SKILLSTORM

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Academic
Catalog Current as of August 2023
Calendar of Holidays

New Year's Day	Martin Luther King, Jr. Day	President's Day	Memorial Day
Juneteenth Day	Independence Day	Labor Day	Columbus Day
Veterans Day	Thanksgiving Day	Day After Thanksgiving	Christmas Day

2023 Accelerator Course Dates

Technology	Start Date	Term Dates
AWS DevOps	January 9, 2023	
Cyber Pen Testing	January 9, 2023	
AWS DevOps	February 27, 2023	

JAVA	February 27, 2023	
AWS DevOps	March 13, 2023	
JAVA	March 27, 2023	
Cyber SOC Analyst	April 11, 2023	
Cyber SOC Analyst	October 9, 2023	
AWS DevOps	October 9, 2023	
Cyber Pen Testing	October 23, 2023	
AWS DevOps	October 23, 2023	
Cyber SOC Analyst	November 6, 2023	
AWS DevOps	November 6, 2023	
JAVA	November 13, 2023	November 13 - March 15, 2024
AWS DevOps	November 13, 2023	

Admissions Policy

After submitting your initial application, you will undergo 2 technical assessments prior to admittance into our Accelerator program. The technical assessments will consist of a multiple choice test to assess a basic understanding of object-oriented programming and a tech screening with one of our instructors to determine whether an applicant possesses the aptitude necessary to successfully complete the training program. You may prepare for the technical assessments through two methods; 1) Your recruiter will forward you (2) training videos covering interview skills and technical fundamentals (topics: networking, Linux, cyber security, OOP and Java). Your technical assessment will include questions generated from the content in the Technical Fundamentals recording. 2) You may complete the object-oriented programming microcourse for free on our online learning platform StormSurge at stormsurge-catalog.skillstorm.com.

Attendance Policy

To successfully graduate from SkillStorm, students must attend class for 40 clock hours per week,

for the duration of the 16 weeks. Students may not miss more than 5 days in total. In order to be counted as present, students must be no more than 15 minutes late and must stay for the entire day. Students who leave with more than 15 minutes of official class time remaining without instructor permission will be counted as absent for the entire day. If a student knows that they will not be able to be present for the full day for a legitimate reason (*e.g.*, VA appointments, medical appointments, unavoidable traffic, weather, last-minute family emergencies), they must notify the instructional staff. Excused absences and tardiness will not count against the student's attendance. For students serving in the Reserve branches of the Armed Forces, full exceptions will be made for monthly drills and Annual Training.

Attendance Probation

Graduation and certification from SkillStorm is directly correlated with attendance. If a student misses 2 days of class in a 1-month period of time, they will be placed on attendance probation. SkillStorm staff will work with the student in order to mitigate additional class days being missed. If a student misses an additional 2 days of class within 1 month of being put on probation, they will be ineligible for graduation and disenrolled. Students with excessive absences may audit the remainder of their cohort, but are not eligible for certification.

Academic Standards

Accelerator programs are graded using a percentage grading system from 0%-100%. Students can access grades and transcripts in our learning management system at any time during the Accelerator program.

Students must maintain a 70% average for all tests and projects to graduate from the Accelerator Program.

Academic Probation

If a student's average falls below 70% at any time during the Accelerator program, the student will be placed on academic probation. If the student is unable to bring their average grade up to 70% within 2-weeks of being placed on academic probation; the student will be disenrolled from the Accelerator Program. Students disenrolled for academic performance may audit the remainder of their cohort, but are not eligible for certification.

Student Conduct

SkillStorm's Immersive Accelerator program is extremely fast-paced, so there is no room for

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behavior that disrupts the open learning environment. While conflicts are inevitable, we expect all students to treat each other with the utmost respect. Our expectation is that students are **Urgent**, **Precise**, **Engaged**, show up each day, work hard, and treat others with respect. We will NOT hesitate to take quick and decisive disciplinary action when a student engages in unacceptable conduct. Examples of unacceptable conduct includes, but is not limited to:

- Offensive or unwelcome remarks or behaviors based on race, religion, color, sex (with or without sexual conduct and including pregnancy), national origin, age, disability (physical or mental), genetic information (including family medical history), sexual orientation, gender identity or expression, parental status, marital status, socioeconomic status or background, mental health, physical appearance, body size, or clothing.

- Sustained disruption of meetings, talks, or discussions in any medium. ▪

Patronizing language or behavior.

