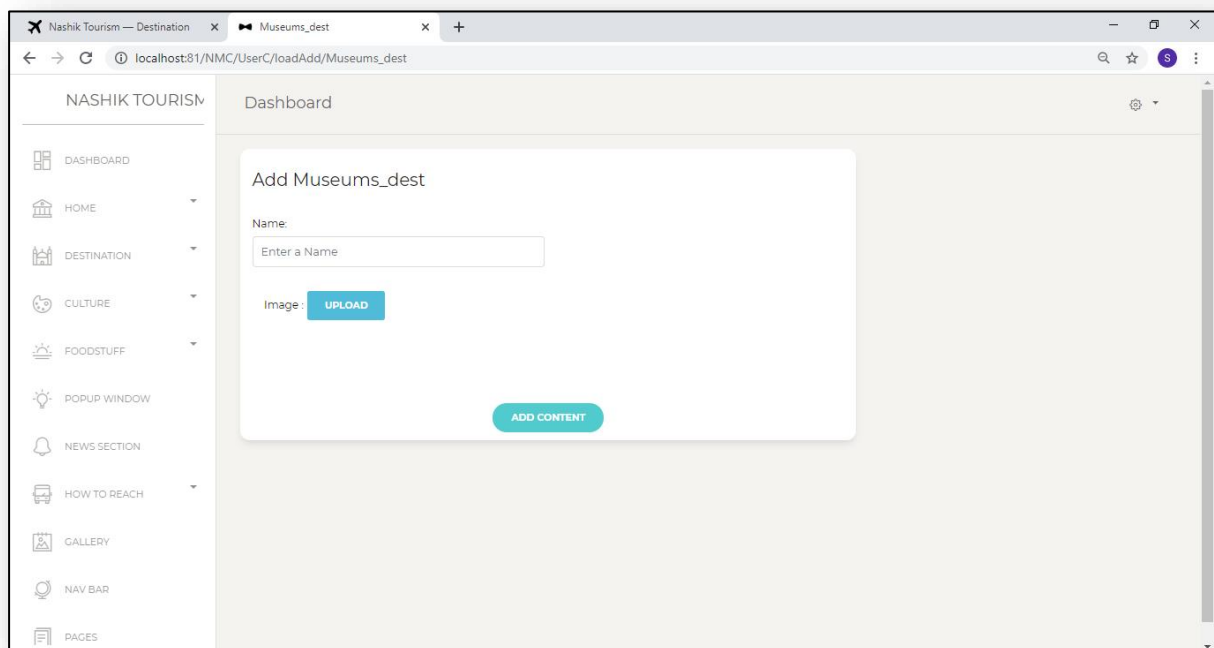
Step1: Select Destination Page. Select section **Museums_Sec5**.



Step2: Click the Change Button, following window will get displayed.



Step3: Click Add Context Button. Form to add new content will get appeared.



The screenshot shows a web browser window with two tabs: 'Nashik Tourism — Destination' and 'Museums_dest'. The address bar shows the URL 'localhost:81/NMC/UserC/loadAdd/Museums_dest'. The page has a sidebar menu for 'NASHIK TOURISM' with options: DASHBOARD, HOME, DESTINATION, CULTURE, FOODSTUFF, POPUP WINDOW, NEWS SECTION, HOW TO REACH, GALLERY, NAV BAR, and PAGES. The main content area is titled 'Dashboard' and contains a form titled 'Add Museums_dest'. The form has a 'Name:' label with a text input field containing the placeholder 'Enter a Name'. Below this is an 'Image:' label with an 'UPLOAD' button. At the bottom of the form is a green 'ADD CONTEXT' button.

Now add data in different fields and click the ADD CONTEXT button. *Here all fields are compulsory while adding new data. After by clicking the **Confirm Changes** (near to ADD CONTEXT button) button you will get redirected to view page of the section.

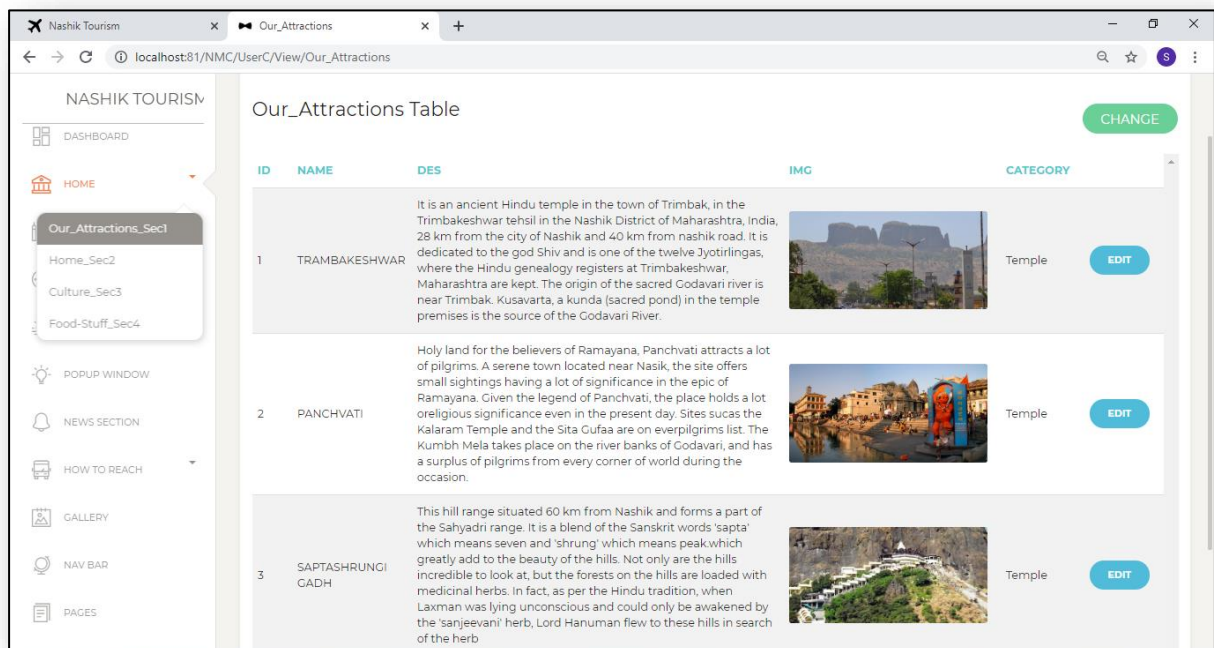
How can I edit previous data of any content of any section???

Answer: Hey Admin!!! If you want to Edit any section of any particular page, you just have to click on the **Name of that page** and after this select that **section's name**, the section will get displayed to you. Then click on the **Edit Button**. The Edit form will get displayed to you.

