

Title:- Writing a letter

← Compose



From shomeshgupta123@gmail.com



To |



Resignation letter

Dear Sir/Madam,

This is to notify you that I am resigning from My position as Marketing Co-ordinator with XYZ.Ltd. My last day of employment will be 14 Feb 2022.

My experience with the company has been very rewarding and I appreciate the time I spent working here.

Yours Sincerely,  
Shomesh Gupta