



## Graduate Course Syllabus

### **PHE 630: Program Planning and Evaluation in Public Health**

Center: Online

Credits: 3

#### **Course Prerequisites**

None

#### **Course Description**

This course explores the key approaches used to conduct and evaluate effective public health programs. Topics include: collection of primary data, analysis of data, and presentation of findings for the target audience, and information systems and technology in the planning and evaluation processes.

#### **Course Outcomes**

- Analyze public health issues that impact healthcare access, quality, and delivery for informing program development and implementation
- Evaluate existing public health policies, programs, or strategies for their efficacy in achieving the overarching goals of health promotion or reduction in health disparities
- Recommend appropriate strategies that improve healthcare access, quality, and delivery for ensuring community and population health
- Assess the feasibility of recommended programmatic strategies given available resources and public health goals
- Select outreach strategies that are appropriate for communicating health policy programs or initiatives to the target audience

#### **MPH Foundational Competencies (CEPH)**

- Select quantitative and qualitative data collection methods appropriate for a given public health context (CEPH.02)
- Analyze quantitative and qualitative data using biostatistics, informatics, computer-based programming, and software, as appropriate (CEPH.03)
- Discuss the means by which structural bias, social inequities, and racism undermine health and create challenges to achieving health equity at organizational, community and societal levels (CEPH.06)
- Assess population needs, assets, and capacities that affect communities' health (CEPH.07)
- Apply awareness of cultural values and practices to the design or implementation of public health policies or programs (CEPH.08)
- Design a population-based policy, program, project, or intervention (CEPH.09)
- Explain basic principles and tools of budget and resource management (CEPH.10)
- Select methods to evaluate public health programs (CEPH.11)

- Apply principles of leadership, governance, and management, which include creating a vision, empowering others, fostering collaboration, and guiding decision making (CEPH.16)
- Apply negotiation and mediation skills to address organizational or community challenges (CEPH.17)
- Select communication strategies for different audiences and sectors (CEPH.18)
- Communicate audience-appropriate public health content, both in writing and through oral presentation (CEPH.19)

### **MPH Foundational Public Health Knowledge (FKO)**

- Explain the role of quantitative and qualitative methods and sciences in describing and assessing a population's health (FKO.03)

### **Required Materials**

Using your learning resources is critical to your success in this course. Please purchase directly through the [SNHU Online Bookstore](#) rather than any other vendor. Purchasing directly from the bookstore ensures that you will obtain the correct materials and that the IT Service Desk, your advisor, and the instructor can provide you with support if you have problems.

American Psychological Association. (2020). *Publication manual of the American Psychological Association* (7th ed.). ISBN: 978-1-4338-3216-1

Perrin, K. (2016). *Essentials of planning and evaluation for public health*. Jones & Bartlett Learning. 978-1-284-24672-8.

\*Santella, A. J. (2020). *Master of public health competencies: A case study approach*. Jones & Bartlett Learning. ISBN: 978-1-284-16632-3

\*Please hold onto this text throughout your Public Health program. It will be used in other courses.

### **Diversity, Equity, and Inclusion**

As indicated in our core values, SNHU is committed to “embrace diversity where we encourage and respect diverse identities, ideas, and perspectives by honoring difference, amplifying belonging, engaging civilly, and breaking down barriers to bring our mission to life.”

This may or will be reflected in SNHU’s curriculum as we embrace and practice diversity, equity, and inclusion (DEI) to provide the most transformative experience for our students, faculty, and staff. Because topics pertaining to DEI can be sensitive, please remember that embodying and practicing diversity, equity, and inclusion is one of our core values that you will encounter throughout the academic experience. In higher education, we are expected to think and engage critically. Use a growth mindset to embrace the diverse readings, course assignments, and experiences of your peers and faculty.

For more information about DEI at SNHU, please visit our website at the [Office of Diversity and Inclusion](#).

### **Instructor Availability and Response Time**

Your class interaction with the instructor and your classmates will take place on a regular, ongoing basis. Your

instructor will be actively engaged within the course throughout the week. You will normally communicate with your instructor in the weekly discussions or the General Questions discussion topic so that your questions and the instructor's answers benefit the entire class. You should feel free, however, to communicate with your instructor via SNHU email at any time, particularly when you want to discuss something of a personal or sensitive nature. Your instructor will generally provide a response within 24 hours. Instructors will post grades and feedback (as applicable) within seven days of an assignment's due date, or within seven days of a late submission.

