



Undergraduate Course Syllabus

PSY 443: Psychology Internship

Center: Online

Course Prerequisites

PSY 108, PSY 211, PSY 216, PSY 215, and PSY 224; Must be enrolled in psychology or sociology program

Course Description

Students participate in a supervised, career-related work experience in an area of psychology, encompassing a minimum of 150 hours during the term/semester. Students also complete coursework that gives them the opportunity to apply psychological concepts learned throughout undergraduate study and reflect on their internship experience.

Course Outcomes

- Evaluate the internship site's mission, values, stakeholders, and place in the community
- Apply psychological theories to real-world situations from internship experience
- Describe one's professional interests, strengths, and needs based on internship experience
- Identify references for future collaboration, training, and career opportunities

Instructor Availability and Response Time

Your class interaction with the instructor and your classmates will take place on a regular, ongoing basis. Your instructor will be actively engaged within the course throughout the week. You will normally communicate with your instructor in the weekly discussions or the General Questions discussion topic so that your questions and the instructor's answers benefit the entire class. You should feel free, however, to communicate with your instructor via SNHU email at any time, particularly when you want to discuss something of a personal or sensitive nature. Your instructor will generally provide a response within 24 hours.

Grade Distribution

| Assignment Category | Number of Graded Items | Point Value per Item | Total Points |
|--------------------------|------------------------|-----------------------------|--------------|
| Discussions | 1 | 20 | 20 |
| Journals | 8 | 60 | 480 |
| Site Description Paper | 1 | 100 | 100 |
| Theory to Practice Paper | 1 | 320 | 320 |
| Reflection Paper | 1 | 100 | 100 |
| | | Total Course Points: | 1,020 |

This course may also contain practice activities. The purpose of these non-graded activities is to assist you in mastering the learning outcomes in the graded activity items listed above.

University Grading System: Undergraduate

| | | <i>Total Points: 1,020</i> | | |
|--------------|--------------------------------|----------------------------|--------------------------|--------------|
| Grade | Numerical Equivalent | Points | Points Equivalent | |
| | | | <i>Lower</i> | <i>Upper</i> |
| A | 93-100 | 4 | 949 | 1020 |
| A- | 90-92 | 3.67 | 918 | 948 |
| B+ | 87-89 | 3.33 | 887 | 917 |
| B | 83-86 | 3 | 847 | 886 |
| B- | 80-82 | 2.67 | 816 | 846 |
| C+ | 77-79 | 2.33 | 785 | 815 |
| C | 73-76 | 2 | 745 | 784 |
| C- | 70-72 | 1.67 | 714 | 744 |
| D+ | 67-69 | 1.33 | 683 | 713 |
| D | 60-66 | 1 | 612 | 682 |
| F | 0-59 | 0 | 0 | 611 |
| I | Incomplete | | | |
| IF | Incomplete/Failure* | | | |
| IP | In Progress (past end of term) | | | |
| W | Withdrawn | | | |

* Please refer to the [policy page](#) for information on the incomplete grade process.

Grading Guides

Specific activity directions, grading guides, posting requirements, and additional deadlines can be found in the Assignment Guidelines and Rubrics section of the course.

Weekly Assignment Schedule

All reading and assignment information can be found within each module of the course. Assignments and discussion posts during the first week of each term are due by 11:59 p.m. Eastern Time. Assignments and discussion posts for the remainder of the term are due by 11:59 p.m. of the student's local time zone.

In addition to the textbook readings that are listed, there may be additional required resources within each module.

| Module | Topics and Assignments |
|---------------|---|
| 1 | Getting to Know the Internship Site 1-1 Discussion: Getting Started 1-2 Paper Assignments: Review Documents 1-3 Journal: Module One Timesheet initialed by Supervisor |

