



Raising Open and User-friendly Transparency- Enabling Technologies for Public Administrations



Project number 645860
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Administrator Guide

SPOD “Unukalhai” (2.3)

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WISE & MUNRO



Document produced by

Organisation: Università di Salerno

Author / email: Giuseppina Palmieri, pinapalmieri@gmail.com, palmieri@dia.unisa.it

Subject: Administrator Guide

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1 SOCIAL PLATFORM FOR OPEN DATA (SPOD)

This guide is dedicated to the system administrators of SPOD (Social Platform for Open Data) platform to manage how add a new account, how add a new open data portal or delete a room in the Agora and so on.

The available Oxwall Software Documentation describes the following sections, for more details click on this link: <https://wiki.oxwall.com/index>.

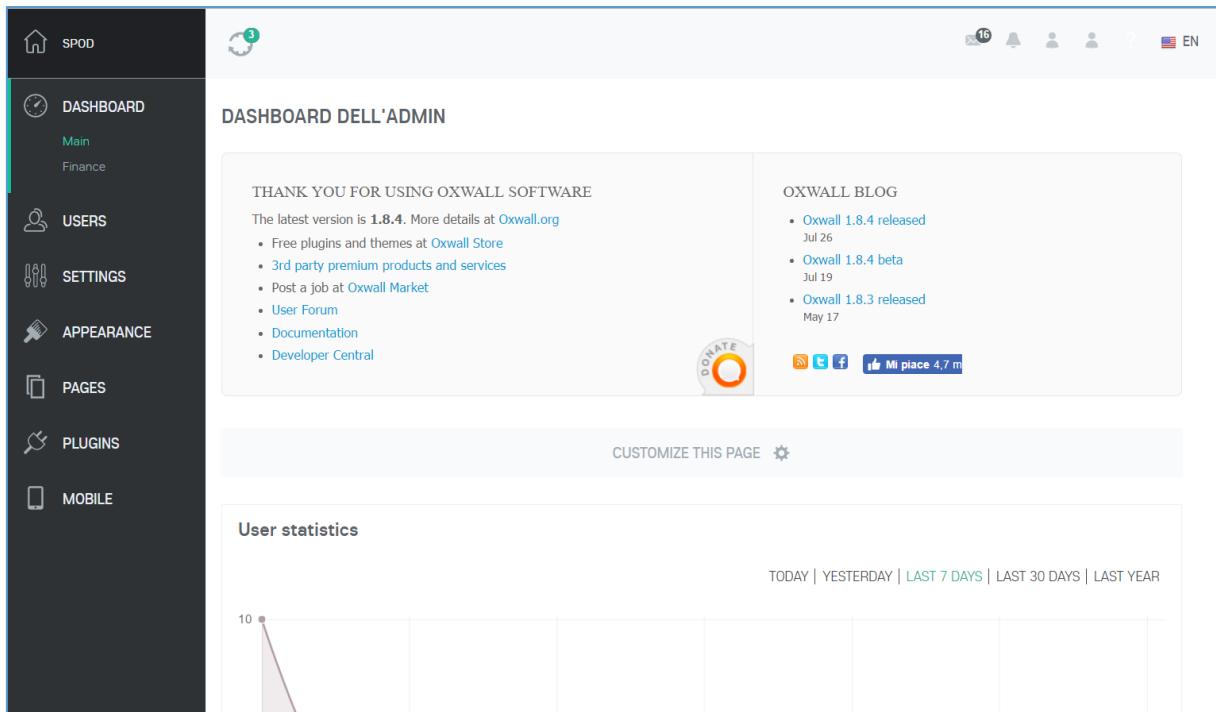


Figure 1: Administration UI dashboard

If you have administrator right on SPOD platform you can:

- To manage languages used on SPOD platform:
 - [How to manage the languages on the site?](#) explains how editing existing languages values in the edit Language areas; how to upload a language packs, how translate my site to another language, how backup the language; how delete/deactivate the language. (See more details in this document in the section 7).
- Management of plugins in SPOD (see section: Management of plugins in SPOD section)

2 REGISTRATION PROCESS

The registration process allows to enable the registration of a new user or add manually a new user.

