

12/09/ 2024

To
The Register
Port City International University
South Khulshi, Chittagong

Subject: Application for Registration.

Dear Sir,

I hope this application finds you well. My name is Saiful Islam Shakib, and I am a student in the CSE at Port City International University. I am writing to request permission to complete my next trimester registration, even though I have a failed subject from the previous term. Due to unforeseen circumstances during the last trimester, I encountered difficulties in Data Structure.

I kindly ask for your assistance in facilitating my registration for the next trimester.

Thank you for your attention to this matter.

Sincerely,
Saiful Islam Shakib
Student ID: CSE 02707416
Department: BSc in CSE