Graduate Course Syllabus

Experiential Learning
Center: Online

Course Prerequisites
None

Course Description
Experiential Learnings are short-term educational professional development or training experience opportunities that allow students to explore professional development; certification preparation and/or professional practice experiences, completing a **minimum of 80 hours** in that experience. The primary goal of the experiential learning opportunity is to expose students to actual practices in the world of work outside of the classroom. The students will relate this experience to academic coursework and synthesize the practical application of knowledge in an experiential setting. This is an elective experiential learning opportunity course intended for College of Online and Continuing Education students.

Course Outcomes

- Critique potential distinctions between theoretical concepts and real-world practices in professional settings
- Determine opportunities for self-improvement within a professional setting
- Articulate how knowledge and experience gained via the experiential learning opportunity can be effectively implemented in achieving professional goals
- Communicate ideas, suggestions or relevant information in a professional manner appropriate to a given industry or company

Instructor Availability and Response Time
Your class interaction with your instructor and your classmates will take place in Blackboard on a regular, ongoing basis. Your instructor will be active in Blackboard at least five days a week, and you will normally communicate with your instructor in the open Blackboard discussion forum so that your questions and the instructor's answers benefit the entire class. You should send emails directly to your instructor only when you need to discuss something of a personal or sensitive nature, and in those cases your instructor will generally provide a response within 24 hours.

Grade Distribution

Assignment Category	Number of Graded Items	Point Value per Item	Total Points
Discussions	6	15	90
Weekly Journal	10	35	350
Executive Brief	1	360	360
		Total Course Points:	800

This course may also contain practice activities. The purpose of these non-graded activities is to assist you in mastering the learning outcomes in the graded activity items listed above.

University Grading System: Graduate

		Total Points:	800	
Grade	**Numerical Equivalent**	**Points**	**Points Equivalent**	
			Lower	*Upper*
A	93-100	4.00	744	800
A-	90-92	3.67	720	743
B+	87-89	3.33	696	719
B	83-86	3.00	664	695
B-	80-82	2.67	640	663
C+	77-79	2.33	616	639
C	73-76	2.00	584	615
F	0-72	0.00	0	583
I	Incomplete			
IF	Incomplete/Failure*			
W	Withdrawn			

*Please refer to the policy page for information on the incomplete grade process.

Grading Guides

Specific activity directions, grading guides, posting requirements, and additional deadlines can be found in the Course Information area in the Assignment Guidelines and Rubrics folder.

Weekly Assignment Schedule

The Learning Modules area in Blackboard contains one module folder for each week of the course. All reading and assignment information can be found in the folders. All assignments are due by 11:59 p.m. Eastern Time on the last day of the module week.

In addition to the textbook readings that are listed, there may be additional required resources within each module in Blackboard.

Module	Topics and Assignments
1	Module One 1-1 Discussion: Getting Started & Experiential Learning Overview 1-2 Reading: Critical Reflection 1-3 Reflection Journal
2	Module Two 2-1 Discussion: Communication 2-2 Reflection Journal Timesheet initialed by Supervisor OR digital record of time spent in virtual experience
3	Module Three 3-2 Reflection Journal Timesheet initialed by Supervisor OR digital record of time spent in virtual experience
4	Module Four 4-1 Collaboration 4-2 Reflection Journal Timesheet initialed by Supervisor OR digital record of time spent in virtual experience
5	Module Five 5-1 Reflection Journal Timesheet initialed by Supervisor OR digital record of time spent in virtual experience
6	Module Six 6-1 Discussion: Leadership 6-2 Reflection Journal Timesheet initialed by Supervisor OR digital record of time spent in virtual experience
7	Module Seven 7-1 Reflection Journal Timesheet initialed by Supervisor OR digital record of time spent in virtual experience
8	Module Eight 8-1 Discussion: Time/Project Management 8-2 Reflection Journal Timesheet initialed by Supervisor OR digital record of time spent in virtual experience
9	Module Nine 9-1 Final Project: Executive Brief 9-2 Reflection Journal Timesheet initialed by Supervisor OR digital record of time spent in virtual experience

10	Module Ten
	10-1 Discussion: The Big Picture
	10-2 Reflection Journal
	10-3 Final Paperwork
	Timesheet initialed by Supervisor OR digital record of time spent in virtual experience Official "certificate of completion" for virtual experience submitted

Attendance Policy

Online students are required to post to the Blackboard discussion board during the first week of class. If a student does not submit a posting to the discussion board during the first week of class, the student is automatically withdrawn from the course for non-participation. Review the full attendance policy.

Late Assignments Policy

Meeting assigned due dates is critical for demonstrating progress and ensuring appropriate time for instructor feedback on assignments. Students are expected to submit their assignments on or before the due date. Review the full late assignment policy.

SNHU College of Online and Continuing Education Guide to Student Success

Review the guide to student success.

Diversity and Disability Statement

The College of Online and Continuing Education (COCE) at SNHU values diversity and inclusion. SNHU strives to create inclusive and welcoming academic environments. If there are aspects of the instruction or design of this course that present barriers to your inclusion, please notify the Disability Resource Center (DRC) as soon as possible. We will work with you and your instructor to address needs and concerns.

We encourage all students with known or suspected physical, medical, sensory, psychiatric, and/or learning disabilities to register with the Disability Resource Center (DRC) in order to assess learning needs and take advantage of available academic accommodations and support services. We look forward to hearing from you. Our contact information is below.

Disability Resource Center (DRC)
(877) 591-4723 (select option 4)
(877) 520-8916 (fax)
drc@snhu.edu

We welcome COCE students, faculty, and staff to consult with the Disability Resource Center (DRC) on disability-related questions or concerns.

Academic Honesty Policy

Southern New Hampshire University requires all students to adhere to high standards of integrity in their academic work. Activities such as plagiarism and cheating are not condoned by the university. Review the full academic honesty policy.

Copyright Policy

Southern New Hampshire University abides by the provisions of United States Copyright Act (Title 17 of the United States Code). Any person who infringes the copyright law is liable. Review the full copyright policy.

SNHU College of Online and Continuing Education Withdrawal Policy

Review the full withdrawal policy.

Southern New Hampshire University Policies

More information about SNHU policies can be found on the policy page.