



## Graduate Course Syllabus

### **EDU 770: Certification Internship (for endorsement areas EXCEPT General Special Education)**

Center: Online

#### **Course Prerequisites**

None

#### **Course Description**

All interns seeking additional certification will participate in 150 hours of internship at a specified school site. During the 10 weeks, the intern will receive supervision and guidance from the mentor teacher.

#### **Goals: Mentor Teacher/Instructor**

1. Provide support and opportunities for interns to share experiences in a collaborative environment.
2. Support interns so they will gain the confidence and skills needed to become reflective practitioners in the additional endorsement area.
3. Provide interns the opportunity to learn effective teaching and learning strategies from colleagues and education professionals.
4. Guide interns through the internship experience, enabling them to meet all criteria for additional endorsement.

#### **Course Outcomes**

- Utilize feedback to improve performance
- Use research-based strategies designed to promote student success
- Exhibit the knowledge, skills, and competencies that will lead to certification in an additional area of endorsement
- Provide evidence of personal and professional readiness for an additional endorsement through the use of an ePortfolio

#### **Required Materials**

None

#### **Instructor Availability and Response Time**

Your class interaction with your instructor and your classmates will take place in Blackboard on a regular, ongoing basis. Your instructor will be active in Blackboard at least five days a week, and you will normally communicate with your instructor in the open Blackboard discussion forum so that your questions and the instructor's answers benefit the entire class. You should send emails directly to your instructor only when you need to discuss

something of a personal or sensitive nature, and in those cases your instructor will generally provide a response within 24 hours.

### Chalk and Wire

Specific assignments in this course are to be submitted to Chalk and Wire, the University's ePortfolio system. These items will be used as files for the Professional ePortfolio when completing the degree program. For additional information and instructions for accessing, starting a portfolio, and submitting an assignment to Chalk and Wire, please visit the [School of Education Portal](#) and click on "CW for Students" on the left-hand side of the page. With questions regarding Chalk and Wire, please contact the SNHU Instructional Support Helpdesk, available on mySNHU.

NOTE: All final projects must be submitted to the Chalk & Wire system. Students who do not submit their final project to Chalk & Wire will receive a grade of 0.

### Weekly Assignment Schedule

The Learning Modules area in Blackboard contains one module folder for each week of the course. All reading and assignment information can be found in the folders. All assignments are due by 11:59 p.m. Eastern Time on the last day of the module week.

In addition to the textbook readings that are listed, there may be additional required resources within each module in Blackboard.

Module	Topics and Assignments
1	Getting Started Demonstration of Competency Artifacts Identify at least one <b>element</b> from each of the four domains from Charlotte Danielson's <b>Framework for Professional Practice</b> . The artifact(s) should provide evidence that you are <b>proficient</b> in the identified element(s). Write a brief explanation that describes how this artifact provides evidence that you are proficient with the <b>element</b> you chose. The artifact(s) and accompanying explanation must be included in your final professional ePortfolio.
2	Reflective Journal You will submit a weekly reflection to your course instructor reflecting on your experiences the prior week. The reflection should include a brief summary of experiences during the previous week as well as a summary of successes and challenges during that week. Your course instructor may request additional information be included in the reflection.
3	Philosophy of Teaching and Learning Your Philosophy of Teaching and Learning should reflect your beliefs about teaching and learning as they relate to the additional endorsement area you are seeking. This may be a revision of this assignment completed in earlier coursework or for other purposes.

4	<p>Direct Instruction</p> <p>You will prepare two formal lesson plans, which you will deliver to one or more students. The course instructor will complete a formal lesson observation for each of these lessons.</p>
5	<p>Professional ePortfolio</p> <p>Using Chalk and Wire, you will create a professional ePortfolio. At the completion of your internship, your ePortfolio must be shared with your mentor teacher/instructor and must include the following:</p> <ul style="list-style-type: none"> <li>• A home page that includes your name</li> <li>• A copy of your current résumé and documentation of your current area(s) of certification</li> <li>• One artifact (or set of artifacts) for each of the four domains described in Charlotte Danielson's Enhancing Professional Practice: A Framework for Teaching, second edition. For each domain, you will include a brief reflection explaining how the artifact provides evidence of your competency in that area.</li> <li>• Philosophy of Teaching and Learning as it relates to the additional endorsement you are seeking</li> </ul> <p><b>TO BE RECOMMENDED TO THE NH DEPARTMENT OF EDUCATION FOR CERTIFICATION IN THE ADDITIONAL ENDORSEMENT AREA, YOU MUST SUBMIT YOUR COMPLETED ePORTFOLIO FOR ASSESSMENT IN CHALK AND WIRE.</b></p>

### **Critical Task: Professional ePortfolio**

#### **Attendance Policy**

Online students are required to post to the Blackboard discussion board during the first week of class. If a student does not submit a posting to the discussion board during the first week of class, the student is automatically withdrawn from the course for non-participation. Review the [full attendance policy](#).

#### **Late Assignments Policy**

Meeting assigned due dates is critical for demonstrating progress and ensuring appropriate time for instructor feedback on assignments. Students are expected to submit their assignments on or before the due date. Review the [full late assignment policy](#).

#### **SNHU College of Online and Continuing Education Guide to Student Success**

Review the [guide to student success](#).

#### **Diversity and Disability Statement**

The College of Online and Continuing Education (COCE) at SNHU values diversity and inclusion. SNHU strives to create inclusive and welcoming academic environments. If there are aspects of the instruction or design of this course that present barriers to your inclusion, please notify the Disability Resource Center (DRC) as soon as possible. We will work with you and your instructor to address needs and concerns.

We encourage all students with known or suspected physical, medical, sensory, psychiatric, and/or learning disabilities to register with the Disability Resource Center (DRC) in order to assess learning needs and take advantage of available academic accommodations and support services. We look forward to hearing from you. Our contact information is below.

Disability Resource Center (DRC)  
(877) 591-4723 (select option 4)  
(877) 520-8916 (fax)  
[drc@snhu.edu](mailto:drc@snhu.edu)

We welcome COCE students, faculty, and staff to consult with the Disability Resource Center (DRC) on disability-related questions or concerns.

### **Academic Honesty Policy**

Southern New Hampshire University requires all students to adhere to high standards of integrity in their academic work. Activities such as plagiarism and cheating are not condoned by the university. Review the [full academic honesty policy](#).

### **Copyright Policy**

Southern New Hampshire University abides by the provisions of United States Copyright Act (Title 17 of the United States Code). Any person who infringes the copyright law is liable. Review the [full copyright policy](#).

### **SNHU College of Online and Continuing Education Withdrawal Policy**

Review the [full withdrawal policy](#).

### **Southern New Hampshire University Policies**

More information about SNHU policies can be found on the [policy page](#).