



Michael Lim

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Availability for Employment: **January 2019**

Objective

Bachelor degree of Information Technology applying for an Executive position to pursue a challenging career and be part of progressive organization that gives a scope to enhance my knowledge in information technology and utilizing my skills and communication experience towards the growth of the organization.

Education

2015 -2018	University Tun Hussein Onn Malaysia (UTHM), Malaysia Bachelor of Information Technology (Hons)
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- CGPA: 3.50 /4.00
- Scholarship – *Tabung Biasiswa Kewangan Negeri Selangor*

2011 -2014	Polytechnics of Sultan Idris Shah, Malaysia Diploma of Information Technology
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- Graduated with 3.43 /4.00
- Received *Anugerah Pelajar Terbaik Jabatan* 2014

Working Experiences

Intern at Corporate Strategic Planning, Corporate Strategy PETRONAS, Malaysia
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- Currently doing an internship at Capability and Knowledge Management under Corporate Strategy Planning Department (July 2018 – January 2019).
- System development and content management using SharePoint 2013:
 - Developed new user interface for internal portal: CS Clicks, SR Insights.
 - Content management for SR Insights, CS Clicks on rotating banner, Brent prices, news, photos and details of CS staff.
 - Developed management portal of Lessons Learnt and Best Practices to capture knowledge for future references.
- Developed and designed montage for Corporate Strategy events
- Editor for Strategic Research podcast which will be posted on PETRONAS intranet.
- Designed knowledge management matters poster for Corporate Strategy.
- Volunteer for Asia Pacific International Conference (APIC) 2018.
- Volunteer for Corporate Strategic Town hall and *Majlis Sekalung Budi* events.
- Conducting research on business tools to create a handbook for PETRONAS SKG02 Planners.

Office Assistant (Part-time) at N4 Maju Resources Sdn Bhd, Selangor, Malaysia (June 2017 – September 2017)

- Performed range clerical and administrative tasks, to prepare and update information using Microsoft applications.
- Developed and maintained positive relationship with internal and external customers.

System Tester (Part-time) at Just Mobile Sdn Bhd, Kuala Lumpur, Malaysia (July 2014 – September 2014)

- Developed functional web applications based on usability and responsive designs and reported the bug test results.
- Maintained the web systems to ensure fully functional to client.

Leadership Experiences

Members of Student Council Committee, University Tun Hussein Onn Malaysia (2016/2017)

- Developed, promoted, and conducted a variety of extra-curricular programs (MUET classes) for students.
- Developed and maintained cordial relationships with university top management, teaching staff and students.
- Organised and coordinated various fundraising programs (Majlis Malam Persona 2016) and marathon events (Balloon Run) to generate revenue.
- Led Majlis Malam Persona UTHM event as a committee leader
- Datuk Ab. Aziz Kaprawi (Deputy Minister of Transportation 2014 - May 2018) officiate the event.
- Committee member of HERO Project - fundraising for Rohingya humanitarian mission to Rohingya refugee campsite, Bangladesh.

Members of Malaysia Youth Parliament (Trial) 2012

- Members of Youth Parliament (Trial) 2012 - Ministry of Youth and Sports Malaysia.
- Participated in Convention of “*Pemimpin Muda Negara 2012*” - Malaysian Houses of Parliament, Kuala Lumpur.

Achievements

Dean List – Bachelor Degree 2015 - 2018

- Semester 2 (2015/2016)
- Semester 4 (2016/2017)
- Semester 6 (2017/2018)

Mobile Application – Kuih Crumble (Diploma) 2014

- Won a silver medal for best mobile application at Innovation, Invention, and Skills Competition Through Exhibition PSIS (IISCEP) 2014, Malaysia.
- Won a consolation prize for system and mobile application valuation at International Innovation Festival, Universiti Teknikal Melaka (UTEM), Malaysia.

Participation

- Participated in 7th Ningbo (China) International University Students Festival as Malaysia university delegate 2018.
- *Kejohanan Sukan Institusi Pendidikan Tinggi (SUKIPT) 2018 Ragbi 7's* - University Rugby Player.
- Participated mobility programme to Turkey "*Travelog Kemanusiaan Turki 2017*" for humanitarian mission 2017.
- Participated National Aspiration & Leadership Summit (NALS) 2017.
- *Kejohanan Majlis Sukan Universiti Malaysia (MASUM) 2016 Ragbi 15's* - University Rugby Player.

Certification & Skills

Certification

- CompTIA A+ certification exam from CompTIA.
- Infosys Foundational Computer Science exam courses.
- Basic Laravel courses 2018.
- Basic Digital Forensic and IT Safety courses 2015.

IT Skills

Proficient in Microsoft Office applications, Adobe Photoshop, Adobe Illustrator, Sony Vegas Pro, SharePoint, HTML/CSS, PHP/MySQL, Java, ASP .NET.

Languages

Fluent in Malay, English, Iban and Mandarin.

Interpersonal

Self-reliance, hardworking and resourceful. Communication verbal and honest in executing task that have being given. Willing to work for extra hours and moderate travelling, Organizational skills and multi-tasking. Ability to plan, organise and prioritise work.

References

Mohd Diandy B. Yob Osman

Manager (Knowledge Management & System Design)

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Munirah Bt. Mohd Yusof

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