After logging of a user with administrator right on OpenId, click on the following link to manage the accounts:

- http://xxxx.routetopa.eu/openid/index.php/admin_users

change **xxxx** with name of your platform (e.g.: prato.routetopa.eu (Prato Pilot), groningen.routetopa.eu (Groningen Pilot), issy.routetopa.eu (Issy Pilot), denhaag.routetopa.eu (Den Haag Pilot), Dublin spod.routetopa.eu (Dublin Pilot).

The following page is showed:

All features will be detailed in the following sections:

- (1) Dis/Enable user registration (see 2.1 section)
 - (2) Create a new user account (see 2.2 section)

2.1 DIS/ENABLE USER REGISTRATION

To dis/enable the registration of a user, click on the “Disable User Registration” button; user registration are open, i.e. the users can sign-up through SPOD platform.

administrator@email.com Your profile Admin Log out EN

Manage OpenID accounts

User registrations are **open**: users can sign-up through SPOD. [DISABLE USER REGISTRATION →](#)

[ADD NEW ACCOUNT →](#)

Role	UUID	Email		
admin	0-007-156-206-1000-000-1-0	email.com	edit	del
		@email.com	edit	del

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No 645860.

2.2 CREATE A NEW USER ACCOUNT

The first step

You must know the e-mail of a user, for example create a test user:

TestUser = Mary@routetopa.eu

You can use any software on line to generate an initial password that the user can reset the password

For example, you can use the following:

<http://www.generate-password.com/>

Now your test User has the following login and password:

Login = Mary@routetopa.eu

Password = 2sOro3NVT6

You are ready to create a new user in SPOD, see the following section.

The second step

After logging of a user (the user must be administrator role), click on the following link to manage the accounts:

- http://xxxx.routetopa.eu/openid/index.php/admin_users

change xxxx with name of your platform (e.g.: prato.routetopa.eu (Prato Pilot), groningen.routetopa.eu (Groningen Pilot), issy.routetopa.eu (Issy Pilot), denhaag.routetopa.eu (Den Haag Pilot), Dublin spod.routetopa.eu (Dublin Pilot)).

The following page is showed:

The screenshot shows a web application interface for managing OpenID accounts. At the top right, there are links for 'webmaster@routetopa.eu', 'Your profile', 'Admin', 'Sign out', and a language switcher ('EN'). Below the header, the title 'Manage OpenID accounts' is displayed in blue. A teal button labeled 'ADD NEW ACCOUNT →' is positioned above a table. The table has columns for 'Role', 'UUID', 'Email', and actions ('edit', 'del'). There are two rows of data, both labeled 'admin'. At the bottom of the page is a blue footer bar containing a European Union flag icon and text about funding from the Horizon 2020 program.

Click on the “Add new account” button and the following page is shown:

The screenshot shows the 'Edit OpenID account' page. The header includes links for 'webmaster@routetopa.eu', 'Your profile', 'Admin', 'Sign out', and a language switcher ('EN'). The main content area has three input fields: 'E-mail' (with a placeholder), 'Password' (with a placeholder), and 'Confirm password' (with a placeholder). Below these fields are two teal buttons: 'SAVE →' and 'CANCEL ×'. At the bottom of the page is a blue footer bar containing a European Union flag icon and text about funding from the Horizon 2020 program.

Fill out details as “E-mail”, “Password”, “Confirm password” fields and a new user is added on SPOD platform.

When a new user logs to the platform the first time, s/he must complete his/her profile with “Real name”, Gender, Birthday information:

The screenshot shows the SPOD platform's user profile setup interface. At the top, there is a blue header bar with navigation links: 'Complete profile', 'Open wall', 'What's new', 'Agora', 'My space', and 'Members'. On the right side of the header are icons for messaging, notifications, user profile, and help, along with language selection ('EN') and a version number ('v.1.1/Furud'). Below the header is a banner image of a road at sunset.