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|---|--|
| 2 | <p>Knowing the Vision, Mission, and Values</p> <p>2-1 Site Description Paper: Begin Work</p> <p>2-2 Journal: Module Two</p> <p>Timesheet initialed by Supervisor</p> <p>[Instructor] Check-In with Supervisor and record in Workplace Contact Log</p> |
| 3 | <p>Who Is the Community?</p> <p>3-1 Site Description Paper: Continue Work</p> <p>3-2 Journal: Module Three</p> <p>Timesheet initialed by Supervisor</p> |
| 4 | <p>Skill Assessment and Development</p> <p>4-1 Journal: Module Four</p> <p>4-2 Site Description Paper: Submit</p> <p>Timesheet initialed by Supervisor</p> <p>[Instructor] Check-In with Supervisor and record in Workplace Contact Log</p> |
| 5 | <p>Characteristics of a Successful Professional</p> <p>5-1 Theory to Practice Paper: Begin Work</p> <p>5-2 Journal: Module Five</p> <p>Timesheet initialed by Supervisor</p> |
| 6 | <p>Identify Area of Interest</p> <p>6-1 Theory to Practice Paper: Continue Work</p> <p>6-2 Journal: Module Six</p> <p>Timesheet initialed by Supervisor</p> <p>[Instructor] Internship Evaluation form provided to Supervisor (due week 7)</p> <p>[Instructor] Check-In with Supervisor and record in Workplace Contact Log</p> |
| 7 | <p>Towards a Psychology of People</p> <p>7-1 Reflection Paper: Begin Work</p> <p>7-2 Journal: Module Seven</p> <p>7-3 Theory to Practice Paper: Submit</p> <p>Timesheet initialed by Supervisor</p> <p>[Instructor] Internship Evaluation form completed by Supervisor & returned</p> <p>[Instructor] Submit completed Evaluation form to Blackboard</p> |
| 8 | <p>Reflection</p> <p>8-1 Journal: Module Eight</p> <p>8-2 Reflection Paper: Submit</p> <p>8-3 Final Paperwork</p> <p>Timesheet initialed by Supervisor</p> <p>[Instructor] Timesheet completed by Supervisor & returned</p> <p>[Instructor] Submit completed Timesheet to Blackboard</p> <p>[Instructor] Check-In with Supervisor and record in Workplace Contact Log</p> <p>[Instructor] Submit completed Contact Log to Blackboard</p> |

Attendance Policy

Online students are required to submit a graded assignment/discussion during the first week of class. If a student does not submit a posting to the graded assignment/discussion during the first week of class, the student is automatically withdrawn from the course for non-participation. Review the [full attendance policy](#).

Late Assignments Policy

Meeting assigned due dates is critical for demonstrating progress and ensuring appropriate time for instructor feedback on assignments. Students are expected to submit their assignments on or before the due date. Review the [full late assignment policy](#).

SNHU College of Online and Continuing Education Student Handbook

Review the [student handbook](#).

ADA/504 Compliance Statement

Southern New Hampshire University is dedicated to providing equal access to individuals with disabilities, including intellectual disabilities, in accordance with Section 504 of the Rehabilitation Act of 1973, Title III of the Americans with Disabilities Act (ADA) of 1990, and the ADA Amendments Act of 2008. The university prohibits unlawful discrimination on the basis of disability and takes action to prevent such discrimination by providing reasonable accommodations to eligible individuals with disabilities.

As soon as you become aware of a disability, we encourage you to contact the Online Accessibility Center (OAC) to discuss accommodations for which you may be qualified. Reasonable accommodations are established through an interactive process between the student and the OAC. Note that accommodations are not retroactive and that disability accommodations are not provided until an accommodation letter has been processed.

Contact Information:

Online Accessibility Center

Phone: 866-305-9430

Email: oac@snhu.edu

For questions concerning support services, documentation guidelines, or general disability issues, visit the [Online Accessibility Center](#) website.

If you feel you have been denied appropriate disability-related accommodations, including appropriate auxiliary aids and services, you may file a grievance as described in the ADA/504 Grievance Policy found on the [Disability Services](#) webpage.

Academic Honesty Policy

Southern New Hampshire University requires all students to adhere to high standards of integrity in their academic work. Activities such as plagiarism and cheating are not condoned by the university. Review the [full academic honesty policy](#).

Copyright Policy

Southern New Hampshire University abides by the provisions of United States Copyright Act (Title 17 of the United States Code). Any person who infringes the copyright law is liable. Review the [full copyright policy](#).

SNHU College of Online and Continuing Education Withdrawal Policy

Review the [full withdrawal policy](#).

Southern New Hampshire University Policies

More information about SNHU policies can be found on the [policy page](#).

Student Work Samples

For the purpose of continuous improvement of our educational training, Southern New Hampshire University's College of Online and Continuing Education may, on occasion, utilize anonymous student work samples for internal professional development and staff training. If you have any questions or concerns, contact your advisor. If you would like to withdraw permission for use of your work, please email assessmentcalibration@snhu.edu.