



SAMANTHA LEDOUX

<https://portfolium.com/samanthaledoux/portfolio>

Dickinson, ND 58601

colosimo.ledoux@gmail.com

(980) 2649962

Ability Summary

I am technology savy and great with sales, i work well under pressure. I have great customer service and care experience. I have held positions in retail, and ran sales businesses remote. I have excelled with client based jobs.

I have excellent problem-solving abilities, with an eye for detail. I also have excellent communication skills, and I am a critical thinker. I try to always be accurate and detailed with all my projects. I have a very Pleasant demeanor, I am a very outgoing person and always eager to work also an excellent planner and coordinator.

I am a fast learning person, and I enjoy having new experiences in jobs and learning new things that come with the job, I am an extremely hard driven person. I have no problem putting the hours in to get the job done if needed.

Willing to relocate: Anywhere

Authorized to work in the US for any employer

WORK EXPERIENCE

Panel Builder

STEFFES CORPORATION - Dickinson, ND

May 2019 to September 2019

I build electric panels for oilfield skids.

Parts Specialist

O'Reilly Auto Parts - Dickinson, ND

April 2018 to May 2019

I am an RSS (retail sales specialist) I am the position right below assistant manager, however our store does not have an assistant manager so i am currently the acting manager at the store. I have done inventory making sure parts are not missing and doing annual cycle counts. I also do price changes, planograms, count drawers and safe. I also do opening and closing of the store.

Waitress

El Sombrero - Dickinson, ND

November 2017 to April 2018

Service Technician

Stallion Rockies Oilfield - Dickinson, ND

February 2017 to November 2017

As a service technician i was to drive in company vehicles to and from locations, and perform service work on the temporary housing out on each location, anything from grounding wires to fixing doors and tvs. answer calls to be out on location to fix what needs to be fixed. most of the work is basic house hold fixes, but sometimes also have to set up and take down the rentals which means helping unload them from the truck or load, taking out or putting in the sewer tanks, and grounding wires.

EDUCATION

Associate in Computer science / web development

Bryan University - Tempe, AZ

September 2019 to Present

None in Medical Coding

North Dakota State College of Science - Wahpeton, ND

September 2013 to January 2014

High School Diploma

Dickinson High school - Dickinson, ND

May 2012

SKILLS

- **Microsoft office (9 years)**
- **Communications (5 years)**
- **Sales (4 years)**
- **Organizational Skills**
- **Customer Service**
- **Customer Care**
- **Customer Support**
- **Management**
- **CSS (1 year)**
- **HTML5 (4 years)**
- **Javascript**
- **GitHub**
- **Node.js**
- **ReactJS**
- **Project Planning**
- **Database Management**
- **Social Media Marketing**
- **Social Media Management**
- **Team Building**
- **System upgrades**

ASSESSMENTS

Personality: Sales Fit — Proficient

August 2019

Assesses personality traits that are important for sales roles.

Full results: https://share.indeedassessments.com/share_to_profile/7eec285e46080cd083f0dd50ca241408eed53dc074545cb7

Sales Skills: Influence & Negotiation — Highly Proficient

August 2019

Using influence and negotiation techniques to engage with and persuade customers.

Full results: https://share.indeedassessments.com/share_to_profile/b42b3ca08cf137b313f34c8101f9c6cdeed53dc074545cb7

Personality: Customer Service Fit — Proficient

August 2019

Assesses personality traits that result in high-quality customer service.

Full results: https://share.indeedassessments.com/share_to_profile/af94a6c0551b06ab4b53d52b7fd438cdeed53dc074545cb7

Organizational Skills — Proficient

July 2018

Measures a candidate's ability to arrange and manage files or records using a set of rules.

Full results: <https://share.indeedassessments.com/attempts/d1340c25039b4dc816e19837c413256aeed53dc074545cb7>

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