The main content area has a title 'Complete your profile' in large blue text. Underneath it, a section titled 'Required profile questions' is labeled 'Basic'. It contains fields for 'Real name' (with placeholder 'First name and Last name'), 'Gender' (radio buttons for 'Male' and 'Female'), and 'Birthday' (dropdown menus for Day, Month, and Year). A 'CONTINUE' button with a downward arrow is located below these fields.

At the bottom of the page, there is a footer bar with links: 'TERMS OF USE', 'PRIVACY POLICY', 'FEEDBACK', 'VIDEO MANUAL', and 'DOWNLOAD MANUAL'. To the left of the footer is a small circular logo with a gear icon. To the right is the text 'ONWALL SOFTWARE' and a 'Chat' button with a green notification badge.

2.3 FACEBOOK CONNECT

This plugin enables your visitors to sign in to SPOD site using their Facebook accounts, furthermore it allows users to join, sign in, and synchronize profile info using their Facebook accounts in SPOD platform. ([Available on SPOD platform with enabled user registration](#)).

DASHBOARD

USERS

SETTINGS

APPEARANCE

PAGES

PLUGINS

- [Installed Plugins](#)
- [Available Plugins](#)
- [Add New](#)

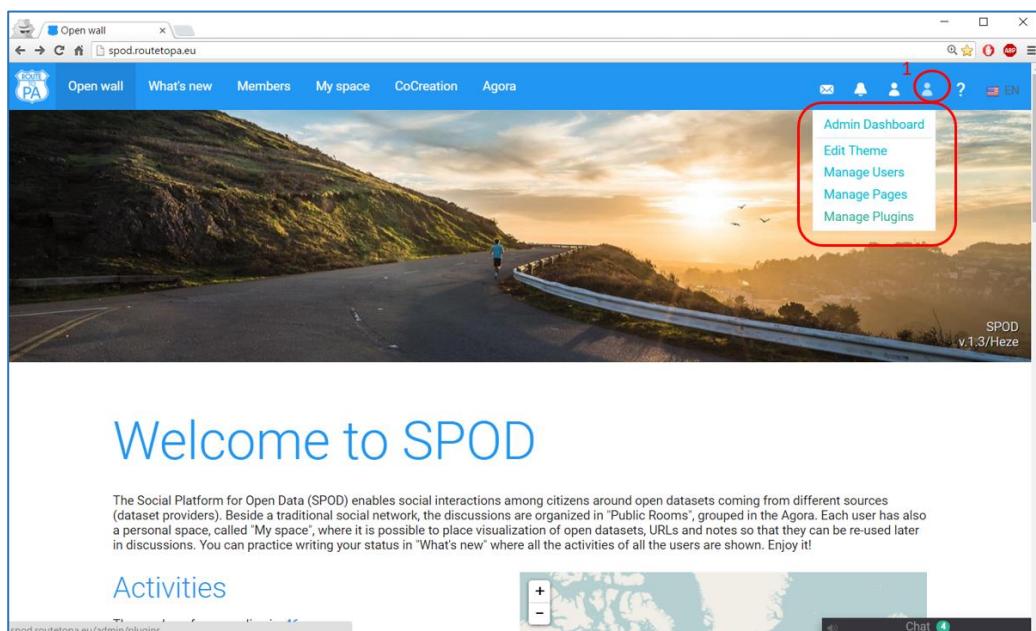
INSTALLED PLUGINS

Active Plugins

Activity notifications	Real-time and email notifications about site activity
Cache Extreme	Clear the cache while not in DEV-mode
Contact Us	"Contact us" page with the ability to choose departments (email addresses)
Events	Create public and private events within your community, let people RSVP and discuss
Facebook Connect	Allow users to join, sign in, and synchronize profile info using their Facebook accounts

3 MANAGEMENT OF PLUGINS IN SPOD

You can open admin dashboard by clicking on the right corner of the top navigation bar, the second user icon (named number one, see screenshot below):



and select “Manage Plugins” from the menu and the administrator panel is showed (see below screenshot)