### Grade Distribution

Assignment Category	Number of Graded Items	Point Value per Item	Total Points
Discussions			
Module One	1	70	70
Module Two	1	50	50
Module Four	1	30	30
Module Six	1	40	40
Module Seven	1	40	40
Module Eight	1	70	70
Journals			
Module Two	1	55	55
Module Five	1	50	50
Module Eight	1	55	55
Module Ten	1	50	50
Short Paper (Module Six)	1	70	70
Final Project			
Milestone One	1	90	90
Milestone Two	1	85	85
Milestone Three	1	85	85
Milestone Four	1	85	85
Grant Proposal	1	75	75
			<b>Total Course Points: 1,000</b>

This course may also contain practice activities. The purpose of these non-graded activities is to assist you in mastering the learning outcomes in the graded activity items listed above.

### University Grading System: Graduate

Grade	Numerical Equivalent	Points
A	93–100	4.00
A-	90–92	3.67
B+	87–89	3.33
B	83–86	3.00
B-	80–82	2.67

Grade	Numerical Equivalent	Points
C+	77–79	2.33
C	73–76	2.00
F	0–72	0.00
I	Incomplete	
IF	Incomplete/Failure *	
W	Withdrawn	

\* Please refer to the [policy page](#) for information on the incomplete grade process.

### Grading Guides

Specific activity directions, grading guides, posting requirements, and additional deadlines can be found in the Assignments and Rubrics section of the course.

### Weekly Assignment Schedule

All reading and assignment information can be found within each module of the course. Assignments and discussion posts during the first week of each term are due by 11:59 p.m. Eastern Time. Assignments and discussion posts for the remainder of the term are due by 11:59 p.m. of the student's local time zone.

In addition to the textbook readings that are listed, there may be additional required resources within each module.

Module	Topics and Assignments
1	<p>Effective Leadership in Program Development</p> <p><i>Essentials of Planning and Evaluation for Public Health</i>, Chapter 1 and Chapter 3 (pp. 33–35)</p> <p><i>Master of Public Health Competencies: A Case Study Approach</i>, Chapter 10</p> <p>1-1 Discussion: Negotiating Program Priority Setting and Mediating the Resource Management Process</p> <p>1-2 Final Project Review</p> <p>1-3 Final Project Milestone One: Problem Statement and Significance</p>
2	<p>Planning Communications</p> <p><i>Essentials of Planning and Evaluation for Public Health</i>, Chapter 3 (pp. 29–33 and pp. 36–48)</p> <p>2-1 Discussion: Cultural Values and Practices within International Health Literacy Interventions</p> <p>2-2 Journal: Forming a Culturally Competent Strategic Plan</p>
3	<p>Building Public Health Programs</p> <p><i>Essentials of Planning and Evaluation for Public Health</i>, Chapters 1 (pp. 12–13), Chapter 5, Chapter 2, and Chapter 6</p> <p>Review <i>Essentials of Planning and Evaluation for Public Health</i>, Chapter 1 (pp. 7–10) and Chapter 3</p> <p>3-1 Final Project Milestone Two: Strategic Plan</p>
4	<p>Program Planning Models</p> <p><i>Essentials of Planning and Evaluation for Public Health</i>, Chapter 4</p> <p>4-1 Discussion: Theories and Models of Program Planning</p>

