



Corporate Travel Management  
[us.travelctm.com](http://us.travelctm.com)



Friday, 26NOV 2021 5:37 PM EST

**Passengers: GLEN ANDREW HELLER (21375)**

Agency Reference Number: QKGNNQ

ICF INTERNATIONAL  
GLEN HELLER

Review this invoice for accuracy regarding flights/times/dates and personal information.  
CTM must be notified within 24 hours regarding corrections.  
Thank you for choosing CTM.  
Agent: Ken Hall

Dept Code: 01  
Charge Code: 190340.3.001.01.07  
NO DEVIATIONS AND WITHIN BUDGET  
Type of Travel Code: A

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FOR ASSISTANCE PLEASE CALL 844-423-8785  
IF OUTSIDE OF THE US DIAL 781-496-2212

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PENALTY INFORMATION - TICKET IS NON-REFUNDABLE NON-TRANSFERABLE.  
CHANGES ARE SUBJECT TO PENALTIES PLUS FARE INCREASE.  
SOME CARRIERS REQUIRE CANCELLATION PRIOR TO TIME OF DEPARTURE  
OTHERWISE, YOUR TICKET MAY HAVE NO VALUE. CALL THE TRAVEL OFFICE  
IF YOU HAVE TO CHANGE OR CANCEL THIS TRIP.

AIR	Sunday, 28NOV 2021		
	<b>Delta Air Lines</b> Operated By: KLM ROYAL DUTCH AIRLINES <b>From:</b> (IAD) Washington Dulles DC, USA <b>To:</b> (AMS) Amsterdam, Netherlands Stops: Nonstop  Equipment: Airbus A330 Jet SEAT ASSIGNED AT CHECK IN  Click here for Baggage policies and fees: <a href="#">Delta</a> Check operating carrier website for any policies that may vary.	<b>Flight Number:</b> 9447  <b>Depart:</b> 5:40 PM <b>Arrive:</b> 7:10 AM 29NOV Duration: 7 hour(s) 30 minute(s) Status: CONFIRMED MEAL: DINNER	Class: X- Coach/Economy    Miles: 3867 / 6187 KM
AIR	Monday, 29NOV 2021		

**Delta Air Lines**

Operated By: KLM ROYAL DUTCH AIRLINES

**From:** (AMS) Amsterdam, Netherlands**To:** (JNB) O.R. Tambo Intl Johannesburg, South Africa

Stops: Nonstop

Equipment: Boeing 777 Jet 200/300

ARRIVES JNB TERMINAL B

SEAT ASSIGNED AT CHECK IN

**Flight Number:** 9600

Class: X- Coach/Economy

**Depart:** 10:20 AM**Arrive:** 10:05 PM

Duration: 10 hour(s) 45 minute(s)

Status: CONFIRMED

Miles: 5583 / 8933 KM

MEAL: BREAKFAST

Click here for Baggage policies and fees: [Delta](#)

Check operating carrier website for any policies that may vary.

**HOTEL Monday, 29NOV 2021****Protea OR Tambo Airport** (PROTEA HOTELS)

Corner York And Gladiator ST Johannesburg ZA 1619

**Number of Rooms:** 1**Phone:** 27-11-9772600**Rate:** ZAR 1490.00**Check Out:** Tuesday, 30NOV 2021

Room Type: REG

**Confirmation Number:** 89426230

Fax: 27-11-9772601

Room GUARANTEED TO MASTER CARD

**Reserved For:** HELLER GLEN ANDREW

CANCEL 6 P.M. 29NOV LOCAL HOTEL TIME TO AVOID CHARGES.

Hotel cancellation policy: Cancel By 6Pm Day Of Arrival To Avoid Penalties

PLEASE HOLD FOR LATE ARRIVAL

**AIR Tuesday, 30NOV 2021****SA Airlink****From:** (JNB) O.R. Tambo Intl Johannesburg, South Africa**To:** (LUN) Lusaka, Zambia

Stops: Nonstop

Seats: 08A

Equipment: Embraer RJ140 Jet

DEPARTS JNB TERMINAL B - ARRIVES LUN TERMINAL 2

NO CAR REQUESTED FOR THIS CITY

**SA Airlink Confirmation number is 4XNVUF****Flight Number:** 0160

Class: X- X

**Depart:** 6:15 AM**Arrive:** 8:15 AM

Duration: 2 hour(s) 0 minute(s)

Status: CONFIRMED

Miles: 743 / 1189 KM

MEAL: BREAKFAST

**OTHER Tuesday, 30NOV 2021**

TRANSFER PROTEA LUSAKA TOWER 260-21-1375800

SEDAN

PICKUP-815A LUN AIRPORT FROM 4Z 160

DROPOFF-CORNER THABO MBEKI AND GREAT ENTERTAINMENT COMPLEX LUSAKA ZAMBIA

RT-USD25.00

CONF-NATHANAELTEMBO

**HOTEL Tuesday, 30NOV 2021****Protea Lusaka Tower** (PROTEA HOTELS)

Corner Thabo Mbeki And Great E. Lusaka ZM 10101

**Number of Rooms:** 1**Phone:** 260-21-1375800**Rate:** USD 160.00**Check Out:** Saturday, 11DEC 2021**Confirmation Number:** 84409942

Fax: 260-21-1375810

Room GUARANTEED TO MASTER CARD

**Reserved For:** HELLER GLEN ANDREW

Room Type: REG

CANCEL BY 6 P.M. 30NOV LOCAL HOTEL TIME TO AVOID CHARGES.  
CANCEL 6 P.M. 30NOV LOCAL HOTEL TIME TO AVOID CHARGES.