The screenshot shows the ISSY administrator interface. On the left is a dark sidebar with navigation links: ISSY, DASHBOARD, USERS, SETTINGS, APPEARANCE, PAGES, PLUGINS (selected), and MOBILE. The PLUGINS section is expanded, showing 'Installed Plugins' and 'Available Plugins' with 'Add New'. Below this is a large list of installed plugins, each with a brief description and a delete icon. The plugins listed are:

- Contact Us
- Friends
- Image Slideshow
- Messages
- Newsfeed
- Photo
- Privacy
- SPOD AGORA EXPORTER
- SPOD APIs
- SPOD Notification System
- SPOD Open Data Enabler
- SPOD Open wall
- SPOD OpenID Connect
- SPOD Private Room
- SPOD Public Room
- SPOD THREADED CHAT

At the bottom of the plugin list, there is a section titled "Inactive Plugins".

And select the plugin to setting, for example, clicking on the “SPOD Public Room” plugin to delete, or rename a room click on the “SETTINGS” link.

The screenshot shows the SPOD platform's administration interface. On the left is a dark sidebar with icons and labels for DASHBOARD, USERS, SETTINGS, APPEARANCE, PAGES, PLUGINS, and MOBILE. The PLUGINS section is expanded, showing 'Installed Plugins' (Available Plugins, Add New) and 'Available Plugins'. The 'Available Plugins' list includes: Contact Us, Events, Friends, Image Slideshow, Messages, Newsfeed, SPOD AGORA EXPORTER, SPOD APIs, SPOD Agora (which is highlighted with a red box), SPOD Co-Creation Space for Knowledge and Data, SPOD Notification System, SPOD Open Data Enabler, SPOD Open wall, and SPOD OpenID Connect. At the bottom right of the main content area are three buttons: SETTINGS, DEACTIVATE, and UNINSTALL.

3.1 ADD OR DELETE A NEW OPEN DATA PORTAL IN THE CONTROLLET

In the admin panel of the “Installed Plugin” page within SPOD platform, select, among the Active Plugins, “SPOD Open Data Enabler” plugin and click on the “Settings”

This screenshot is similar to the one above, showing the SPOD platform's administration interface. The sidebar and the list of available plugins are identical. The 'SPOD Open Data Enabler' plugin is specifically highlighted with a red box around its entry in the list.

A new window appears and click on the “PROVIDERS” tab to fill out the open data provider field (e.g. NAME, OPEN DATA URL) to add a new open data portal, at last click on “Create cache” link, it requires a few time.

To delete an open data portal, click the button with an 'X' (see below screenshot red highlighted with 1) and at last click on “Create cache” link (see below screenshot red highlighted with 3), it requires a few time.

3.2 DELETE, RENAME A ROOM IN AGORA

In the admin panel of the “Installed Plugin” page within SPOD platform, select, among the Active Plugins, “SPOD Agora” plugin and click on the “Settings”

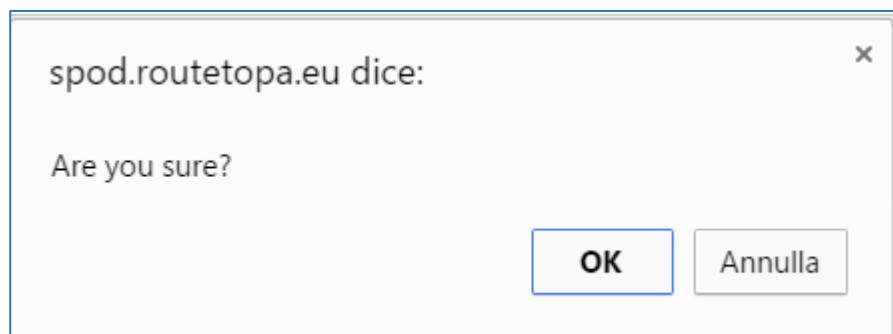
To delete a room, you must click the button with 'X' at left side of a selected room to delete; for example in the below screenshot, the button with 'X' highlighted in red, allows to delete a room with subject “Purchase order over 20000” and a dialog appears to confirm the room to delete:

AGORA

Is visible for not logged users

SAVE

SUBJECT	BODY	# COMMENTS	# OPEN DATA	CREATED
Tutorial Agora	Agora dimostrativa	7	2	2017-03-22 11:22:52
Dati Storici Prato	Georiferire Dati Storici su I	3	0	2017-03-18 20:58:50
Protezione Civile	Aggiornamenti dalla Protez	3	0	2017-01-17 00:50:39
Alberi	Ciao a tutt*, mi chiedevo s	14	2	2017-01-02 21:30:40
Raccolta Differenziata	Dati sulla raccolta differen:	4	0	2016-12-28 21:52:59



Indeed, to rename a room of the Agora click a room name on the “SUBJECT” Column (see screenshot below)

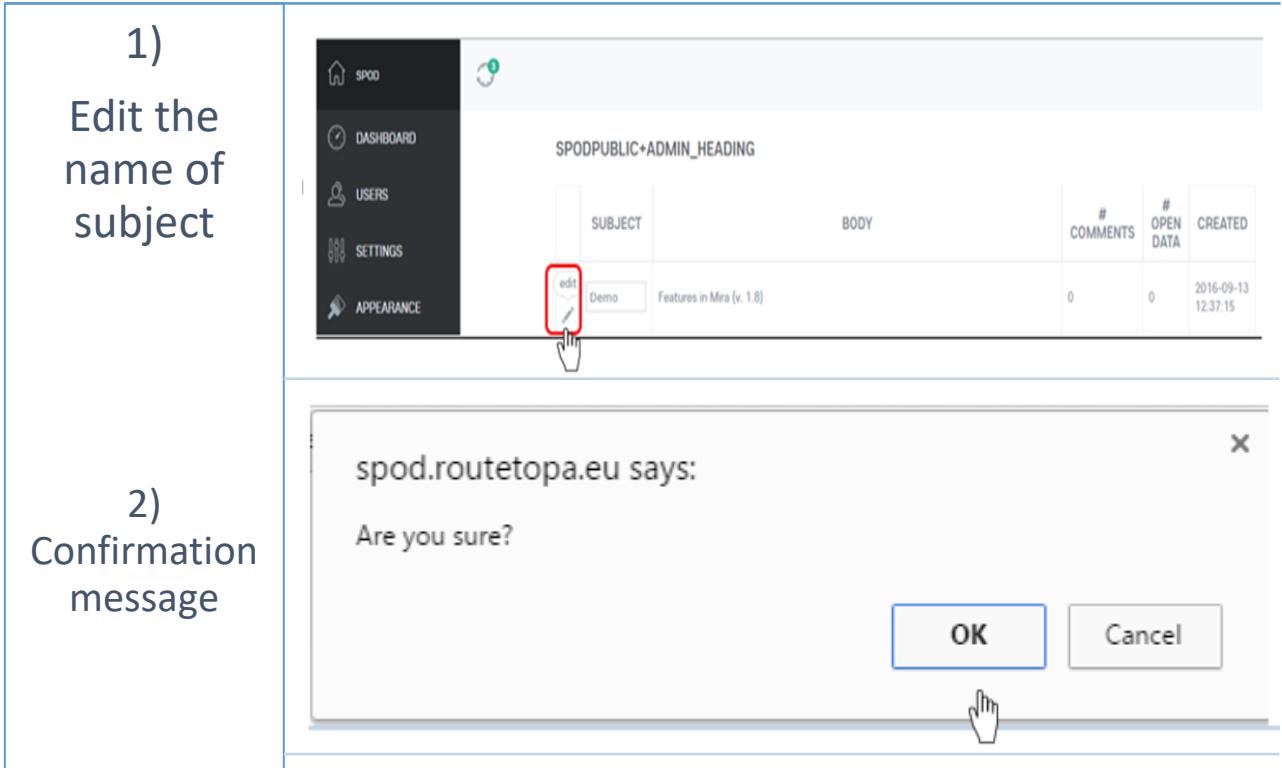
AGORA

Is visible for not logged users

SAVE

SUBJECT	BODY	# COMMENTS	# OPEN DATA	CREATED
Tutorial Agora	Agora dimostrativa	7	2	2017-03-22 11:22:52
Dati Storici Prato	Georiferire Dati Storici su I	3	0	2017-03-18 20:58:50
Protezione Civile	Aggiornamenti dalla Protez	3	0	2017-01-17 00:50:39
Alberi	Ciao a tutt*, mi chiedevo s	14	2	2017-01-02 21:30:40
Raccolta Differenziata	Dati sulla raccolta differen:	4	0	2016-12-28 21:52:59

