



Graduate Course Syllabus

EDU 775: Practicum in Curriculum and Instruction

Center: Online

Course Prerequisites

EDU 547

Course Description

Students are required to develop and implement two products and/or experiences and document a leadership role in the area of curriculum. Students complete a detailed proposal or plan of study on their goals, product(s), audience, follow-up, and so on for this practicum. The purpose of this practicum is to encourage the teacher as researcher and leader in curriculum development and to encourage the integration and application of coursework. The practicum is completed during the semester under the supervision of a school district administrator and the student's advisor.

Course Outcomes

- Develop and implement two products and/or experiences and document a leadership role in the area of curriculum
- Develop the teacher as an action researcher and leader in curriculum development
- Support and document the integration and application of coursework

Required Materials

None

Diversity, Equity, and Inclusion

As indicated in our core values, SNHU is committed to “embrace diversity where we encourage and respect diverse identities, ideas, and perspectives by honoring difference, amplifying belonging, engaging civilly, and breaking down barriers to bring our mission to life.”

This may or will be reflected in SNHU's curriculum as we embrace and practice diversity, equity, and inclusion (DEI) to provide the most transformative experience for our students, faculty, and staff. Because topics pertaining to DEI can be sensitive, please remember that embodying and practicing diversity, equity, and inclusion is one of our core values that you will encounter throughout the academic experience. In higher education, we are expected to think and engage critically. Use a growth mindset to embrace the diverse readings, course assignments, and experiences of your peers and faculty.

For more information about DEI at SNHU, please visit our website at the [Office of Diversity and Inclusion](#).

Instructor Availability and Response Time

Your class interaction with the instructor and your classmates will take place on a regular, ongoing basis. Your instructor will be actively engaged within the course throughout the week. You will normally communicate with your instructor in the weekly discussions or the General Questions discussion topic so that your questions and the instructor's answers benefit the entire class. You should feel free, however, to communicate with your instructor via SNHU email at any time, particularly when you want to discuss something of a personal or sensitive nature. Your instructor will generally provide a response within 24 hours. Instructors will post grades and feedback (as applicable) within seven days of an assignment's due date, or within seven days of a late submission.

Grade Distribution

Assignment Category	Number of Graded Items	Point Value per Item	Total Points
Discussions	11	25	275
Reflective Journal	1 (Summative)	200	200
Critical Task			
Practicum Proposal	1	150	150
Midpoint Check-In	1	75	75
Findings Presentation	1	300	300
			Total Course Points: 1,000

This course may also contain practice activities. The purpose of these non-graded activities is to assist you in mastering the learning outcomes in the graded activity items listed above.

University Grading System: Graduate

Grade	Numerical Equivalent	Points
A	93–100	4.00
A-	90–92	3.67
B+	87–89	3.33
B	83–86	3.00
B-	80–82	2.67
C+	77–79	2.33
C	73–76	2.00
F	0–72	0.00
I	Incomplete	
IF	Incomplete/Failure *	
W	Withdrawn	

* Please refer to the [policy page](#) for information on the incomplete grade process.

Grading Guides

Specific activity directions, grading guides, posting requirements, and additional deadlines can be found in the

Assignment Guidelines and Rubrics section of the course.

Chalk & Wire

Specific assignments in this course will be submitted to Chalk & Wire, the ePortfolio system for this program. These items will be used as artifacts for the professional ePortfolio when completing the degree program. For additional information and instructions for accessing a portfolio, starting a portfolio, and submitting an assignment to Chalk & Wire, please visit the Chalk & Wire module in the course Table of Contents menu. For questions regarding Chalk & Wire, please contact the SNHU Technology Help Desk, available on mySNHU. Your advisor can also provide additional assistance if needed.

Note: All final projects must be submitted to the Chalk & Wire system. Students who do not submit their final project to Chalk & Wire will receive a grade of 0.

Weekly Assignment Schedule

All reading and assignment information can be found within each module of the course. Assignments and discussion posts during the first week of each term are due by 11:59 p.m. Eastern Time. Assignments and discussion posts for the remainder of the term are due by 11:59 p.m. of the student's local time zone.

In addition to the textbook readings that are listed, there may be additional required resources within each module.

Module	Topics and Assignments
1	Starting the Practicum 1-1 Discussion: Module One Update 1-2 Discussion: Site Petition 1-3 Reflective Journal 1-4 Agreement of Practicum Confidentiality: Submit Document 1-5 Critical Task Milestone No. 1: Submit Practicum Proposal Guidance Document 1-6 Professional ePortfolio: Begin Work
2	Refining the Proposal and Setting Criteria for Success 2-1 Discussion: Module Two Updates 2-2 Reflective Journal 2-3 Critical Task Milestone No. 2: Submit Criteria for Success 2-4 Critical Task Milestone No. 3: Revise and Resubmit Practicum Proposal Guidance Document 2-5 Professional ePortfolio: Continue Work
3	Investigating the Research Problem, Part One 3-1 Discussion: Module Three Update 3-2 Reflective Journal 3-3 Critical Task: Begin Action Research 3-4 Professional ePortfolio: Continue Work

