



Corporate Travel Management  
[us.travelctm.com](https://us.travelctm.com)



Monday, 22NOV 2021 6:04 PM EST

**Passengers: GLEN ANDREW HELLER (21375)**

Agency Reference Number: QKGNNQ

ICF INTERNATIONAL  
GLEN HELLER

**PLEASE NOTE - THIS TKT WAS CHARGED TO ICF CORP CREDIT CARD - DO NOT EXPENSE.**

Review this invoice for accuracy regarding flights/times/dates and personal information.  
CTM must be notified within 24 hours regarding corrections.  
Thank you for choosing CTM.  
Agent: Ken Hall

Dept Code: 01  
Charge Code: 190340.3.001.01.07  
NO DEVIATIONS AND WITHIN BUDGET  
Type of Travel Code: A

#### Ticket/Invoice Information

Service fee: GLEN ANDREW HELLER  
Date issued: 11/22/2021  
Document Nbr: 8900805495660 Amount: 33.00  
Charged to: VI\*\*\*\*\*6981

Total Tickets: 0.00  
Total Fees: 33.00  
Total Amount: 33.00

\*\*\*\*\*  
FOR ASSISTANCE PLEASE CALL 844-423-8785  
IF OUTSIDE OF THE US DIAL 781-496-2212  
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PENALTY INFORMATION - TICKET IS NON-REFUNDABLE NON-TRANSFERABLE.  
CHANGES ARE SUBJECT TO PENALTIES PLUS FARE INCREASE.  
SOME CARRIERS REQUIRE CANCELLATION PRIOR TO TIME OF DEPARTURE  
OTHERWISE, YOUR TICKET MAY HAVE NO VALUE. CALL THE TRAVEL OFFICE  
IF YOU HAVE TO CHANGE OR CANCEL THIS TRIP.



**Delta Air Lines**  
Operated By: KLM ROYAL DUTCH AIRLINES  
**From:** (IAD) Washington Dulles DC, USA

**Flight Number:** 9447  
**Depart:** 5:40 PM

**Class:** X- Coach/Economy

**To:** (AMS) Amsterdam, Netherlands

Stops: Nonstop

Equipment: Airbus A330 Jet

SEAT ASSIGNED AT CHECK IN

**Arrive:** 7:10 AM 29NOV

Duration: 7 hour(s) 30 minute(s)

Status: CONFIRMED

MEAL: DINNER

Miles: 3867 / 6187 KM

Click here for Baggage policies and fees: [Delta](#)

Check operating carrier website for any policies that may vary.

<b>AIR</b>	<b>Monday, 29NOV 2021</b>		
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**Delta Air Lines**

Operated By: KLM ROYAL DUTCH AIRLINES

**From:** (AMS) Amsterdam, Netherlands

**To:** (JNB) O.R. Tambo Intl Johannesburg, South Africa

Stops: Nonstop

Equipment: Boeing 777 Jet 200/300

ARRIVES JNB TERMINAL B

SEAT ASSIGNED AT CHECK IN

**Flight Number:** 9600

**Depart:** 10:20 AM

**Arrive:** 10:05 PM

Duration: 10 hour(s) 45 minute(s)

Status: CONFIRMED

MEAL: BREAKFAST

Class: X- Coach/Economy

Miles: 5583 / 8933 KM

Click here for Baggage policies and fees: [Delta](#)

Check operating carrier website for any policies that may vary.

<b>AIR</b>	<b>Tuesday, 30NOV 2021</b>		
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**SA Airlink**

**From:** (JNB) O.R. Tambo Intl Johannesburg, South Africa

**To:** (LUN) Lusaka, Zambia

Stops: Nonstop

Equipment: Embraer RJ140 Jet

DEPARTS JNB TERMINAL B - ARRIVES LUN TERMINAL 2

NO CAR REQUESTED FOR THIS CITY

**SA Airlink Confirmation number is 4XNVUF**

**Flight Number:** 0160

**Depart:** 6:15 AM

**Arrive:** 8:15 AM

Duration: 2 hour(s) 0 minute(s)

Status: CONFIRMED

MEAL: BREAKFAST

Class: X- X

Miles: 743 / 1189 KM

<b>HOTEL</b>	<b>Tuesday, 30NOV 2021</b>		
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**Protea Lusaka Tower (PROTEA HOTELS)**

Corner Thabo Mbeki And Great E. Lusaka ZM 10101

**Number of Rooms:** 1

**Phone:** 260-21-1375800

**Rate:** USD 160.00

**Check Out:** Saturday, 11DEC 2021

Room Type: REG

**Confirmation Number:** 84409942

Fax: 260-21-1375810

Room GUARANTEED TO MASTER CARD

**Reserved For:** HELLER GLEN ANDREW

CANCEL BY 6 P.M. 30NOV LOCAL HOTEL TIME TO AVOID CHARGES.