Then, click on the  edit icon and confirmation message appears (see below screenshot):



The screenshot illustrates a two-step process:

- Step 1:** "Edit the name of subject". This part shows a table listing a single item with the subject "Demo" and body "Features in Mira (v. 1.8)". A red box highlights the "edit" button next to the subject column, which has a pencil icon. A hand cursor is shown clicking on this button.
- Step 2:** "Confirmation message". This part shows a modal dialog box with the text "spod.routetopa.eu says: Are you sure?". It includes "OK" and "Cancel" buttons, with a hand cursor pointing at the "OK" button.

3.3 EXPORT DISCUSSION

3.3.1 DISCUSSION IN AGORA

In the admin panel of the "**Installed Plugin**" page within SPOD platform, select, among the Active Plugins, "**SPOD AGORA EXPORT**" plugin and click on the "**Settings**"

The screenshot shows the 'Installed Plugins' page in the SPOD admin interface. The left sidebar has a red box around the 'PLUGINS' section, which contains 'Installed Plugins', 'Available Plugins', and 'Add New'. Below this, there is a red box around the 'SPOD AGORA EXPORTER' plugin entry, which includes the name, developer ('Spod Agora Exporter'), and a brief description.

In particular, you can see for each plugin: *SETTINGS*, *DEACTIVATE* and *UNINSTALL*, click on the “*SETTINGS*” link

This is a zoomed-in view of the 'SPOD Notification System' plugin settings. It shows three red links at the top right: 'SETTINGS', 'DEACTIVATE', and 'UNINSTALL'.

A new window appears:

This screenshot shows the 'AGORA EXPORTER' plugin settings window. The left sidebar has a red box around the 'PLUGINS' section. The main area displays a table titled 'ROOMS AVAILABLE' with columns: SUBJECT, BODY, # COMMENTS, # OPEN DATA, CREATED, and SNAPSHOT(s). The table lists five rooms, each with a 'TAKE SNAPSHOT' link on the left side.

	SUBJECT	BODY	# COMMENTS	# OPEN DATA	CREATED	SNAPSHOT(s)
TAKE SNAPSHOT	Castello del Parco	Città di Nocera Inferiore	1	2	0000-00-00 00:00:00	
TAKE SNAPSHOT	CASTELLI CAMPANI	Discussione Pubblica sui Castelli Campani	25	8	0000-00-00 00:00:00	
TAKE SNAPSHOT	Teatri e anfiteatri antichi in Campania	censimento degli edifici antichi per spettacoli	9	0	0000-00-00 00:00:00	
TAKE SNAPSHOT	Enti di promozione del territorio	Proloco, APT, ACS	60	1	0000-00-00 00:00:00	
TAKE SNAPSHOT	Chiese rupestri in Campania	culti micaelici et alia	23	0	0000-00-00 00:00:00	

To see a discussion of a room, in the table named “**ROOMS AVAILABLE**” click on the “**TAKE SNAPSHOT**” (on the left side of the screenshot):

AGORA EXPORTER

ROOMs AVAILABLE

	SUBJECT	BODY	# COMMENTS	# OPEN DATA	CREATED	SNAPSHOT(s)
TAKE SNAPSHOOT	Castello del Parco	Città di Nocera Inferiore	1	2	0000-00-00 00:00:00	
TAKE SNAPSHOOT	CASTELLI CAMPANI	Discussione Pubblica sui Castelli Campani	25	8	0000-00-00 00:00:00	
TAKE SNAPSHOOT	Teatri e anfiteatri antichi in Campania	censimento degli edifici antichi per spettacoli	9	0	0000-00-00 00:00:00	
TAKE SNAPSHOOT	Enti di promozione del territorio	Proloco, APT, ACS	60	1	0000-00-00 00:00:00	
TAKE SNAPSHOOT	Chiese rupestri in Campania	culti micaelici et alia	23	0	0000-00-00 00:00:00	