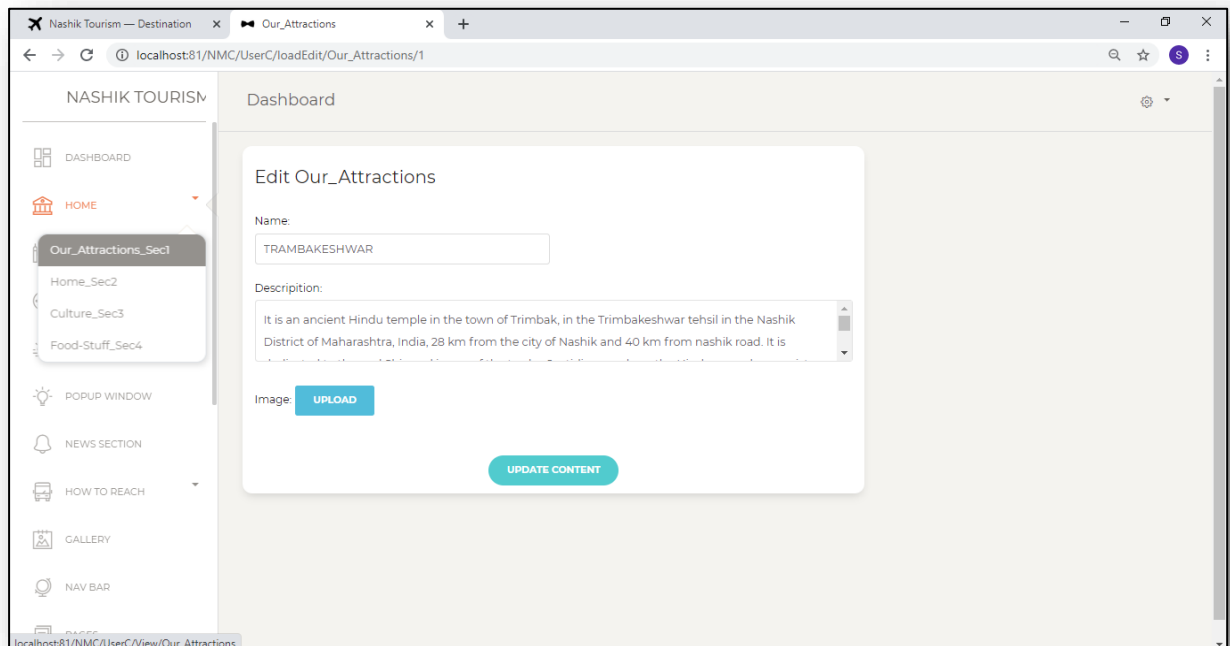
We have given example below. This will help you...😊😊😊

Ex. If admin wants to edit **Our_Attractions** section of **Home Page**. Following steps should be followed.....

Step1: Select **Home Page**. Select **Our_Attractions** section.



Step2: Click on **Edit Button**. Confirmation dialog box will appear, select Ok. Edit Form will get displayed.



Now by editing data in different fields you can change the data. *If you don't want to change image at the moment then the previous image will be taken.

How can I delete content of any section???

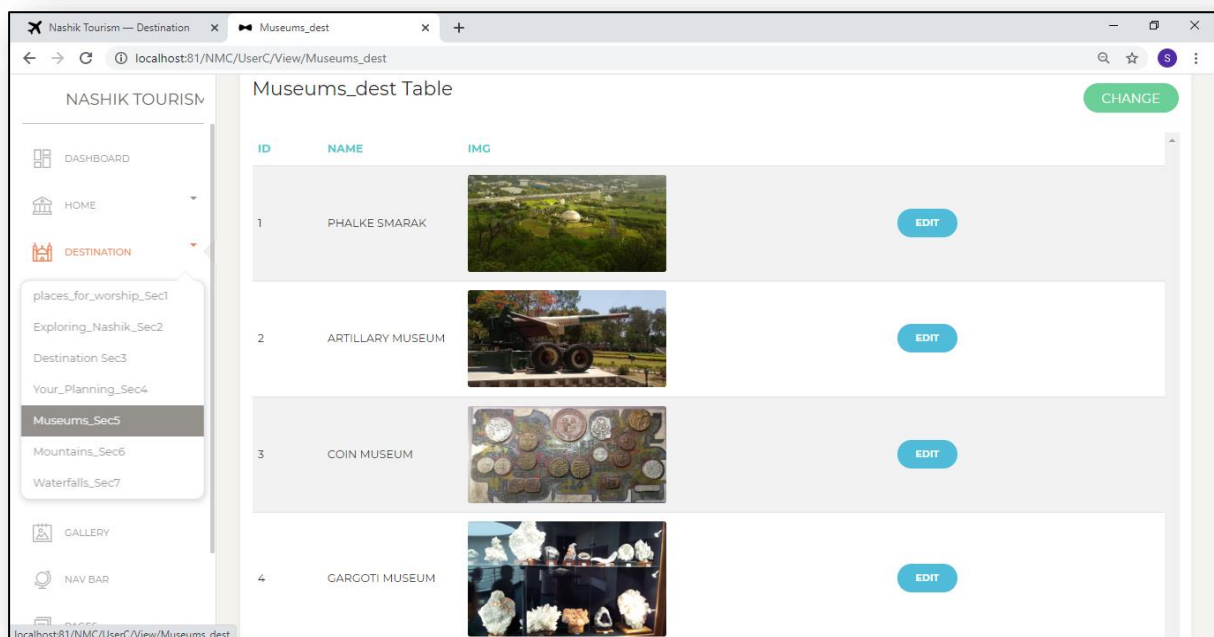
Answer: Hey Admin!!! If you want to Add new content to any section of any particular page, you just have to click on the **Name of that page** and after this select that **section's name**, the section will get displayed to you. Then click on the **Change Button**. Separate **Delete Button** is provided for each content.

We have given example below. This will help you...😊😊😊

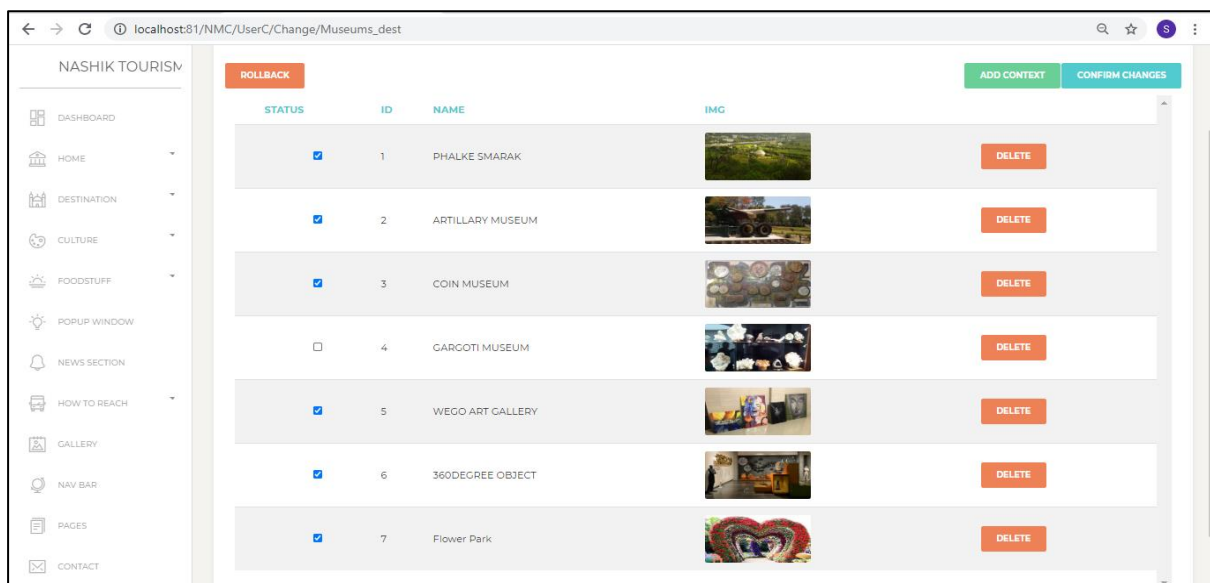
To delete the particular content there is one condition that is the content should not be selected. So to delete any content first we have to turn off its checkbox.

Ex. If admin wants to delete **Flower Park** content from section **Museumes_Sec5** in **Destinations** page.

Step1: Open view page of Museums_Sec5 of Destinations page.

