

Group Contract

Group Responsibilities

The success of a group depends on the contributions and professionalism of each and all of its members. When you join a group, you are throwing your lot in with the group. The group will let each member share in the fruits of its labour and each member should pay the group back by contributing to the group effort.

The group contract lays out the responsibilities and expectations of the group members. It also lays out how responsibilities will be determined, how group members can contact one another, consequences when group members do not meet their responsibilities, giving credit for work done and not giving credit for work which was not done.

This is a template for a contract. You can alter the parts you feel need to be altered. The final contract does need to be approved by the instructor and then signed by all members of the group.

Contact Information

Name	Email	Phone (optional)	Social Media
SongHwan Oh	soh62@myseneca.ca	N/A	N/A
Shine Lee	ylee248@myseneca.ca	N/A	N/A
Jiho Nam	jhn timer@myseneca.ca	N/A	N/A
Sangjune Lee	slee569@myseneca.ca	N/A	N/A
Yoojin Lee	ylee237@myseneca.ca	N/A	N/A

Professionalism

As a member of this group, I will conduct myself in a professional manner, just as I would in the workplace. I will abide by the decisions of the group and participate in the group activities to the best of my ability. I will strive to be pleasant and treat my fellow group members with respect. Should conflict arise, I will do my best to overcome it and put it behind us.

INITIALS: SHO,SL,JHN,SJL,YJL

Group Meetings

All group members agree to meet in the assigned class time.

In addition, they agree to participate in **1~2** meeting(s) per week outside of class time.

Individual contributions will be completed by **every Monday** and the group submission will be completed by **every Tuesday**.

For the preparation of group submissions, the group will meet **Online** via **Discord voice chat**.

INITIALS: SHO,SL,JHN,SJL,YJL

Work Distribution

Work will be distributed during a weekly group meeting where members pick the work that they are best equipped to do. Members will make every effort to distribute the work evenly amongst the group members.

INITIALS: SHO,SL,JHN,SJL,YJL

Plagiarism

The group will submit only work done by the members of the group. The group will not post their workshops, assignments or other work on the internet or distribute it to others in any other manner.

INITIALS: SHO,SL,JHN,SJL,YJL

Consequences

A group member who is often late for meetings or absent shall **pay 10 dollars**.

A group member who fails to complete their chosen work on time shall **pay 20 dollars**.

A group member who submits substandard work shall **pay 10 dollars**.

If a group member does not pick a fair share of the work the group shall **be assigned the most work on the following milestone**.

If a group member does not treat their fellow group members with courtesy and respect the group shall **pay 100 dollars**.

INITIALS: SHO,SL,JHN,SJL,YJL

Conflict Resolution

In the event there are inter-personal issues within the group or if a member does not meet their commitments, the group shall **report to the Professor**.

INITIALS: SHO,SL,JHN,SJL,YJL

Other Rules

Collected money will be spent on any foods that group desire to have after this term.

INITIALS: SHO,SL,JHN,SJL,YJL

Signatures

By signing below, I agree to abide by the group contract.

DATE: June 26th 2023

Print Name: Song Hwan Oh

Signature:

Print Name: Shine Lee

Print Name: Yoojin Lee

Print Name: Sangjune

Print Name: Ji Ho Nam

Signature:

A handwritten signature in black ink, consisting of two overlapping circles followed by a series of horizontal strokes.

Signature:

Signature:

Signature: