



UNIVERSITY OF SOUTH-EAST ASIA

Faculty of Arts, Humanities, and Languages

PRACTICUM REPORT WRITING

<p>A. What does your report consist of? (2 marks)</p> <p>Cover page Content page Acknowledgements The report itself Appendixes (if any) References (if any)</p> <p style="text-align: right;">SECTION A MARKS:</p>	<p style="text-align: right;">...../2</p>
<p>B. What do you need to include in your report? (2 marks)</p> <p>1. Introduction</p> <p>Hook/attention getter Information about the English language teaching in Cambodia Short rationale for conducting practicum The background of the institution where you conducted the practicum: its location, discipline, prestige, the grade you taught, its features, etc. Purpose of your report</p> <p>2. Body</p> <p>Common/different teaching approaches/methods used: communicative or traditional approach; teacher-centered or student-centered Textbook and supplementary materials used Problems and favorable conditions in lesson planning and delivery Why those problems occurred as they did Actions taken to overcome those problems Lessons learned from the practicum in order to improve your teaching in the future</p> <p>3. Conclusion</p> <p>Conclusion based on your practicum experience Suggestions/recommendations for improvement about textbooks, school discipline, administration, facilities, etc. to USEA, the school, Ministry of Education, Youth, and Sport, and Royal Government of Cambodia.</p> <p style="text-align: right;">SECTION B MARKS:</p>	<p style="text-align: right;">...../2</p>
<p>C. How do you write your report? (2 marks)</p> <p>Discuss with your group members how to plan and put the report together Avoid ending up with one or a few people writing it or doing most of the work?</p> <p style="text-align: right;">SECTION D MARKS:</p>	<p style="text-align: right;">...../2</p>
<p>D. What language style do you need to use? (2 marks)</p> <p>Formal in style Both descriptive and analytical/critical Mostly narrative tenses Objective language and/or occasionally subjective</p> <p style="text-align: right;">SECTION D MARKS:</p>	<p style="text-align: right;">...../2</p>
<p>E. What criteria are used to evaluate your report? (2 marks)</p> <p>1. Content</p> <p>Chronological/logical sequence of events/ideas Feasible/realistic ideas/suggestions</p>	

Supervisor