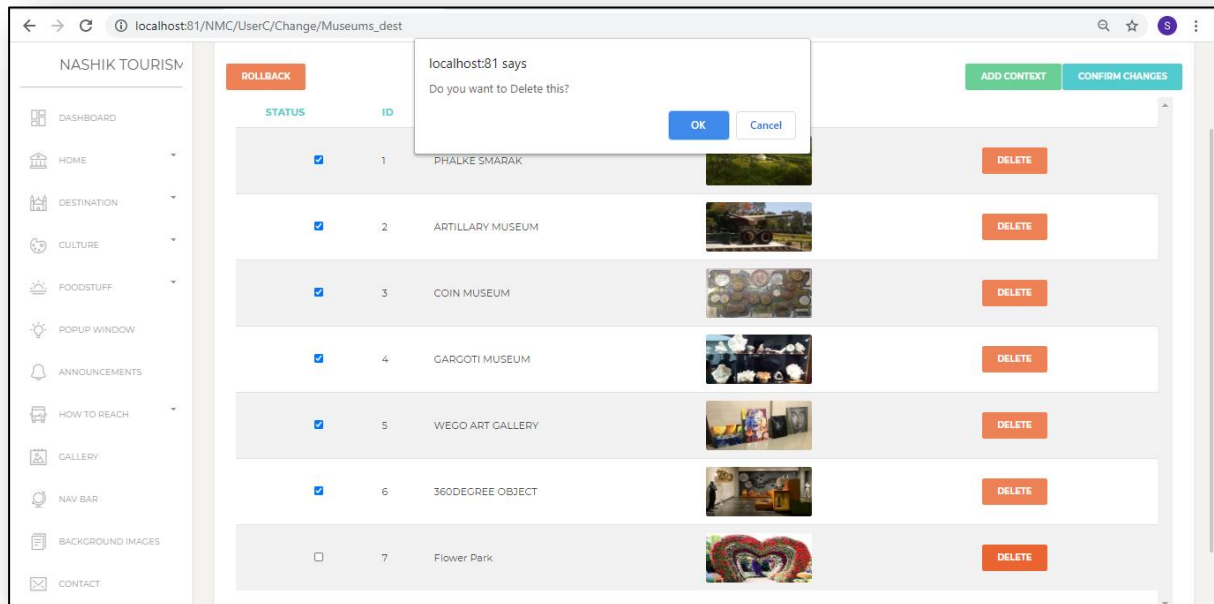


Step2: Click Change Button Change Page will get appeared.

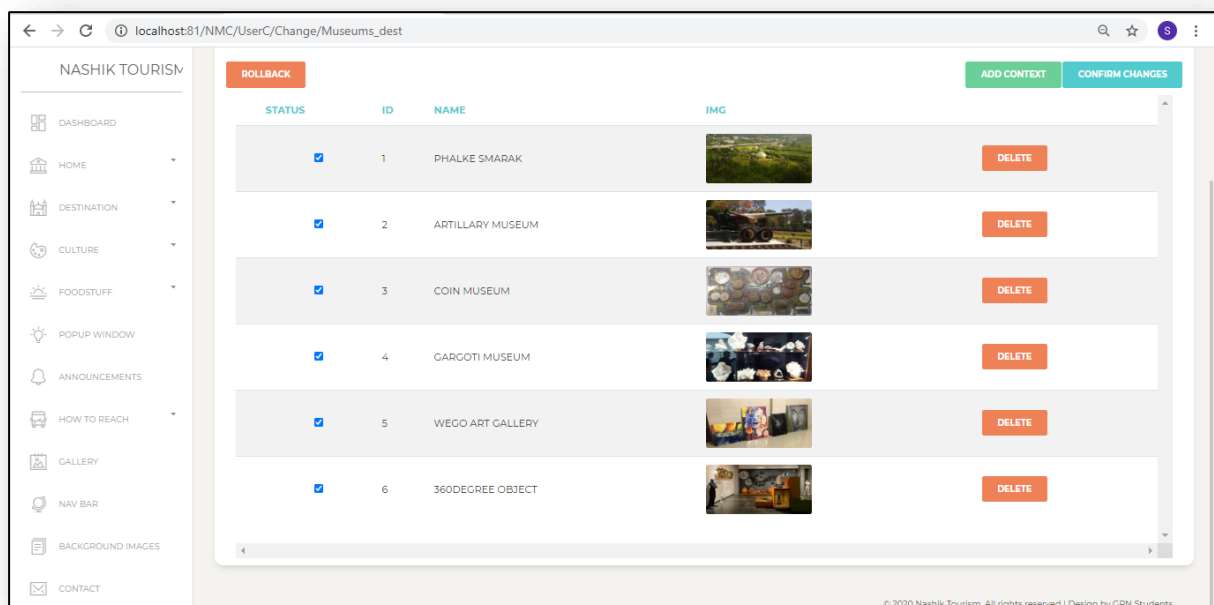


Here **Flower Park** is checked, to delete this content we have to deselect its checkbox.

Step3: Deselect **Flower Park** content and click to **Delete Button**. Confirmation delete message will appear. Click on **OK**.



The **Flower Park** content is get deleted...



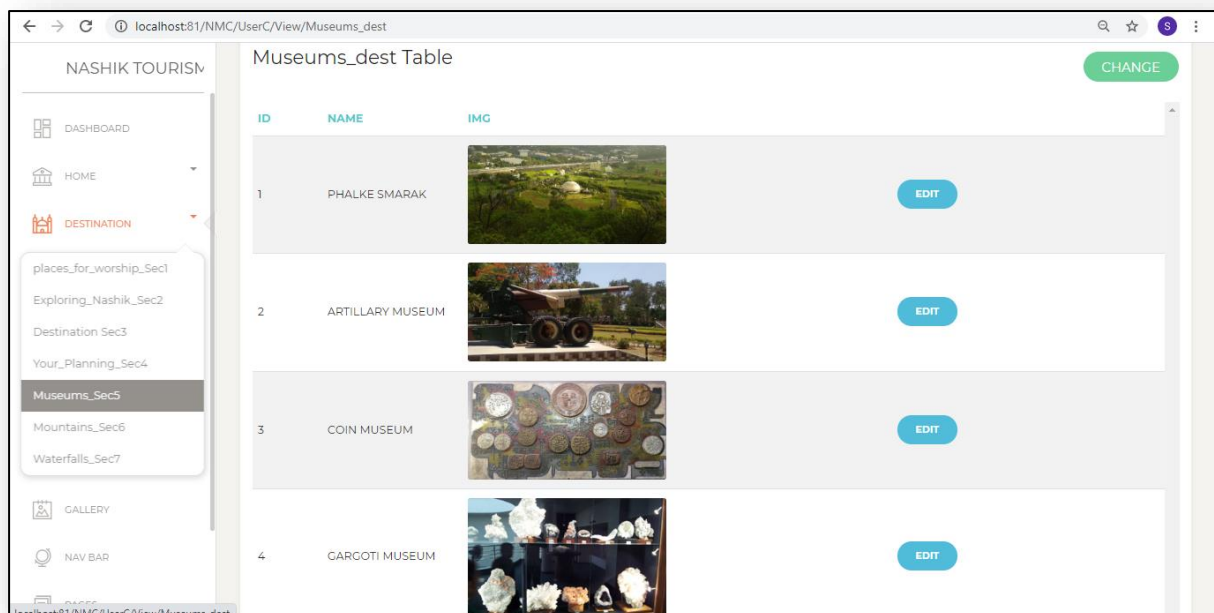
What is the use of checkboxes given in the change page???

Answer: Hey Admin!!! The checkboxes will help you to select the content, which have to be displayed to our website users, for any particular section. Only selected content will be displayed to user. So you can select required content up to that particular section limit.

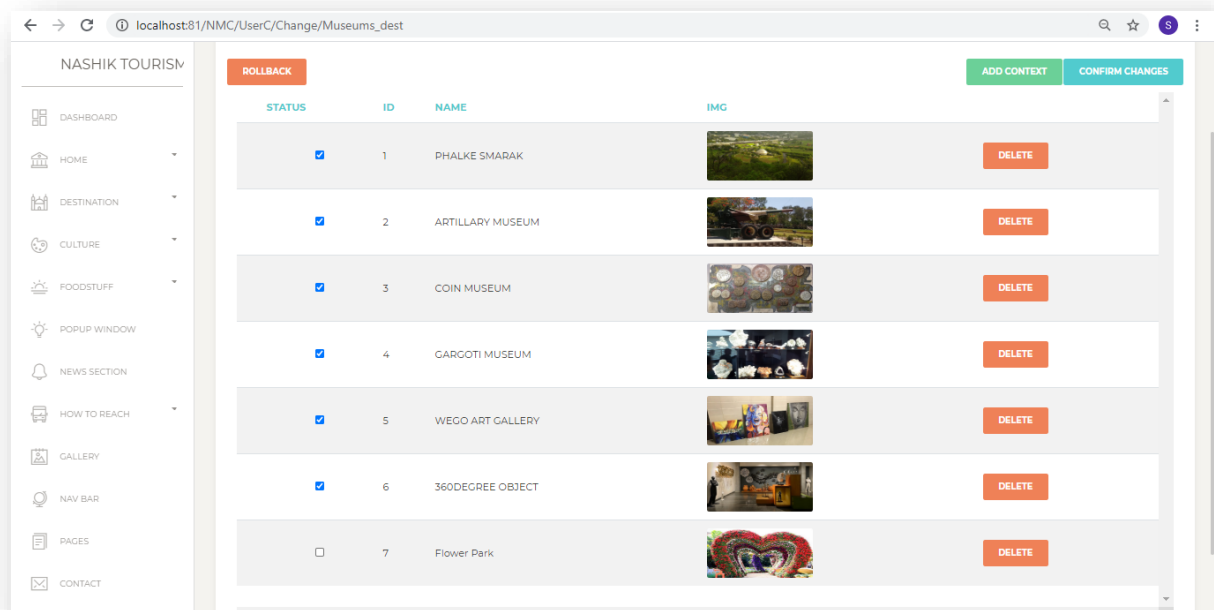
We have given example below. This will help you...😊😊😊

Ex. If admin wants to **select** content for section **Museums_Sec5**. **Check-boxes** can be used to do this. *The content limit for this section is 6. (i.e. only 6 contents can be selected at a moment)

Step1: Open view page of **Museums_Sec5** of **Destinations** page.

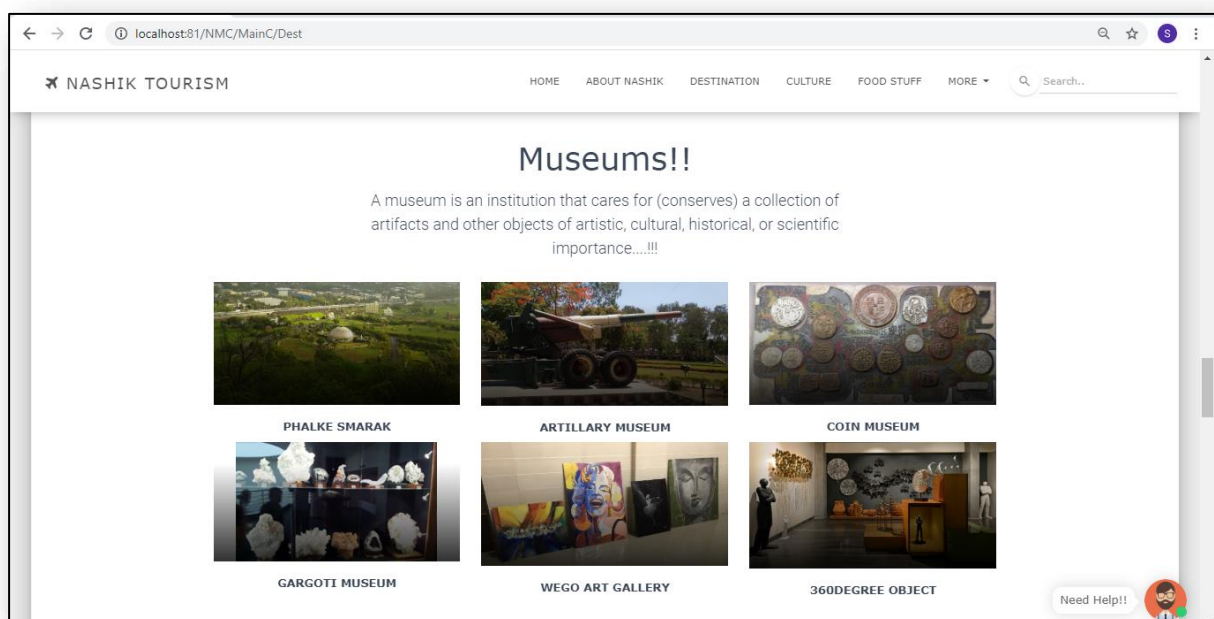


Step2: Click **Change Button** Change Page will get appeared.



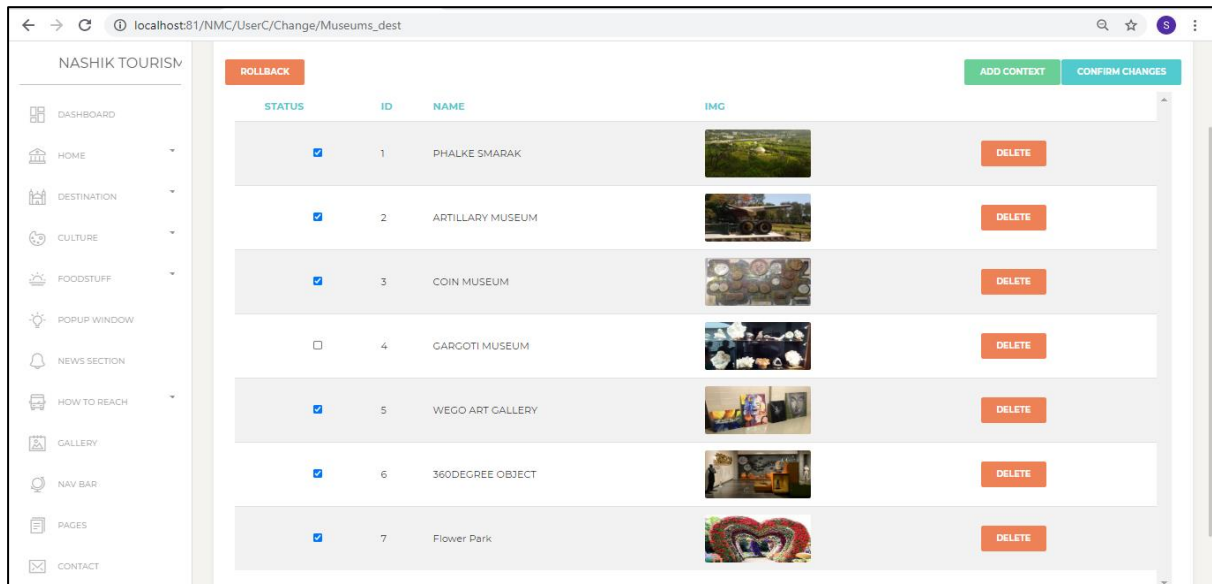
Now you can see check-boxes for each content. So whatever contents are selected using these check boxes, that only will get displayed to our website users. So we can select content as per our requirement.

Let's first see the **Museums_Sec5** in our website.

