

Jacen Weeks

Norman, OK
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Skills

Microsoft Word and Excel, Inventor, AutoCAD, Fusion, C++, 3D Printing, CNC Machining

Experience

August 2023 - PRESENT

Principle Design, Norman - Architectural Drafting Intern

- Conducted site visits as necessary to gather measurements or verify existing conditions for accurate representation in draft documents.
- Participate in meetings with clients and contractors, presenting drafts and addressing concerns as needed.
- Collaborate with a drafting team to complete projects on time and within quality standards.

May 2023 - August 2023

Walmart, Norman - Produce Stocker

- Minimized shrinkage through diligent monitoring of expiration dates and timely removal of spoiled products from shelves.

August 2020 - September 2022

The Baked Bear, Norman - Team Member

- Utilized strong communication skills when interacting with guests, coworkers..

Education

University of Oklahoma, Norman— Bachelor's in Mechanical Engineering

Expected in May 2027

Moore-Norman Technology Center, Moore— Certificate in CADD

2020 - 2022

I graduated from MNTC with a Certificate in Computer-Aided Design and Drafting. I also became OSHA Certified in construction and safety.

Awards

Eagle Scout- Earned the Eagle Scout rank in 2019

Best Under 18 CADD Drafter in Oklahoma- This was through SkillsUSA in 2022