

Date - 23.07.2022

A meeting of IQAC is held today i.e. 23.07.2022 at 3:30 PM in the office of the principal.

The following persons are present in this meeting.

1,	Dr. Qayam Zehra	Principal	Chairman
2,	Dr. Taraunum	Asstt Prof	Member
3,	Kiran Srivastava	"	"
4,	Dr. S.A. Khan	"	"
5,	Radhika Noor	"	"
6,	Mrs Naaz Praveen	Alumni	"
7,	Mr. S.R. Khan	Secretary	Special invitee
8,	Wasi Ahmad	Asstt Prof.	Co-ordinator
9,	Mr. Mahboob Alam	Society Repr.	Member
10,	Md. Tanheed Alam	Technical Person	"
11,	Neetu Sinha	office staff	"
12,	Ajay Srivastava	Industrialist	"
13,	Dr. R.A. Khan	President (Mngt)	Special invitee

## Agenda

- 1) To appraise the members about the result of inspection of NAAC Cycle-1

## Resolution

The members appraise about the Accrediting Grade B to Al-Habees Teacher Training College, by NAAC for a period of 5 years in 1st cycle.

Signature..... Contd →



## Agenda

(ii) To celebrate National Education Day 2022.

(iii) To discuss about a resolution for internal Assessment.

## Resolution

It is resolved that National Education Day will be celebrated on 11.11.2022 at College Campus.

It is resolved that a meeting of Examination Committee should be conducted and take a resolution on internal Assessment.

*B. S. / 13/11/22*  
CO-ordinator

*22/11/22*  
Principal cum chairperson



Date - 23.11.2022

A meeting of IQAc is held today i.e. 23.11.2022 at 9:00 PM in the office of the principal.

The following persons are present in the meeting.

1. Dr. Qayam Zehra	Principal	Chairperson	<u>Qayam</u>
2. Dr. Tarannum	Asstt Prof.	Member	<u>Tarannum</u>
3. Kiran Srivastava	"	"	<u>Kiran</u>
4. Dr. S.A. Khan	"	"	<u>S.A. Khan</u>
5. Radhika Noor	"	"	<u>Radhika</u>
6. Mrs. Noor Praveen	Alumni	"	<u>Noor Praveen</u>
7. Mr. S.R. Khan	Secretary	Special invitee	<u>S.R. Khan</u>
8. Wasi Ahmad	Asstt Prof.	Co-ordinator	<u>Wasi Ahmad</u>
9. Mr. Mahboob Alam	Society Repr.	Member	<u>Mahboob Alam</u>
10. Md. Tauheed Alam	Technical Per.	"	<u>Tauheed Alam</u>
11. Neetu Sinha	Office staff	"	<u>Neetu Sinha</u>
12. Ajay Srivastava	Industrialist	"	<u>Ajay Srivastava</u>
13. Dr. B.A. Khan	President (Management)	Special invitee	<u>B.A. Khan</u>

## Agenda

- (1) To finalise the preparation regarding Excursion Tour for B.Cd Session 2020-22.

## Resolution

- (1) It is resolved to finalise the preparation regarding Excursion Tour. It is also finalise that excursion Tour is to be held on 07.12.2022 to 10.12.2022.

Signature..... Confaird



## Agenda

(i) To discuss about the installation of a sick room with allied facilities.

(iii) To construct approach road to the canteen.

(iv) To extend vehicle shed at parking Area

## Resolutions

(i) It is resolved that a sick room is proposed to be installed with allied facilities.

(ii) It is resolved that approach road to be constructed.

(iv) It is also resolved that enhance/enlarge the parking Area

*23/11/2022*  
Co-ordinator

*23/11/22*  
Principal cum Chairperson



Date - 04.03.2023

A meeting of IQAC is held today i.e 04.03.2023 in the office of the principal at 3:30 PM, in the chairmanship of Principal.

The following persons are present in this meeting.

1, Dr. Qayam Zehra	principal	chairperson	Qayam
2, Dr. Tarannum	Asstt Prof.	Member	4/3/23
3, Mrs. Kiran Srivastava	"	"	KS 4/3/23
4, Dr. S.A. Khan	"	"	4/3/23
5, Radhika Noor	"	"	Radhika 04.03.23
6, Mrs. Naaz Praveen	"	"	Naaz 4/3/23
7, Mr. S.R. Khan	"	"	S.R. Khan 4/3/23
8, Wasi Ahmad	"	"	Wasi 4/3/23
9, Mr. Mahboob Alam	"	"	Mahboob
10, Md. Tauheed Alam	Teacher	"	Tauheed
11, Neetu Sinha	Accountant	"	Neetu 4/3/23
12, Mr. Ajay Srivastava	Industrialist	"	Ajay
13, Dr. R.A. Khan	President (Mangt. Spec. Int'l)	"	R.A. Khan

## Agenda

- (1) To purchase three Seater Desk Benches about 50 NOS

## Resolution

- (i) It is resolved that three Seater Desk Benches to be purchased about- 50 NOS.

Confirmed

Signature.....



(ii) To purchase Almirah, Lecture stand, Library rack etc.

(i) It is resolved that Almirah, Lecture stand, Library rack to be purchase.

(ii) To conduct 1<sup>st</sup> internal Exam for Semester 1, B.Ed Session - 2022-24.

(ii) It is resolved that 1<sup>st</sup> internal Exam for semester 1 (B.Ed Session - 2022-24) to be conducted

(iv) To organise Quiz Competition and parent-Teacher-Meet for B.Ed session 2022-24.

(iv) It is resolved that a Quiz Competition and parent Teacher Meet to be organise for B.Ed session 2022-24.