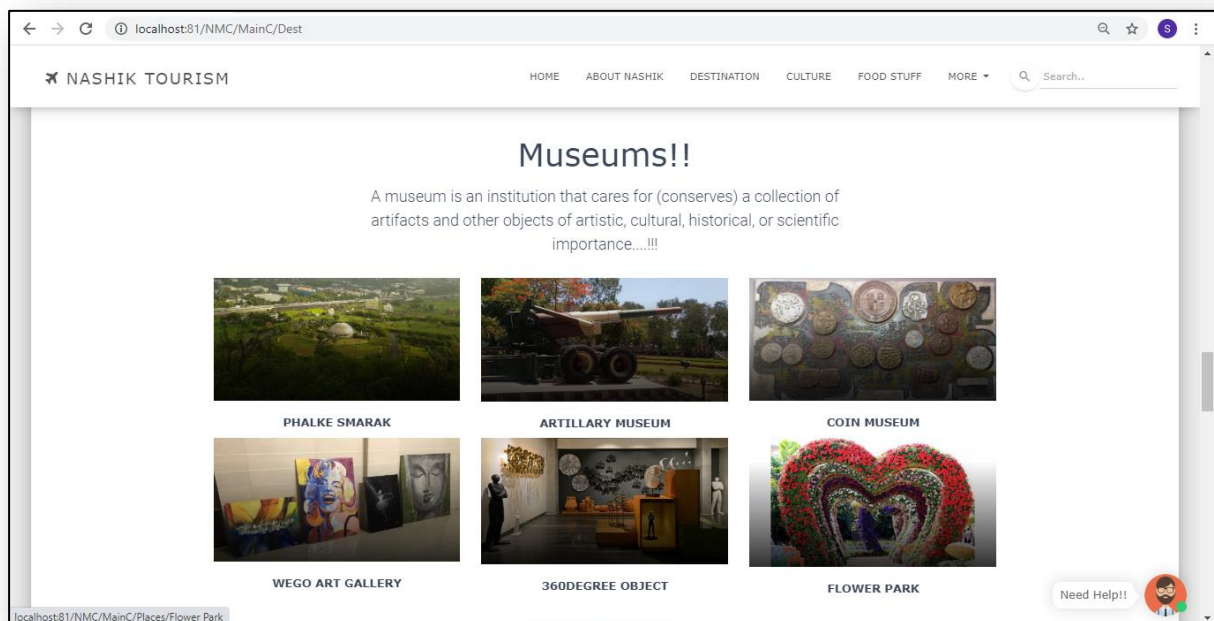


As you can see here, the section contains 6 contents. So in our admin dashboard we can select up to 6 contents. That means 6 check-boxes should be selected.

Step3: Now if we deselect **Gargoti Museum** and instead of this select 7th content **Flower Park**. Then Click **Confirm Changes** button.



After changes **Museums** section in **Destinations** page...



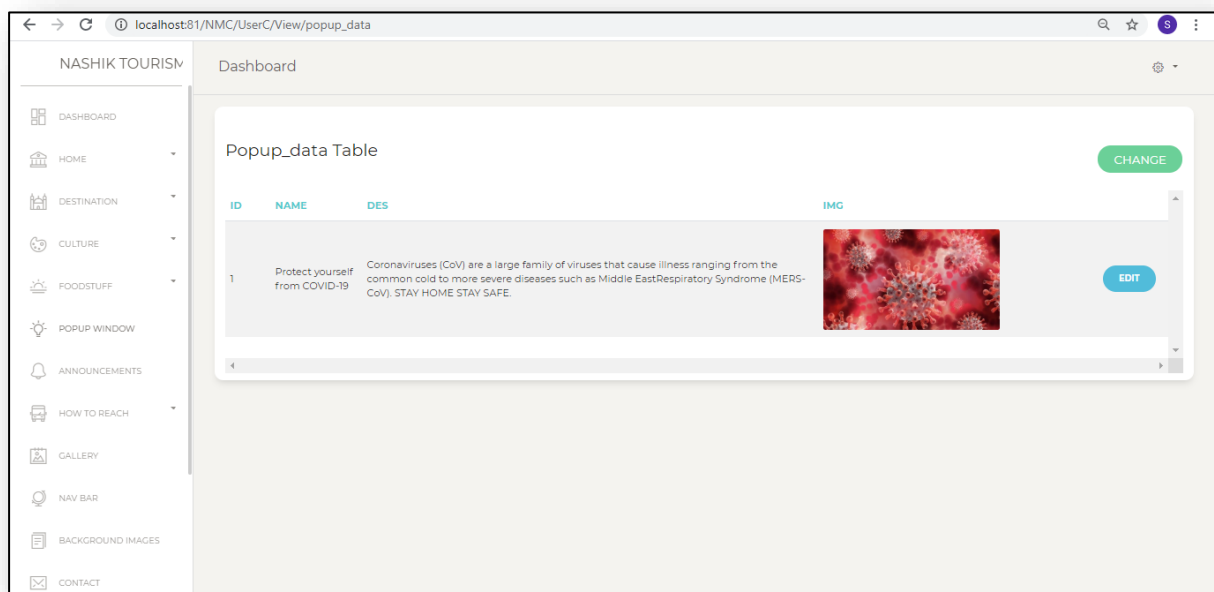
How could I temporarily disable popup window for our site???

Answer: Hey Admin!!! If you want to **Disable Popup Window** for our site, you just have to go to 'Popup Sections' Change Page. In this page we have provided option for you to **OFF** the popup for site.

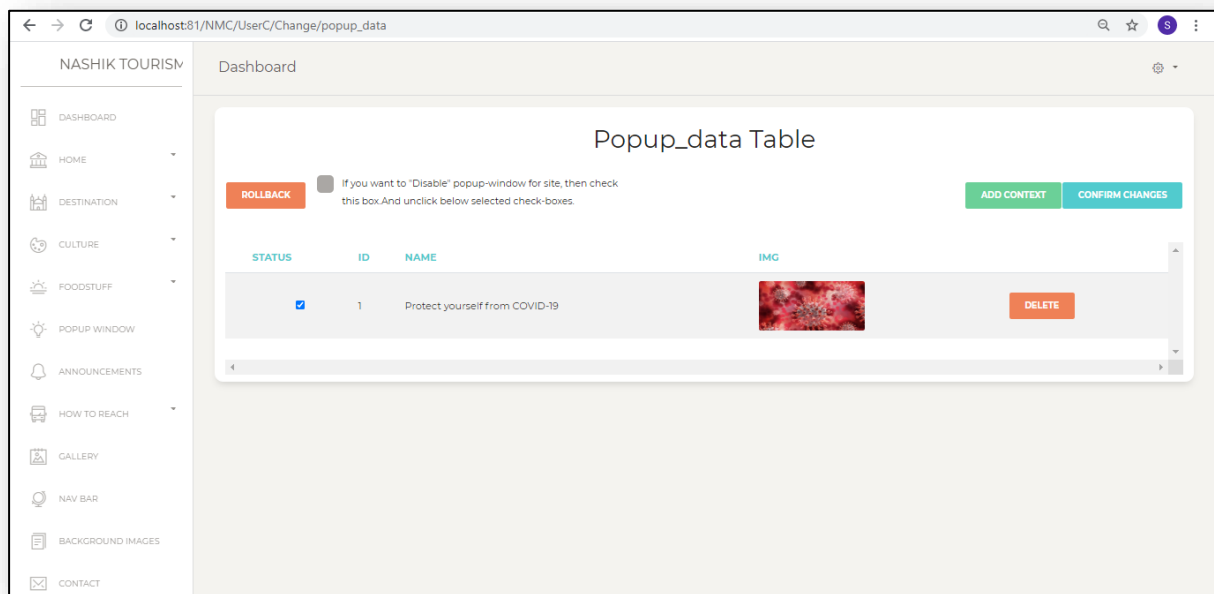
We have given example below. This will help you...😊😊😊

Ex. If admin wants to disable popup related to Covid-19, then Following steps should be followed...

Step1: Select **Popup Section** option from Sidebar of Dashboard. View page of Popup section will get appeared.



