# **Drafting Grade Emails**

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#### Setup

```
library(yOUrEmail)
library(tidyverse)
library(magrittr)

# Authenticate & get Outlook Environment
outlook <- Microsoft365R::get_business_outlook()</pre>
```

# OEO; LS; OCO

#### Goal

Create a grade email with 'adaptive' content for all courses with a single end grade (OEO; LS; OCO).

- 1. Zip all contents of the students' grading\_folder
- 2. Create a draft-email with:
  - 1. To: student\_email
  - 2. CC: examinator of the course responsible for processing the grade.
  - 3. Grade-appropriate-content
  - 4. grading\_form & relevant files (in zip) as attachment.

NOTE: to change the contents of the email see the code

#### Requirements

• This code only works for the most recent submission by a student marked as 'DONE' (status) with a grade.

#### Execution

```
draft_grade_email(
  outlook,
  submission_overview = here::here("NakijkOverzicht.xlsx"),
  grading_folder = here::here("Ingeleverde Opdrachten"),
  teacher_name = "Sally",
  student_id = 85199573)
```

#### **Expected Behavior**

- 1. Zip all contents of the students' grading\_folder
- 2. Create a draft-email with:
  - 1. To: student\_email
  - 2. CC: examinator of the course responsible for processing the grade.
  - 3. Grade-appropriate-content
  - 4. grading\_form & relevant files (in zip) as attachment.

#### Development To Do's

• None

# OKO

#### Goal

Create a grade email with 'adaptive' content for all courses with multiple grades (OKO).

- 1. Zip all contents of the students' grading\_folder
- 2. Create a draft-email with:
  - 1. To: student\_email
  - 2. CC: examinator of the course responsible for processing the grade.
  - 3. Grade-appropriate-content
  - 4. grading\_form & relevant files (in zip) as attachment.

NOTE: to change the contents of the email see the code

#### Requirements

- This code only works for the most recent submission by a student.
- The grade should be pipe separated (e.g., "5.5|Voldoende|6.5")

#### Execution

```
yOUrEmail::draft_grade_email_OKO(
  outlook,
  submission_overview = here::here("NakijkOverzicht.xlsx"),
  grading_folder = here::here("Ingeleverde Opdrachten"),
  teacher_name = "Sally",
  student_id = 852464750
)
```

### **Expected Behavior**

- 1. Zip all contents of the students' grading\_folder
- 2. Create a draft-email with:
  - 1. To: student\_email
  - 2. CC: examinator of the course responsible for processing the grade.
  - 3. Grade-appropriate-content
  - 4. grading\_form & relevant files (in zip) as attachment.

# Development To Do's

• None