

Date: 27/7/2022

Partner

Tshechu & Associates

Thimphu, Bhutan

Subject: Letter of Undertaking:

Dear Sir,

In keeping with your engagement for the preparation of Annual Accounts for Khenrig Enterprise for the financial year 2021 and in view of not having some bills and details ready as required, I would like to confirm and undertake to submit the bills/documents for the following at the earliest:

SL/No.	Item Name	Amount
1	Rent	150000
2	Electricity	6000
3	Staff salary	450000

I would like to request you to finalize the accounts at the earliest as it is already beyond the deadline to file for annual returns. Likewise, I would like to take the full responsibility of submitting all the bills / documents for the items listed above.

Thanking you

Jigme Lhendup