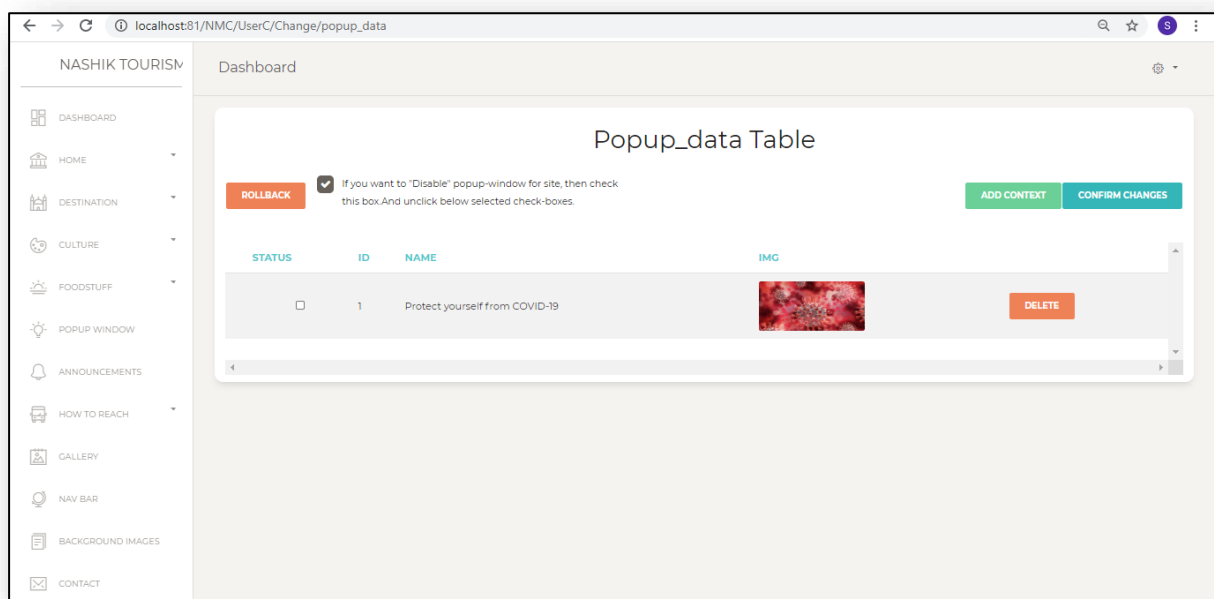
Step2: Click on **Change Button**. Change page will get appeared.



Here, at top Black checkbox is provided, asking-“If you want to "Disable" popup-window for site, then check this box. And unclick below selected check-boxes”

So first we have to deselect blue-checkbox and Select the Black-checkbox.

Step3: Select Black-checkbox. Then click **Confirm changes** button



Then the popup will get disabled for the site...

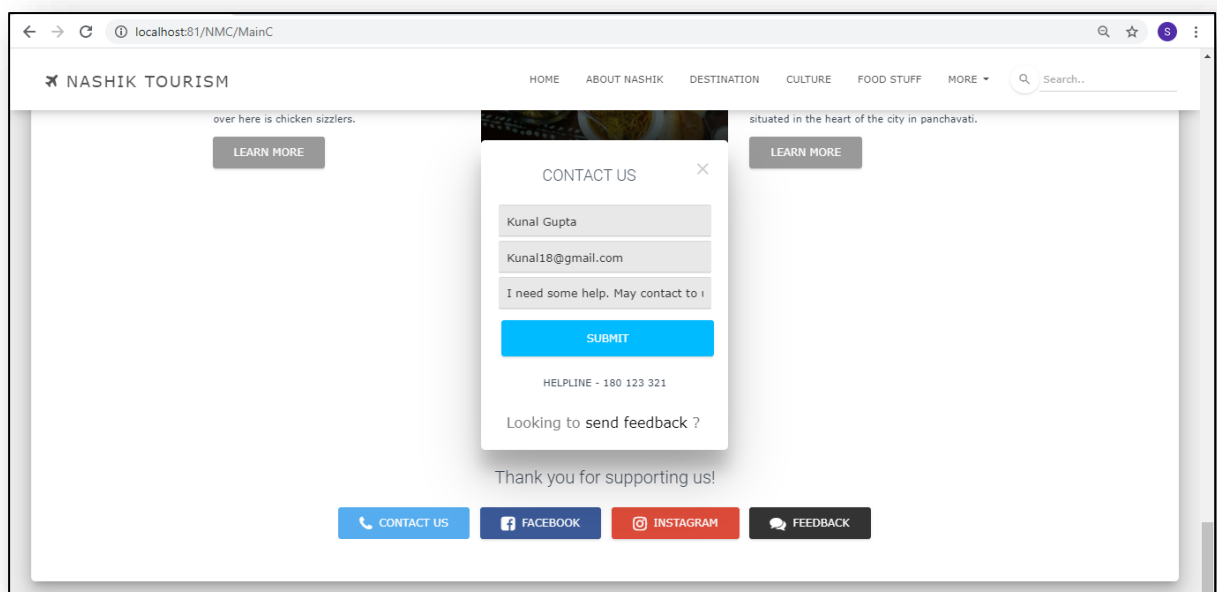
What is the use of Contact option provided in sidebar of dashboard???

Answer: Hey Admin!!! Contact option is provided for admin to check user's contact details, who wants to contact us so admin can easily manage user's contacts. We have also provided Delete option so admin can delete unwanted contacts.

We have given example below. This will help you...😊😊😊

We have provided **Contact Us** option in our website at the bottom of all pages. From here users can enter their details and write their messages.

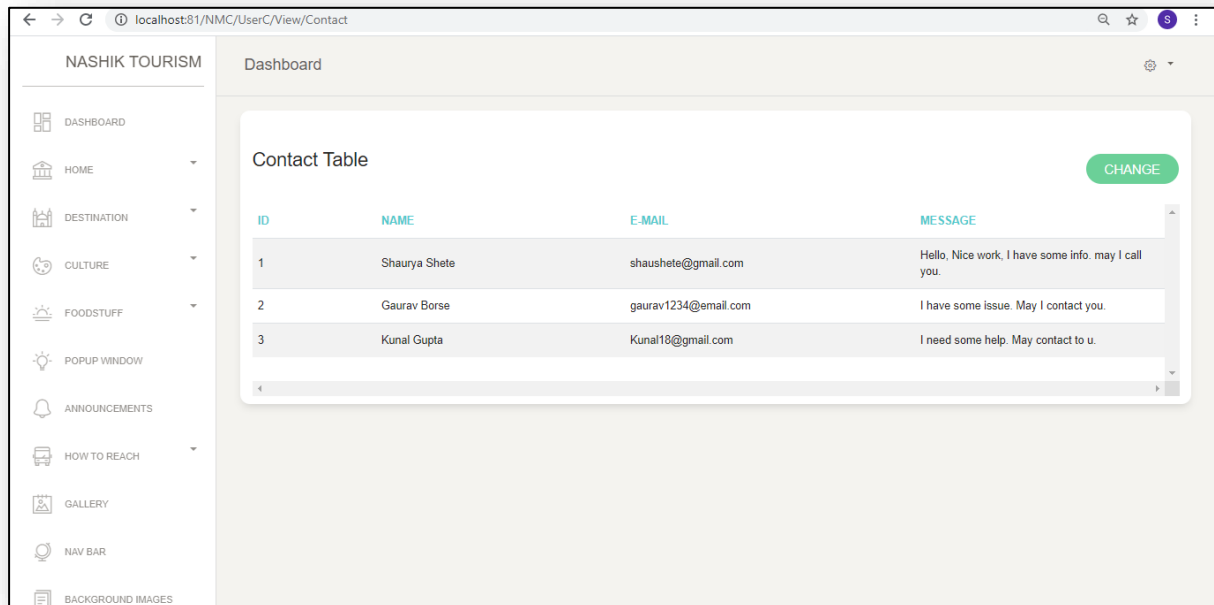
Contact Form:



