

Meeting Minute

30th March 2015

Attendees

Sungho Seo, Dongho Son, Jaesung Lee, Chanyoung Park, Gwanggyu Choi

Scribe

Jaesung Lee

Agenda

Old Business

- PM checks teammates' works
- everyone must present each individual work
- separate development work
- PM charges new works

New Business

- Adjusting the Gantt chart period
- Document Merge
- Select XP or scrum

Old Business

- **PM checks teammates' works** PM(Sung-ho Seo) checks team members' works. members who does not finish work have to work late.
- **everyone must present each individual work** Each is presented that has data ready. the data is evaluated PM(Sung-ho Seo) and The PM talk about datas to team members
- **separate development work** management program team's manager is Jae-sung Lee, management program team's developer is Dong-ho Son, android program team's manager is Sung-ho Seo, android program team's developer is Gwang-gyu Choia
- **PM charges new works** write WORK BREAKDOWN STRUCTURE by Dong-ho Son, write HUMAN RESOURCE ALLOCATION PLAN by Gwang-gyu Choia, write EXPECTED PRODUCT OF WORKS by Jae-sung Lee, write PRODUCT CHECK PLAN and RISK MANAGEMENT PLAN by Sung-ho Seo

New Business

- **Adjusting the Gantt chart period** Examined the written Gantt chart. Had discussed about period of a Gantt chart all together and Modify the period of the Gantt chart.
- **Document Merge** Rebuild the dependency upon the Gantt chart by Chan-young Park and Dong-ho Son. Examined the Meeting Minute by Jae-sung Lee. Merge document by Sung-ho Seo.
- **Select XP or scrum** The research about the pros and cons of Xp and Scrum. XP can continue to receive the requirement for customer. So, we select the XP.

Next Meeting

- Mon, 31th March 2015

Next Meeting Agenda Items

- Development proceeds according to the document
- GUI Design