

Practical No. 3

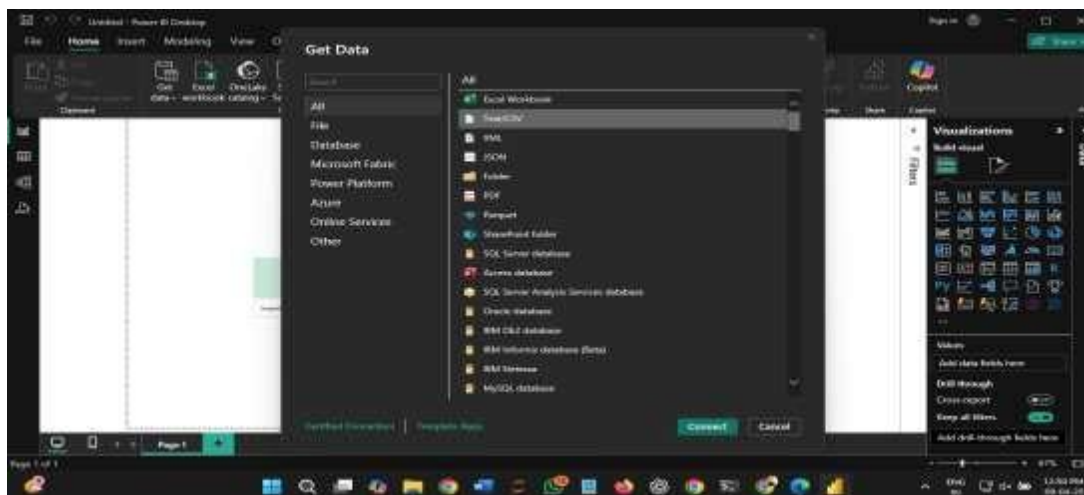
Name: **Mane Shivraj Pandurang**

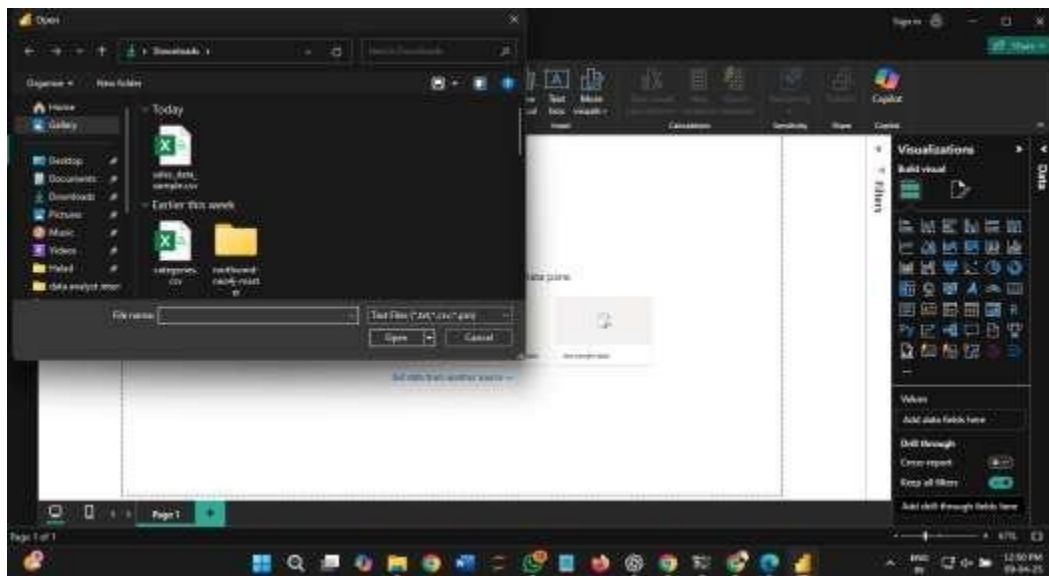
Roll No. :37

Batch: B2

Step 1: Extract (Load Data)

- Open Power BI Desktop.
- Click Home > Get Data > Text/CSV.
- Browse to select your sales_data.csv.
- Click Load to import it into Power BI





Step 2: Transform (Clean & Modify Data)

- Click Transform Data (Power Query Editor opens).
- Rename Columns (if needed):

Double-click column headers to rename (e.g., Sales Amount → sales).

