

CURRICULUM VITAE

1. **Family name** : **Shabalala**
2. **First names** : **Minenhle Siyeza Hemilton**
3. **Date of birth** : **1998/05/25**
4. **Nationality** : **South African**
5. **ID. No.** : **980525 6051 080**
6. **Contact No.** : **072 683 7204/079 831 2993**
7. **Email** : mshenguminenhle08@gmail.com
8. **Drivers License** : **Code 10**
9. **Address** : **G353 Gomora Location, Plessislaer, Pietermaritzburg**
10. **Education** :

Institution (Date from - Date to)	Degree(s) or Diploma(s) obtained:
Durban University of Technology	National Diploma in Internal Auditing (NQF 6)
Durban University of Technology	Advanced Diploma in Internal Auditing (NQF 7)

11. **Language skills:** Indicate competence on a scale of 1 to 5 (1 - excellent; 5 - basic)

Language	Reading	Speaking	Writing
Zulu	1	1	1
English	1	1	1
Isixhosa	1	2	1
Sotho	2	4	5

12. **Other skills** : **Auditing Computer Literacy, Communication and Management Skills, Communication skills, Leadership Skills, ability to work under pressure, reliable and Able to work as a team, Strong interpersonal Skills**
13. **Present position** : **B-BBEE Verification Analyst**
14. **Years within the firm** : **3 Years**
15. **Key qualifications** : **Accounting and Auditing, B-BBEE**

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16. References

- Company Name** : **Build a Nation Youth Empowerment**
Contact Person : **Mr S Dumakude**
Position : **Chairperson**
Contact Person : **074 215 2322**
- Company Name** : **Ngonyama High School**
Contact Person : **Mr T Dlamini**
Position : **HOD**
Contact No. : **076 489 1185**
- Company Name** : **Assurance Verification Agency and Emiyoli Consultants**
Contact Person : **Ms Z Ndimande**
Position : **Supervisor**
Contact No. : **078 852 7200**

17. Specific experience in the region:

Country	Date from - Date to
South Africa	1998 to date

18. Professional experience

Date from - Date to	Location	Company	Position	Description
January 2017 –2022	Durban	Build a Nation Youth Empowerment (BANYE)	Public Relations Officer and Organisation Spokesperson	Non-Profit organisation- Engage with the Organisations stakeholders, organise meetings with potential donors
November 2019 – January 2020	Bulwer	Ngonyama High School	Educator Assistant	Helping teachers create lesson plans. Working with small groups of students to enhance the learning process. Making sure classrooms are safe and tidy
Jan 2020- Current	Pinetown	Assurance Verification Agency	B-BBEE Verification Analyst	BBBEE Verifications Audits, Quality Management System and BBBEE Trainings on Small Medium and Large entities
Jan 2020 – up to current	Pinetown	Emiyoli Consultants	Accountant/ B-BBEE consultant	BBBEE Consulting, starting form Small Medium and Large Entities, Prepare BBBEE files for the Verification. B-BBEE calculations for all sector Codes, Supplier Development Manager, Procurement specialist. Other Accounting Services