Hotel cancellation policy: Cancel By 6Pm Day Of Arrival To Avoid Penalties

AIR	Saturday, 11DEC 2021		
<b>KLM Royal Dutch</b> Operated By: KENYA AIRWAYS <b>From:</b> (LUN) Lusaka, Zambia <b>To:</b> (NBO) Nairobi Kenyatta, Kenya Stops: Nonstop Seats: 16C Equipment: Boeing 737 Jet DEPARTS LUN TERMINAL 2 - ARRIVES NBO TERMINAL 1A INTERNATIONAL <b>KLM Royal Dutch Confirmation number is 4XNVUF</b> Click here for Baggage policies and fees: <a href="#">KLM Royal Dutch Airlines</a> Check operating carrier website for any policies that may vary.			
		<b>Flight Number:</b> 4199 <b>Depart:</b> 6:15 PM <b>Arrive:</b> 10:00 PM Duration: 2 hour(s) 45 minute(s) Status: CONFIRMED MEAL: MEALS	Class: M- Coach/Economy     Miles: 1124 / 1798 KM
AIR	Saturday, 11DEC 2021		
<b>KLM Royal Dutch</b> <b>From:</b> (NBO) Nairobi Kenyatta, Kenya <b>To:</b> (AMS) Amsterdam, Netherlands Stops: Nonstop Seats: 19C Equipment: 781/AIR DEPARTS NBO TERMINAL 1A INTERNATIONAL <b>KLM Royal Dutch Confirmation number is 4XNVUF</b> Check in on-line to obtain boarding pass: <a href="#">KLM Royal Dutch Airlines</a> Click here for Baggage policies and fees: <a href="#">KLM Royal Dutch Airlines</a>			
		<b>Flight Number:</b> 0566 <b>Depart:</b> 11:59 PM <b>Arrive:</b> 6:25 AM 12DEC Duration: 8 hour(s) 26 minute(s) Status: CONFIRMED MEAL: MEALS	Class: M- Coach/Economy     Miles: 4140 / 6624 KM
AIR	Sunday, 12DEC 2021		
<b>Delta Air Lines</b> Operated By: KLM ROYAL DUTCH AIRLINES <b>From:</b> (AMS) Amsterdam, Netherlands <b>To:</b> (IAD) Washington Dulles DC, USA Stops: Nonstop  Equipment: Airbus A330 Jet			
		<b>Flight Number:</b> 9384 <b>Depart:</b> 1:05 PM <b>Arrive:</b> 3:50 PM Duration: 8 hour(s) 45 minute(s) Status: CONFIRMED MEAL: LUNCH	Class: V- Coach/Economy     Miles: 3867 / 6187 KM
Click here for Baggage policies and fees: <a href="#">Delta</a> Check operating carrier website for any policies that may vary.			

THANK YOU FOR BOOKING WITH THE ICF TRAVEL DEPARTMENT  
THIS IS A NONREFUNDABLE TICKET.

**Ticket/Invoice Information**

Ticket for: GLEN ANDREW HELLER  
Date issued: 11/26/2021 Invoice Nbr: 4715571  
Ticket Nbr: 0747679361281 Electronic Tkt: Yes Amount: 1554.88  
Base: 1368.00 Tax: 186.88

Charged to: VI\*\*\*\*\*6981

Ticket for: GLEN ANDREW HELLER

Date issued: 11/26/2021 Invoice Nbr: 4715571

Ticket Nbr: 0067679361282 Electronic Tkt: Yes Amount: 753.87

Exchange for: 0067678148977 Issued: 22NOV21

Total Exchange: 0.00

Charged to: VI\*\*\*\*\*6981

Service fee: GLEN ANDREW HELLER

Date issued: 11/26/2021

Document Nbr: 8900805580329

Amount: 33.00

Charged to: VI\*\*\*\*\*6981

Service fee: GLEN ANDREW HELLER

Date issued: 11/26/2021

Document Nbr: 8900805580330

Amount: 25.00

Charged to: VI\*\*\*\*\*6981

Total Tickets: 1554.88

Total Fees: 58.00

Total Amount: 1612.88

Please check document requirements - Passport/Visa for all International Travel.

Helpful Website: <https://travelctm.cibtvisas.com>

Please check carry on requirements at [www.tsa.gov](http://www.tsa.gov).

Charges may apply for checked baggage. Contact carrier prior to travel.

Federal law forbids the carriage of certain hazardous materials, such as aerosols, fireworks, and flammable liquids, aboard the aircraft.

If you do not understand these restrictions, contact your airline or go to [www.faa.gov](http://www.faa.gov).

To reduce introduction and spread of new variants, CDC issued an Order effective January 26, 2021. **It requires all air passengers arriving to the US from a foreign country** to get tested for COVID-19 infection no more than 3 days before their flight departs and to provide proof of the negative result or documentation of having recovered from COVID-19 to the airline before boarding the flight. For more information on this testing requirement, see the [Frequently Asked Questions](#).

Click here for CTM's [Terms & Conditions](#) information.

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**[CTM's One-Stop Shop of COVID-19 Information](#)** CTM has created a special landing page to be used as a repository of COVID-19 travel alerts to help you stay informed as updates become available. All new updates will be displayed at the top of the page.

Effective May 3, 2023, air travelers with identification/ID/ that does not meet the Real ID Act requirements must present an alternate form of ID in order to board a domestic flight. Please see the Department of Homeland Security Website for more information.

[WWW.DHS.GOV/REAL-ID](http://WWW.DHS.GOV/REAL-ID)