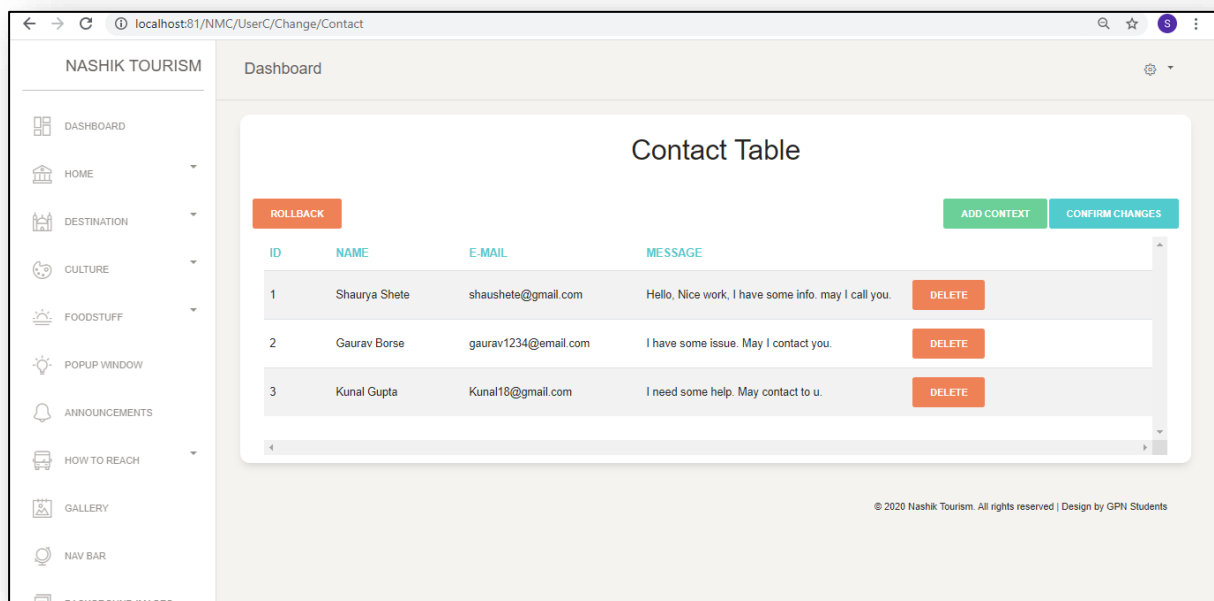
The screenshot displays a web browser window at localhost:81/NMC/MainC. The website is titled 'NASHIK TOURISM' and features a navigation menu with links: HOME, ABOUT NASHIK, DESTINATION, CULTURE, FOOD STUFF, and MORE. A search bar is located on the right. The main content area shows two sections: 'over here is chicken sizzlers.' and 'situated in the heart of the city in panchavati.', each with a 'LEARN MORE' button. A 'CONTACT US' popup is centered on the screen, containing the following fields and text: 'Kunal Gupta' (name), 'Kunal18@gmail.com' (email), 'I need some help. May contact to i' (message), a blue 'SUBMIT' button, 'HELPLINE - 180 123 321', and 'Looking to send feedback ?'. Below the popup, the text 'Thank you for supporting us!' is visible. At the bottom of the page, there are four buttons: 'CONTACT US' (blue), 'FACEBOOK' (blue with Facebook icon), 'INSTAGRAM' (red with Instagram icon), and 'FEEDBACK' (black with speech bubble icon).

Ex. If admin wants to manage contacts entered by our users.

Step1: Click on **Contact** option given in sidebar of dashboard. View page for contacts get displayed.



Step2: To delete unwanted user's contacts, Click to **Change button**. It provides Change page and gives **Delete button** for each contact.



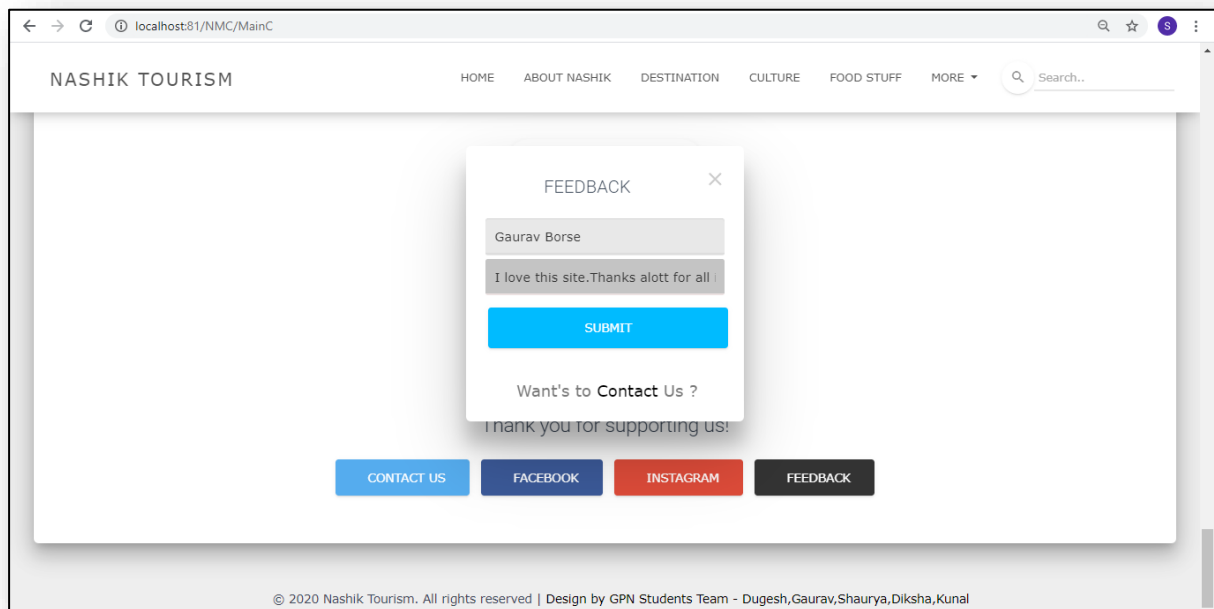
What is the use of Feedback option provided in sidebar of dashboard???

Answer: Hey Admin!!! Feedback option is provided for admin to check user's contact details, who wants to contact us so admin can easily manage user's contacts. We have also provided Delete option so admin can delete unwanted contacts.

We have given example below. This will help you...😊😊😊

We have provided **Feedback** option in our website at the bottom of all pages. From here users can enter their names and write their feedbacks.