Module	Topics and Assignments
4	Investigating the Research Problem, Part Two 4-1 Discussion: Module Four Update 4-2 Reflective Journal 4-3 Critical Task: Continue Action Research 4-4 Professional ePortfolio: Continue Work
5	Investigating the Research Problem, Part Three 5-1 Discussion: Module Five Update 5-2 Reflective Journal 5-3 Critical Task: Continue Action Research 5-4 Professional ePortfolio: Continue Work
6	Investigating the Research Problem, Part Four 6-1 Reflective Journal 6-2 Critical Task Milestone No. 4: Midpoint Check-In 6-3 Professional ePortfolio: Continue Work
7	Organizing and Analyzing the Data 7-1 Discussion: Module Seven Update 7-2 Reflective Journal 7-3 Critical Task: Data Organization and Analysis 7-4 Professional ePortfolio: Continue Work
8	Interpreting the Data 8-1 Discussion: Module Eight Update 8-2 Reflective Journal 8-3 Critical Task: Interpret Research Data 8-4 Professional ePortfolio: Continue Work
9	Putting the Findings Together 9-1 Discussion: Module Nine Update 9-2 Reflective Journal 9-3 Critical Task: Milestone No. 5: Findings Presentation Video/Summary Chalk and Wire Submission 9-3 Critical Task: Milestone No. 5: Presentation Video/ Summary Sheet Brightspace Submission 9-4 Professional ePortfolio: Continue Work
10	Presenting Findings 10-1 Discussion: Findings Presentation 10-2 Discussion: Review Learning Objectives 10-3 Reflective Journal 10-4 Professional ePortfolio: Finalize ePortfolio in Chalk & Wire

Attendance Policy

Online students are required to submit a graded assignment/discussion during the first week of class. If a student does not submit a graded assignment/discussion during the first week of class, the student is automatically dropped from the course for non-participation. Review the [full attendance policy](#).

Late Assignments Policy

Meeting assigned due dates is critical for demonstrating progress and ensuring appropriate time for instructor feedback on assignments. Students are expected to submit their assignments on or before the due date. Review the [full late assignment policy](#).

SNHU Student Handbook

Review the [student handbook](#).

ADA/504 Compliance Statement

In accordance with Section 504 of the Rehabilitation Act of 1973, Title III of the Americans with Disabilities Act (ADA) of 1990, and the Americans with Disabilities Act Amendments Act (ADAAA) of 2008, Southern New Hampshire University does not discriminate on the basis of disability, including intellectual disability, in admission, treatment, or access to its programs or activities, nor does it discriminate in employment in its programs or activities.

The university prohibits unlawful discrimination on the basis of disability and takes action to prevent such discrimination by providing reasonable accommodations to eligible individuals with disabilities. A disability is a condition or impairment that impacts a “major life activity” or “major bodily function.”

- **Major life activities** include, but are not limited to, caring for oneself, performing manual tasks, seeing, hearing, eating, sleeping, walking, standing, lifting, bending, speaking, breathing, learning, reading, concentrating, thinking, communicating, and working.
- **Major bodily functions** include, but are not limited to, functions of the immune system, normal cell growth, and digestive, bowel, bladder, neurological, brain, respiratory, circulatory, endocrine, and reproductive functions. Disabilities include physical, medical (including pregnancy), mental health, and learning needs.

At the beginning of each term, or as soon as you become aware of a disability or accessibility concern, we encourage you to contact the Online Accessibility Center (OAC) to discuss accommodations for which you may be qualified. Reasonable accommodations are established through an interactive process between the student and the OAC.

Note that accommodations are not retroactive and that disability accommodations are not provided until acceptable documentation of a disability and its impact is received and an accommodation letter has been processed. If you are unsure whether your condition qualifies as a disability or accessibility concern, please contact the OAC for determination.

Contact Information:

Online Accessibility Center

Phone: 866-305-9430

Email: oad@snhu.edu

For questions concerning support services, documentation guidelines, or general disability issues, please visit the [Online Accessibility Center](#) website.

If you feel you have been denied appropriate disability-related accommodations, including appropriate auxiliary aids and services, you may file a grievance as described in the ADA/504 Grievance Policy found on the [Disability and Accessibility Services](#) website.

Academic Honesty Policy

Southern New Hampshire University requires all students to adhere to high standards of integrity in their academic work. Activities such as plagiarism and cheating are not condoned by the university. Review the [full academic honesty policy](#).

Copyright Policy

Southern New Hampshire University abides by the provisions of United States Copyright Act (Title 17 of the United States Code). Any person who infringes the copyright law is liable. Review the [full copyright policy](#).

SNHU Withdrawal Policy

Review the [full withdrawal policy](#).

Southern New Hampshire University Policies

More information about SNHU policies can be found on the [policy page](#).