

# SIPHOSETHU RULULU

## PROFILE

Gender : Female  
ID Number : 951010133081  
Criminal Record: None  
Languages : Xhosa and English  
Driver's License : No

## CONTACT

PHONE:  
0748992431  
EMAIL:siphosethurululu2@gmail.com

## INTERESTS

- Reading
- Watching Sport
- Youth development

## LEADERSHIP, AWARDS AND ACHIEVEMENTS

- 2016– Ikamva Youth Best tutor
- 2017 -Head of tutoring

## REFERENCE

Ikamvayouth  
Branch corodinator  
Wendy Pikelela  
Tell : 0746743382  
Email : Wendy@ikamvayouth.org

## EDUCATION

**Cisco Netacad Academy**  
**January 2015– June 2015**  
**Short course in (A+Information Technology)**

**Icollege**  
**January 2018– December 2018**  
**End User Computing**

## WORK EXPERIENCE

**Ikamva Youth - Internship**  
**April 2021-November 2021**

- Take attendance registers for all sessions,meetingss and events
- Carry out a trend analysis of attendance stats
- Manage the contact details list for learners and parents
- Keep track of changes and update the contact list
- Call learners who have missed attendance on one session
- Managing the tutoring space
- Ensure that learners pick up litter and pack chairs /tables away after sessions

**Capaciti –Digital Skills**  
**December 2019– November 2020**

- Coding using HTML,JAVA,PYTHON AND C++

**Ikamva Youth - Acting Branch Administrator**  
**January 2018 – March 2018**

Manage and oversee the smooth running of the branch which includes providing support to branch staff, coordinating branch activities and ensuring that the IY Model is being implemented within a conducive learning environment.

**Ikamva Youth-Tutor volunteer**  
**2015 January -**

## SKILLS

**Good communication skill:** communication gained as a head of tutoring , skill enhanced when I was a leader and has thereafter became one of my strongest

**Team player:** knowledge on building team dynamics, gained the skill from working with a dynamic group of people from the different organizations

**Strategic thinker:** Displayed as a tutor when faced with solution demanding situation

**Good decision making:** Experience gained when working with different types of learners who have different backgrounds and managing a group of volunteers with different personalities

**Flexible:** Obtained the skill when working as a promoter, I came across different managers from stores and different customers every week