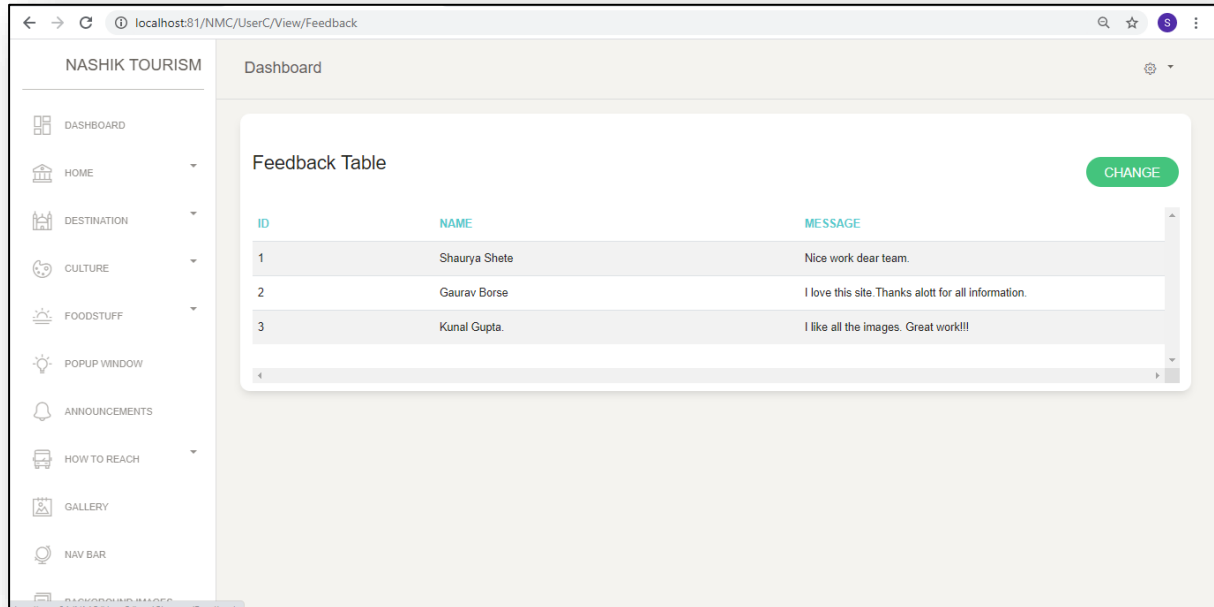
Feedback Form:



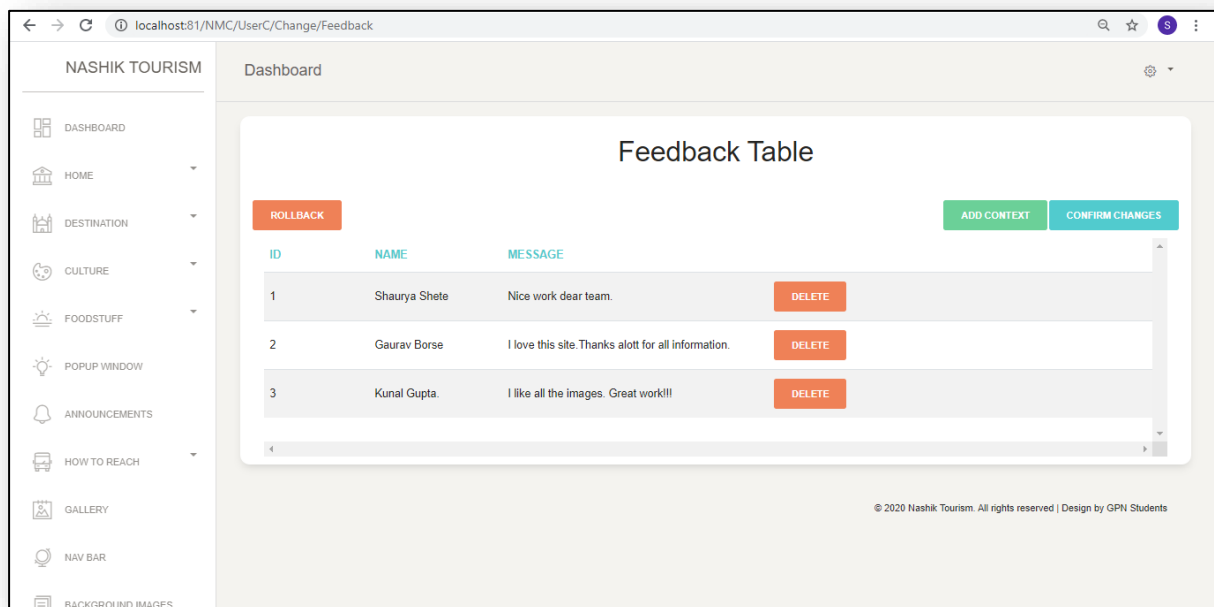
The screenshot displays a web browser window with the URL 'localhost:81/NMC/MainC'. The website header includes 'NASHIK TOURISM' and navigation links: HOME, ABOUT NASHIK, DESTINATION, CULTURE, FOOD STUFF, and MORE. A search bar is also present. A feedback form modal is open in the center, titled 'FEEDBACK'. It contains a text input field with 'Gaurav Borse', a text area with 'I love this site.Thanks alot for all', and a blue 'SUBMIT' button. Below the modal, there is a message 'Want's to Contact Us ?' and a 'Thank you for supporting us!' message. At the bottom of the page, there are four buttons: CONTACT US, FACEBOOK, INSTAGRAM, and FEEDBACK. The footer text reads: '© 2020 Nashik Tourism. All rights reserved | Design by GPN Students Team - Dugesh,Gaurav,Shaurya,Diksha,Kunal'.

Ex. If admin wants to manage feedbacks entered by our users.

Step1: Click on **Feedback** option given in sidebar of dashboard. View page for feedbacks get displayed.



Step2: To delete unwanted feedbacks, Click to **Change** button. It provides Change page and gives **Delete** button for each feedback.

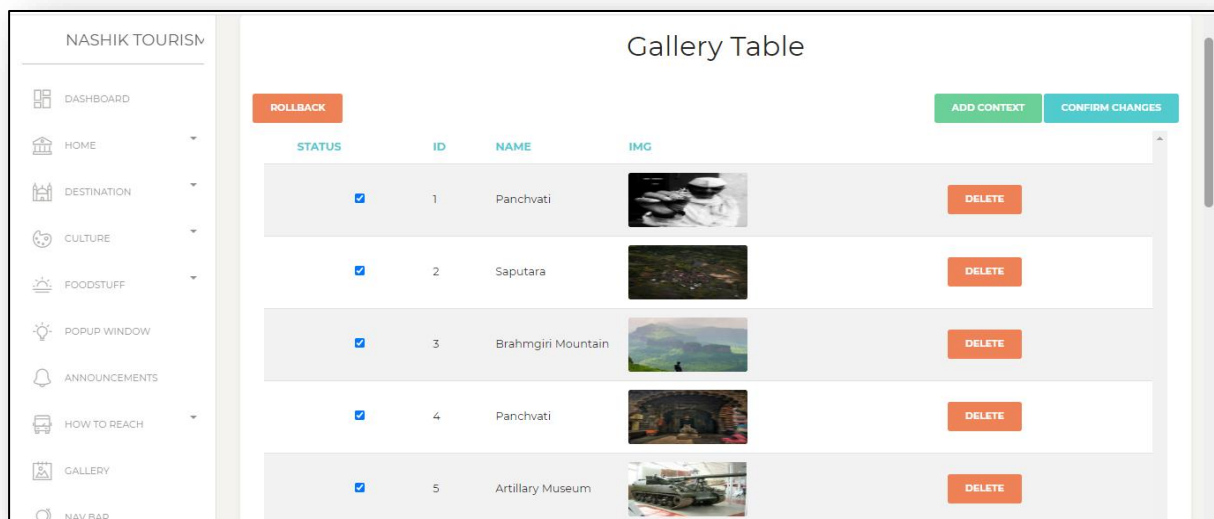


What is the use of Rollback button???

Answer: Hey Admin!!! Rollback button is provided to come back from **Change page** to **View page**. It will redirect you from change page to view page

We have given example below. This will help you...😊😊😊

After clicking on this Rollback button, it will redirect to View page of Gallery.



STATUS	ID	NAME	IMG	
<input checked="" type="checkbox"/>	1	Panchvati		DELETE
<input checked="" type="checkbox"/>	2	Saputara		DELETE
<input checked="" type="checkbox"/>	3	Brahmgiri Mountain		DELETE
<input checked="" type="checkbox"/>	4	Panchvati		DELETE
<input checked="" type="checkbox"/>	5	Artillery Museum		DELETE

After clicking on this Rollback button, it will redirect to View page of Gallery.

Hey Admin!!! Our Manual is completed... We hope this was helpful for you. All the best for your work... Have a Great Day...😊😊😊😊