NO 4/3/23  
co-ordinator

4/3/23  
Principal cum Chairperson



Date - 29.05.2023

A meeting of IQAC is held today i.e 29.05.2023 in the office of the Principal at 3:30 P.M.

The following persons are attended the meeting.

1, Dr. Qayam Zehra	Principal chairperson	29/5/23
2, Dr. Tarannum	Asstt Prof. Member	29/5/23
3, Mrs. Kuran Srivastava	" "	29/5/23
4, Dr. S.A. Khan	" "	29/5/23
5, Radhika Noor	" "	29/5/23
6, Mrs. Naaz Braveen	" "	29/5/23
7, Wasi Ahmad	" Co-ordinator	29/5/23
8, Mr. Mahboob Alam	" Member	29/5/23
9, Md. Tanheed Alam	Teach staff "	29/5/23
10, Neetu Sinha	Accountant "	29/5/23
11, Mr. Ajay Srivastava	Industrialist "	29/5/23
12, Dr. R.A. Khan	President (Mgmt. special invite)	29/5/23
13, Mr. S.R. Khan	Secretary "	29/5/23

## Agenda

## Resolution

i) To discuss about the Bus

(1) It is resolved that this Bus matter regarding Bus be referred to the Committee constituted for the purpose.

Signature.....Continue



(ii) To maintain ISO Certification of the College (ii) It is resolved that ISO Certification of the College should be maintained.

(iii) To organise a National Seminar (iii) It is resolved that a National Seminar to be organised in the College.

29/05/23  
Co-ordinator

29/5/23  
Principal cum  
Chairperson



# **MINUTES OF MEETING AND ACTION TAKEN REPORT OF I Q A C FOR THE YEAR 2022-2023**

DATE OF IQAC MEETING	AGENDA OF THE MEETING	RESOLUTION	ACTION TAKEN	REMARKS
23/07/2022	<p>1.To appraise the members about the result of inspection of NAAC Cycle -I.</p> <p>2. To celebrate National Education Day 2022.</p> <p>3.To discuss about a resolution For Internal Assesment.</p>	<p>1.The members appraise about the Accrediting Grade B by NAAC for the period of 05 years in 1st cycle.</p> <p>2. It is resolved that National Education Day is to be celebrated on 11/11/2022 at college campus.</p> <p>3.It is resolved that a meeting of examination committee should be conducted and take a resolution for internal assessment.</p>	<p>1.It is appraised</p> <p>2.The college has celebrated National Education Day on 11/11/2022.</p> <p>3.The Examination committee has conducted a meeting on 23/07/2022 and taken a resolution regarding internal assessment.</p>	

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DATE OF IQAC MEETING	AGENDA OF THE MEETING	RESOLUTION	ACTION TAKEN	REMARKS
23/11/2022	<p>1.To finalise the preparation regarding Excursion Tour for B.Ed session 2020-2022.</p> <p>2.To discuss about the installation of a sick room with allied facilities.</p> <p>3.To construct approach road to the canteen.</p> <p>4.To extend vehicle shed at parking Area.</p>	<p>1.It is resolved to finalise the preparation regarding Excursion Tour.It is also finalise that Excursion Tour is to be held on 07/12/2022 to 10/12/2022.</p> <p>2.It is resolved that a sick room to be installed with allied facilities.</p> <p>3.It is resolved that approach road to be constructed.</p> <p>4.It is also resolved that enhance/enlarge the parking area.</p>	<p>1.Excursion Tour have gone to PURI from 07/12/2022 to 10/12/2022.</p> <p>2.It is in progress.</p> <p>3.Approach road from main building to the canteen has been completed.</p> <p>4.It has been extended.</p>	

*Geeta*



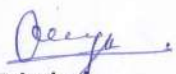
DATE OF IQAC MEETING	AGENDA OF THE MEETING	RESOLUTION	ACTION TAKEN	REMARKS
04/03/2023	<p>1.To purchase three seater Desk - Benches about 50 Nos.</p> <p>2.To purchase Almirah Lecture stand, Library Rack etc.</p> <p>3.To conduct 1st internal Examination Semester 1,B.Ed session 2022-2024.</p> <p>4.To organise Quiz-Competition and Parent Teacher Meet for B.Ed session 2022-24.</p>	<p>1.It is resolved that three sector seater Desk Benches to be purchased about 50 nos.</p> <p>2.It is resolved that Almirah,Lecture stand,Library rack to be purchased.</p> <p>3.It is resolved that 1st internal exam for semester - 1(B..Ed session-2022-24) to be conducted.</p> <p>4.It is resolved that a Quiz Competition and Parent TeacherMeet to be organized for B.Ed Session 2022-24.</p>	<p>It has been purchased</p> <p>It has been purchased</p> <p>It has been conducted</p> <p>It has been organised</p>	

*[Signature]*



DATE OF IQAC MEETING	AGENDA OF THE MEETING	RESOLUTION	ACTION TAKEN	REMARKS
29/05/23	<p>To discuss about the Bus</p> <p>To maintain ISO Certification of the college.</p> <p>To organise a National Seminar</p>	<p>It is resolved that the matter is to be transferred to the committee.</p> <p>It is resolved that ISO CERTIFICATION to be maintained.</p> <p>It is resolved that a National Seminar to be organized in the college.</p>	<p>The matter has been referred to the committee concern.</p> <p>It has been maintained</p> <p>It has been decided to organise a National Seminar on 1st week of February 2024.</p>	

  
Co-Ordinator  
IQAC

  
Principal  
Al-Habeeb Teachers Training College  
Principal  
Al-Habeeb Teacher's Training College  
Bokaro Steel City