Hotel cancellation policy: Cancel By 6Pm Day Of Arrival To Avoid Penalties

<b>AIR</b>	<b>Saturday, 11DEC 2021</b>		
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**SA Airlink**

**From:** (LUN) Lusaka, Zambia

**Flight Number:** 0163

**Depart:** 2:05 PM

Class: X- X

**To:** (JNB) O.R. Tambo Intl Johannesburg, South Africa

**Stops:** Nonstop

**Equipment:** EMBRAER EMB

**DEPARTS** LUN TERMINAL 2 - **ARRIVES** JNB TERMINAL A

**SA Airlink Confirmation number is 4XNVUF**

**Arrive:** 4:20 PM

**Duration:** 2 hour(s) 15 minute(s)

**Status:** CONFIRMED

**MEAL:** LUNCH

**Miles:** 743 / 1189 KM

**AIR**

**Saturday, 11DEC 2021**



**Delta Air Lines**

**Operated By:** KLM ROYAL DUTCH AIRLINES

**From:** (JNB) O.R. Tambo Intl Johannesburg, South Africa

**To:** (AMS) Amsterdam, Netherlands

**Stops:** Nonstop

**Equipment:** Boeing 777 Jet 200/300

**DEPARTS** JNB TERMINAL B

**SEAT ASSIGNED AT CHECK IN**

**Flight Number:** 9470

**Class:** X- Coach/Economy

**Depart:** 11:55 PM

**Arrive:** 10:05 AM 12DEC

**Duration:** 11 hour(s) 10 minute(s)

**Status:** CONFIRMED

**MEAL:** BREAKFAST

**Miles:** 5583 / 8933 KM

Click here for Baggage policies and fees: [Delta](#)

Check operating carrier website for any policies that may vary.

**AIR**

**Sunday, 12DEC 2021**



**Delta Air Lines**

**Operated By:** KLM ROYAL DUTCH AIRLINES

**From:** (AMS) Amsterdam, Netherlands

**To:** (IAD) Washington Dulles DC, USA

**Stops:** Nonstop

**Equipment:** Airbus A330 Jet

**SEAT ASSIGNED AT CHECK IN**

**Flight Number:** 9384

**Class:** X- Coach/Economy

**Depart:** 1:05 PM

**Arrive:** 3:50 PM

**Duration:** 8 hour(s) 45 minute(s)

**Status:** CONFIRMED

**MEAL:** LUNCH

**Miles:** 3867 / 6187 KM

Click here for Baggage policies and fees: [Delta](#)

Check operating carrier website for any policies that may vary.

THANK YOU FOR BOOKING WITH THE ICF TRAVEL DEPARTMENT  
THIS IS A NONREFUNDABLE TICKET.

Please check document requirements - Passport/Visa for all International Travel.

Helpful Website: <https://travelctm.cibtvisas.com>

Please check carry on requirements at [www.tsa.gov](http://www.tsa.gov).

Charges may apply for checked baggage. Contact carrier prior to travel.

Federal law forbids the carriage of certain hazardous materials, such as aerosols, fireworks, and flammable liquids, aboard the aircraft.

If you do not understand these restrictions, contact your airline or go to [www.faa.gov](http://www.faa.gov).

To reduce introduction and spread of new variants, CDC issued an Order effective January 26, 2021. **It requires all air passengers arriving to the US from a foreign country** to get tested for COVID-19 infection no more than 3 days before their flight departs and to provide proof of the negative result or documentation of having recovered from COVID-19 to the airline before boarding the flight. For more information on this testing requirement, see the [Frequently Asked Questions](#).

Click here for CTM's [Terms & Conditions](#) information.

To reduce introduction and spread of new variants, CDC issued an Order effective January 26, 2021. **It requires all air passengers arriving to the US from a foreign country** to get tested for COVID-19 infection no more than 3 days before their flight departs and to provide proof of the negative result or documentation of having recovered from COVID-19 to the airline before boarding the flight. For more information on this testing requirement, see the [Frequently Asked Questions](#).

[CTM's One-Stop Shop of COVID-19 Information](#) CTM has created a special landing page to be used as a repository of COVID-19 travel alerts to help you stay informed as updates become available. All new updates will be displayed at the top of the page.

Effective May 3, 2023, air travelers with identification/ID/ that does not meet the Real ID Act requirements must present an alternate form of ID in order to board a domestic flight. Please see the Department of Homeland Security Website for more information. [WWW.DHS.GOV/REAL-ID](http://WWW.DHS.GOV/REAL-ID)