Module	Topics and Assignments
5	Program Evaluation Methodologies <i>Essentials of Planning and Evaluation for Public Health</i> , Chapters 7 and 8 5-1 Journal: Analyzing a Grant's Funding Source 5-2 Final Project Milestone Three: Evaluation Plan
6	Ensuring a Valid and Reliable Program Evaluation Review <i>Essentials of Planning and Evaluation for Public Health</i> , Chapter 1 (pp. 8–9) 6-1 Discussion: Monitoring the Progress of Program Implementation 6-2 Selecting Evaluation Methods
7	Equitable Communication of Findings 7-1 Discussion: Community Outreach: Implementation Format 7-2 Final Project Milestone Four: Dissemination Plan
8	Health Impact Assessment <i>Master of Public Health Competencies: A Case Study Approach</i> , Chapter 7 Review <i>Essentials of Planning and Evaluation for Public Health</i> , Chapters 2 and Chapter 6 8-1 Discussion: Using Participatory Methods to Create a Community Action Plan for a Rural Community Coalition 8-2 Journal: Qualitative Data Analysis
9	Requesting Grant Funding 9-1 Final Project: Grant Proposal 9-2 ePortfolio: Archive Work
10	Solidifying Your Program Development Skills 10-1 Journal: Oral Presentation Reflecting on Grant Application

### Course Participation

Course participation is required within the first week of the term for all online courses. *Participation* in this context is defined as completing one graded assignment during the first week of the course. Otherwise, students will be administratively removed for nonparticipation. Students who do not participate during the first week may forfeit their rights to be reinstated into the course. Students who stop attending a course after the first week and who do not officially withdraw will receive a grade calculated based on all submitted and missed graded assignments for the course. Missed assignments will earn a grade of zero. See the [course withdrawal policy](#) and the [full attendance policy](#) for further information.

### Late Assignments

Students who need extra time may submit assignments (excluding discussion board postings) up to one week after the assignment due date. Discussion board submissions will not be accepted for credit after the deadline except in extenuating circumstances.

- A penalty of 10 percent of the total value of the assignment will be applied to the grade achieved on the late assignment regardless of the day of the week on which the work is submitted.
- Students who submit assignments more than one week late will receive a grade of zero on the assignment unless they have made prior arrangements with the instructor.

Students must submit all assignments no later than 11:59 p.m. (in their own time zone) on the last day of the term. No assignments are accepted after the last day of the term unless an incomplete has been submitted. See the [incomplete grades policy](#).

There may be times an instructor makes an exception to the late assignment policy. Instructors may accept late work, including discussion board posts, with or without prior arrangement.

- Exceptions to the late policy on these grounds are left to the instructor's discretion, including whether the late penalty is applied or waived. Students should not assume that they will be allowed to submit assignments after the due dates.
- If an instructor finds that they are unable to determine whether an exception to the late policy would be appropriate without documentation, the collection and review of student documentation should be handled through the Dispute Resolution team in order to protect the student's privacy. In these cases, students should file a [Student Concern Dispute form](#) to have the circumstances reviewed.

If a student is experiencing (or knows they will experience) a circumstance, including pregnancy, that is protected under the Americans with Disabilities Act or Title IX, they are encouraged to contact the [Online Accessibility Center \(OAC\)](#) as soon as possible to explore what academic accommodations might be offered. Instructors must honor all deadlines established through the OAC.

### **Student Handbook**

Review the [student handbook](#).

### **ADA/504 Compliance Statement**

Southern New Hampshire University (SNHU) is dedicated to providing equal access to individuals with disabilities in accordance with Section 504 of the Rehabilitation Act of 1973 and with Title III of the Americans with Disabilities Act (ADA) of 1990, as amended by the Americans with Disabilities Act Amendments Act (ADAAA) of 2008.

SNHU prohibits unlawful discrimination on the basis of disability and takes action to prevent such discrimination by providing reasonable accommodations to eligible individuals with disabilities. The university has adopted the [ADA/504 Grievances Policy](#) (version 1.2 effective October 16, 2017), providing for prompt and equitable resolution of complaints regarding any action prohibited by Section 504 or the ADA.

For further information on accessibility support and services, visit the [Disability and Accessibility Services](#) webpage.

### **Academic Integrity Policy**

Southern New Hampshire University requires all students to adhere to high standards of integrity in their academic work. Activities such as plagiarism and cheating are not condoned by the university. Review the [full academic integrity policy](#).

### **Copyright Policy**

Southern New Hampshire University abides by the provisions of United States Copyright Act (Title 17 of the United States Code). Any person who infringes the copyright law is liable. Review the [full copyright policy](#).

**Withdrawal Policy**

Review the [full withdrawal policy](#).

**Southern New Hampshire University Policies**

More information about SNHU policies can be found on the [policy page](#).