



GENDER AND DEVELOPMENT FOR CAMBODIA (GADC)

To: Suong Chanlina
 Through: Finance Unit
 From: Sopheak Seng
 Activity: Advance to purchase External Hard Disk for Sina

No.	Location and Date	DESCRIPTION	ESTIMATE COST						DiaKonia	Total
			Donor Activity code	LFA code/Project Code	Account Code	Source of Fund	Quantity	Cost	Time	TOTAL
1	Phnom Penh	Advance to purchase External Hard Disk for Sina			5200					
		Sina requests to purchase External Hard Disk 4TB for business (for Ms. Sina)					1	Item \$ 130.90	1	Time \$ 130.90
		Sub-Total:								130.90 \$ 130.90

Verified by:

[Signature]

Name: Suong Chanlina
 Position: Finance and HR Manager
 Date: 26 May 2022

Endorsed by:

[Signature]

Name: Norin Seng
 Position: CO Program Manager
 Date: May 26 2022

Prepare by:

[Signature]

Name: Seng Sophea
 Position: IT Officer
 Date: 26/05/22

