# Meeting Minutes Sprint 3

## Project: Peer Assessment Web Application, Implementing Agile Scrum Methodology

## 1 - Type of Meeting: Sprint Planning

**Date**: 2nd November 2024

**Time**: 19:00 - 20:10

**Location**: Online

**Facilitator**: Everyone

**Type of Activity**: **Online Meeting** ▾

**Attendees**:

| | |
|---|---|
| Aditi | ☑ |
| Jonathan | ☑ |
| Joyal | ☑ |
| Kevin | ☑ |
| Oussama | ☑ |
| Owen | ☑ |

**Agenda**

1. Showing important task to do for this sprint
2. Decide on what the tech stack should be to create the web application
3. Discuss Roles for team members
4. Create a github repository for version control, project setup, and code sharing

**Discussion Points**

- Jonathan Took as a task: Once a review is already made, the page should be redirected to a new page where the user gets the chance to edit their previous review.

- Owen took as a task : Reviewing only people assigned in your group and Dashboard for instructors to see detailed and summarized view of peer reviews.
- Oussama took as task with Jonathan for the back-end: Add comment boxes for each dimension, where students can provide qualitative feedback if desired.

- We discuss if we change the evaluation table or concatenate into the comment row.
- We discuss that we need to fix the header and footer
- Joyal saw that the edit-team page for the instructor doesnt have a back-end
- We say that the UI for the chatrooms button could be change
- Aditi spoke about the testing and the CI/CD pipeline
- We spoke about the chatroom, only for the student, we spoke about the sql table and rows for the chatroom.
- Joyal say that we should input avatar pictures to instructor and student (next sprint maybe)
- Joyal also suggested fixing the main login/register page by possibly adding 3js to make it prettier.
- Jonathan will build the table for the chatroom
- We decide to build the chatroom UI for this sprint to test
- We choose to do a meeting tomorrow for the test, CI/CD pipeline and user stories
- Finally we talk that we have to change the design of the index(first) page

**Conclusion**

The meeting concluded with a rough understanding of how the project will be completed. The next meeting will require a more in depth explanation of the sprint 3 deliverables and how to proceed with the first set of functionalities.

## 2 - Type of Meeting: Sprint Update

**Date**: 3rd November 2024

**Time**: 19:30 - 22:00

**Location**: Online

**Facilitator**: Everyone

**Type of Activity**: Online Meeting ▾

**Attendees**:

| | |
|---|---|
| Aditi | ☐ |
| Jonathan | ☑ |
| Joyal | ☑ |
| Kevin | ☑ |
| Oussama | ☑ |
| Owen | ☑ |

**Discussion Points**

- Owen showed the part he was assigned to do, and it works perfectly.
- Jonathan created a new table "Messages" and he explained the content of the table.
- Joyal was having a problem with a view page, but Owen fixed it.
- Team discussed the next feature to be implemented.
- Will add start-date and end-date for the backlog excel.

**Conclusion**

We discussed that we would make the user stories and tasks for the next upcoming meeting happening tomorrow.

## 3 - Type of Meeting: Sprint Update

**Date**: 4th November 2024

**Time**: 21:00 - 22:00

**Location**: Online

**Facilitator**: Everyone

**Type of Activity**: Online Meeting ▾

**Attendees**:

| | |
|---|---|
| Aditi | ☑ |
| Jonathan | ☑ |
| Joyal | ☑ |
| Kevin | ☑ |
| Oussama | ☑ |
| Owen | ☑ |

**Agenda**

Discussing User Stories and Tasks along with Bug Fixes and Acceptance Tests that need to be implemented and worked on for Sprint 3 so that each group member is assigned with their tasks.

**Discussion Points**

- Put Aditi up to date on what happened in the last meeting (she missed it)
- Discussed the User Stories and created task for each of them (Check Backlog)
  - Instructor
    - I am able to see group peer assessments in a summary format
    - I am able to see group peer assessments in a detailed format
    - I am able to edit the teams once they have been made
    - I want to see which students have completed their peer assessments, so that I can follow up with those who haven't yet submitted
    - I want to export assessment results to a CSV file, so that I can analyze the data outside the platform if needed.

- ○ Student
  - ■ I want to add comments in each evaluation dimension, so that I can provide detailed feedback if desired
  - ■ I want to receive a notification when a peer assessment is available, so that I don't miss the opportunity to complete my evaluations.

- ● Discussed Bug Fixes
  - ○ Reviewing only people assigned in your group
  - ○ Fix csv format (it works), fixing UI of the view teams page and adding exemplar csv file to our GitHub for reference
  - ○ Ensure teams are visible to both students and instructors
  - ○ Fixing header and footer for the different pages
  - ○ UI fixes:
    - ■ Fix UI for view team page (instructors and students).
    - ■ Fix UI for edit team page (instructors).
    - ■ Changing button in student dashboard to add peer review
    - ■ Adding a section for peer assessment on the instructor dashboard.
    - ■ Fixing home login and register page
- ● Aditi decided to make the project board on github based on what we made.
- ● Kevin and Joyal decided to add the tasks, user stories, bug fixes to the github repo.
- ● Tasks were delegated to each group member, based on what they were comfortable with doing.
- ● Kevin worked on the backlog document.
- ● We would update the user stories by tomorrow's meeting as we still had an extra feature we wanted to discuss.

**Conclusion**

From today's meeting we were able to deduct a meaningful conversation in arranging and setting tasks, user stories, bug fixes and discussing our sprint plan. We are hoping to have contributions from each team member by the upcoming sprint and also updating our user stories and backlog tomorrow.

## 4 - Type of Meeting: Sprint Update

**Date**: 5th November 2024

**Time**: 20:30 - 22:00

**Location**: Online

**Facilitator**: Everyone

**Type of Activity**: **Online Meeting** ▾

**Attendees**:

| | |
|---|---|
| Aditi | ☑ |
| Jonathan | ☑ |
| Joyal | ☑ |
| Kevin | ☑ |
| Oussama | ☑ |
| Owen | ☑ |

**Agenda**

Rearranging all the tasks and checking on everyone's progress.

**Discussion Points**

- Joyal showed the new home page that he made.
- Started doing the sprint backlog for each user story and for each team member.
- Created a new User story for the chat room feature.
- Talked about the issue of the pipeline to do.

**Conclusion :** We discussed the implementation of the new pipeline

## 5 - Type of Meeting: Sprint Update

**Date**: 10th November 2024

**Time**: 20:00 - 23:30

**Location**: Online

**Facilitator**: Everyone

**Type of Activity**: Online Meeting ▾

**Attendees**:

| | |
|---|---|
| Aditi | ☑ |
| Jonathan | ☑ |
| Joyal | ☑ |
| Kevin | ☑ |
| Oussama | ☑ |
| Owen | ☑ |

**Agenda**

Discussing everyone's progress and preparing for submissions for sprint 3.

**Discussion Points**

- Kevin showed Oussama some errors made in the completion page.
- Jonathan showed us the code for the next feature which is the chat bot.
- Jonathan also completed the database for the chatroom.
- Joyal added Jonathan's chatbot task to the github issues and talked about what to submit for the sprint.
- Jonathan showed us how he implemented the pipeline CI/CD tests on github and how it works.
- Oussama fixed some issues in the completion page.
- All the team worked on the back log and inserted the start and end date of their respective task.

- We successfully submitted the deliverables needed for this sprint.

**Conclusion:**

From today's meeting we were able to deduct a meaningful conversation in arranging and fixing some mistakes and discussing our sprint submission.