



GADC

អង្គការយេនឌ័រ និងអភិវឌ្ឍន៍ ដើម្បីកម្ពុជា
Gender and Development for Cambodia

ADV/REF: 00095

Need Cash date:....1-June-22....

Cash Advance Form

Items Description	Code	Amount		Balance	
		Advanced	Actual Exp.	Returned	Reimbursed
Advance to purchase External Hard Disk 4TB	5200	\$130.9			
TOTAL		\$130.9			



Amount in Word (Return/Reimburse):.....

Requested by: Sopheak Signature: [Signature] Date: 26 / 05 / 22

Verified by Unit Manager: Suony Chhaling Signature: [Signature] Date: 26 / May / 2022

Checked by Finance Manager: Suony Chhaling Signature: [Signature] Date: 26 / May / 2022

Approved by*: Engchandy Signature: [Signature] Date: 02 / 06 / 22

Before activity implementation: (>\$3,000 sign by two people at least)

1st Received by:..... Signature:..... Date:...../...../.....

2nd Received by:..... Signature:..... Date:...../...../.....

3rd Received by:..... Signature:..... Date:...../...../.....

After activity implementation:

1st Settled by:..... Signature:..... Date:...../...../.....

2nd Settled by:..... Signature:..... Date:...../...../.....

3rd Settled by:..... Signature:..... Date:...../...../.....

Verified by:..... Signature:..... Date:...../...../.....

*Refer to Financial Manual, article #14.d "The Unit Manager is responsible to verify the expenditure but limited to approve spending amount up to \$100 with approved budget".

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