- Aggressive and micro-aggressive behavior, such as unconstructive criticism, providing corrections that do not improve the environment, repeatedly interrupting or talking over someone else, feigning surprise at someone's lack of knowledge or awareness about a topic, or any acts of subtle prejudice.
- Mocking someone's name, perceived accent, or first language.

SkillStorm reserves the right to make all disciplinary decisions in its **sole** discretion.

SkillStorm will not discriminate against any person or group of persons on the basis of race, culture, ethnicity, age, religion, socio-economic status, sexual orientation, gender, gender identity, veteran status, or disability in the services or supports it provides, or its policies or actions.

Office Hours

SkillStorm instructional staff for the full-time program will be available from 9AM to 6PM EST. In addition, if you feel that you need more personalized attention, you can feel free to ask any of the instructors for a 1:1 session during the afternoons.

Your program may include a TA. If applicable, they will be available during the afternoons or during breakout lab time.

VetTec Student Checklist

Please read and sign the following document prior to your orientation date.

1. Daily Program Agenda:

− Students will receive live and interactive lectures delivered by qualified instructors who have expertise in the program's subject matter.

− Lectures will incorporate both conceptual explanations and real-world demonstrations, providing a comprehensive learning experience.

− Students will participate in coursework, project work, exams, and presentations outside of live lecture time.

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2. Career Guidance:

− Students will work with a VetTec Career Counselor who will assist with resume building, interview preparation, and guidance on pursuing relevant job opportunities. Counselors will provide training seminars throughout the program and may be contacted for additional support at any point.

− SkillStorm will provide a Career coach to help identify potential career opportunities that are aligned to the skills I am learning and my prior experience.

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3. Access to Learning Resources:

− SkillStorm will provide comprehensive learning materials and resources to support students throughout the program, including study materials, practice exercises, and relevant documentation.

 − Students will not perform any malicious actions in online resources provided (ex: AWS Console) including, but not limited to privilege escalation or excessive spending.

− Students will receive (1) test voucher for each certification exam related to their program.

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5. Job Placement Support:
− SkillStorm delivers top-tier last-mile training, equipping students with empowering skills that pave the way to securing meaningful employment opportunities. Students may be presented with opportunities with our employment partners.

− Students are ultimately responsible for researching and applying for positions that align with

the skillsets acquired during their training and their prior experience. Prior military and technology experience may vary the opportunities available, SkillStorm will provide training to secure an entry level job in IT.

− I, the student, understand that SkillStorm does not guarantee employment upon completion of the program.

− I, the student, recognize that my career opportunities may be limited if I am not willing to relocate.

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6. Employment Documentation:

− Upon securing meaningful employment in a relevant field, the student agrees to sign a formal employment document that acknowledges the role of SkillStorm in providing guidance, support, and skills during the program. To fulfill this requirement, you must submit either 1) your first paystub OR 2) your offer letter including compensation. Initials SAH

7. Attendance:

− If a student is unable to attend a session, they are responsible for notifying their trainer.

− Students will be present for 640 hours of learning over 16 weeks. Cameras must be on at all times.

− Absences may not be consecutive and must not exceed 5 total in the program. Initials

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8. Engagement:

− Students are expected to complete all assigned coursework and projects on time and to the best of their ability. Students should understand that learning is a continuous process, and they must contact their Trainer if requiring further assistance or resources.

− Active participation in class discussions, group activities, and other learning opportunities is required.

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9. Professionalism:
− Students are expected to conduct themselves in a professional manner, demonstrating respect for instructors, staff, and fellow students. This includes refraining from using foul language or discussing inappropriate subject matter during all interactions within the program.

− Business professional attire is required during presentations, interviews, and any formal

events. Business casual attire is acceptable for all other program activities.

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10. Academic Integrity:

– Students are expected to uphold academic integrity principles and avoid plagiarism or any form of academic dishonesty.

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11. Additional Support:

– If any participant is having issues with a co-participant, they should bring this to the attention of the Trainer.

– If there is an issue with your trainer or career coach, you should reach out to the Director of your training program, as introduced on Day 1 of orientation (contact information will be provided).

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12. Withdrawal from the Program:

– Students have the option to withdraw from the program at any point during its duration.

– Students must directly contact the VA (Veterans Affairs) for information regarding potential consequences related to benefits due to withdrawing.

– **Early Withdrawal Provision:** Students may withdraw, in writing, from the program before the close of the first lecture day with no adverse consequences.

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By signing below, I acknowledge that I have read and understood what I can expect from SkillStorm during the VetTec Program. I acknowledge that failure to adhere to the above requirements may result in termination from the SkillStorm VetTec Program.

Signature of Student: _STEVEN A. HOYT_
Date: 11/7/24