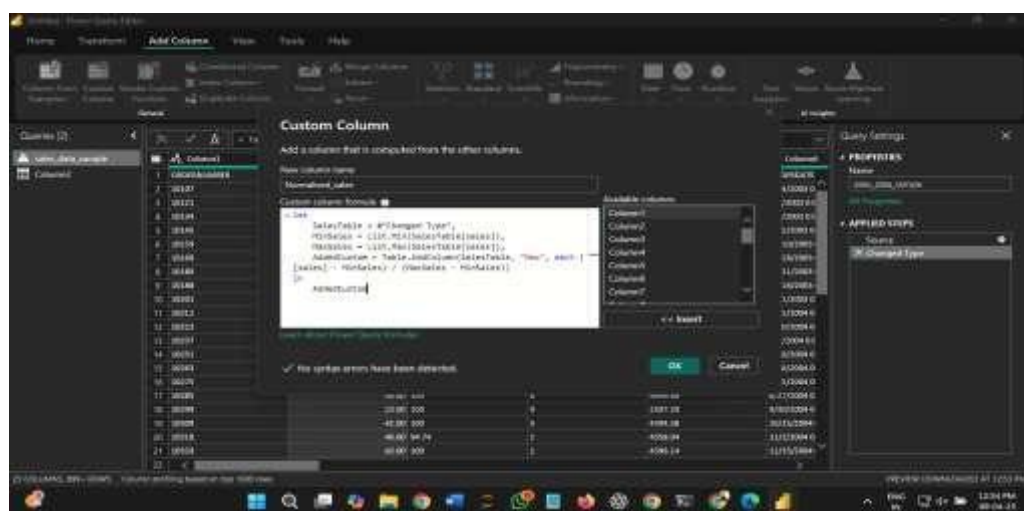
- Change Data Types:

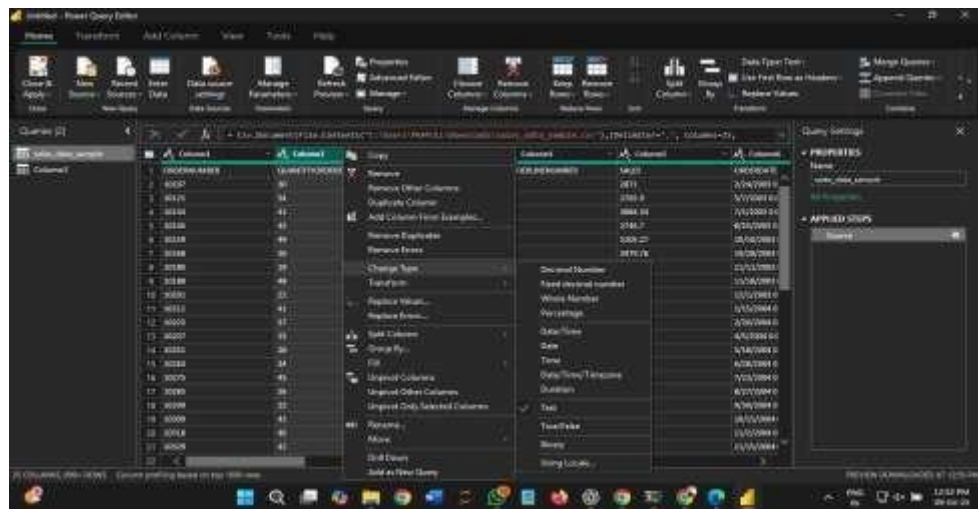
Right-click column headers → Change Type → Choose appropriate type (e.g., sales to Decimal, date to Date).

- Normalize the Sales Column:

Go to Add Column > Custom Column.

- Enter a name: normalized_sales Click OK – this will create a new normalized column.





Step 3: Load (Apply to Data Model)

- Click Close & Apply.