A table with details appears (see screenshots below). See “SNAPSHOT(s)” column of the “ROOMS AVAILABLE” table, where to see the discussion to analyse:

AGORA EXPORTER

ROOMs AVAILABLE

	SUBJECT	BODY	# COMMENTS	# OPEN DATA	CREATED	SNAPSHOT(s)
TAKE SNAPSHOOT	Castello del Parco	Città di Nocera Inferiore	1	2	0000-00-00 00:00:00	2016-10-18 18:22:52 (#comments: 1, #opendata: 2) (delete) (download as JSON) (download as XLS)
TAKE SNAPSHOOT	CASTELLI CAMPANI	Discussione Pubblica sui Castelli Campani	25	8	0000-00-00 00:00:00	
TAKE SNAPSHOOT	Teatri e anfiteatri antichi in Campania	censimento degli edifici antichi per spettacoli	9	0	0000-00-00 00:00:00	
TAKE SNAPSHOOT	Enti di promozione del territorio	Proloco, APT, ACS	60	1	0000-00-00 00:00:00	
TAKE SNAPSHOOT	Chiese rupestri in Campania	culti micaelici et alia	23	0	0000-00-00 00:00:00	
TAKE SNAPSHOOT	Discussione Musei	musei benevento	45	0	0000-00-00 00:00:00	2016-07-01 16:44:38 (#comments: 45, #opendata: 0) (d... Chat 20)

To see discussion of a specific room in Excel file, click on the “Download as XLS” link and the download of an Excel file starts. The excel file contains the discussion of each selected room

Another example is the following, to see html page with discussion and datalet click on the link highlighted in green:

AGORA EXPORTER						
ROOMs AVAILABLE						
	SUBJECT	BODY	# COMMENTS	# OPEN DATA	CREATED	SNAPSHOT(s)
TAKE SNAPSHOT	Castello del Parco	Città di Nocera Inferiore	1	2	0000-00-00 00:00:00	2016-10-18 18:22:52 (#comments: 1, #opendata: 2) (delete) (download as JSON) (download as XLS)
TAKE SNAPSHOT	CASTELLI CAMPANI	Discussione Pubblica sui Castelli Campani	25	8	0000-00-00 00:00:00	
TAKE SNAPSHOT	Teatri e anfiteatri antichi in Campania	censimento degli edifici antichi per spettacoli	9	0	0000-00-00 00:00:00	
TAKE SNAPSHOT	Enti di promozione del territorio	Proloco, APT, ACS	60	1	0000-00-00 00:00:00	
TAKE SNAPSHOT	Chiese rupestri in Campania	culti micaelici et alia	23	0	0000-00-00 00:00:00	

9  [Vittorio Sciarone](#): e io che da profano, pensavo fosse solo una guida interessante :-> - 14 July 2016 16:04

2  Giuliano Gambino : Come detto in riunione, al momento, l'abbiamo sfogliato più per checking che per ricerca vera e propria -> 11 July 2016 18:1

3  Gianluca Santangelo : Okk -> 12 July 2016 13:49

4  Angela Cordola : servono dati su castelli del cliente? ho vari files della mia tesi di dottorato -> 12 July 2016 17:14

5  Angela Cordola : ho messo le notizie nello spazio di coCreation -> 12 July 2016 17:18

6  Giuliano Gambino : grazie per il materiale -> 12 July 2016 17:40

7  Angela Cordola : Ragazzi, le notizie che traete da questo sito (<http://xoomer.virgilio.it/analfin/>) prendetele con molte cautele, è un sito costruito per un progetto di una scuola superiore, quindi abbastanza amatiorale -> 12 July 2016 17:44

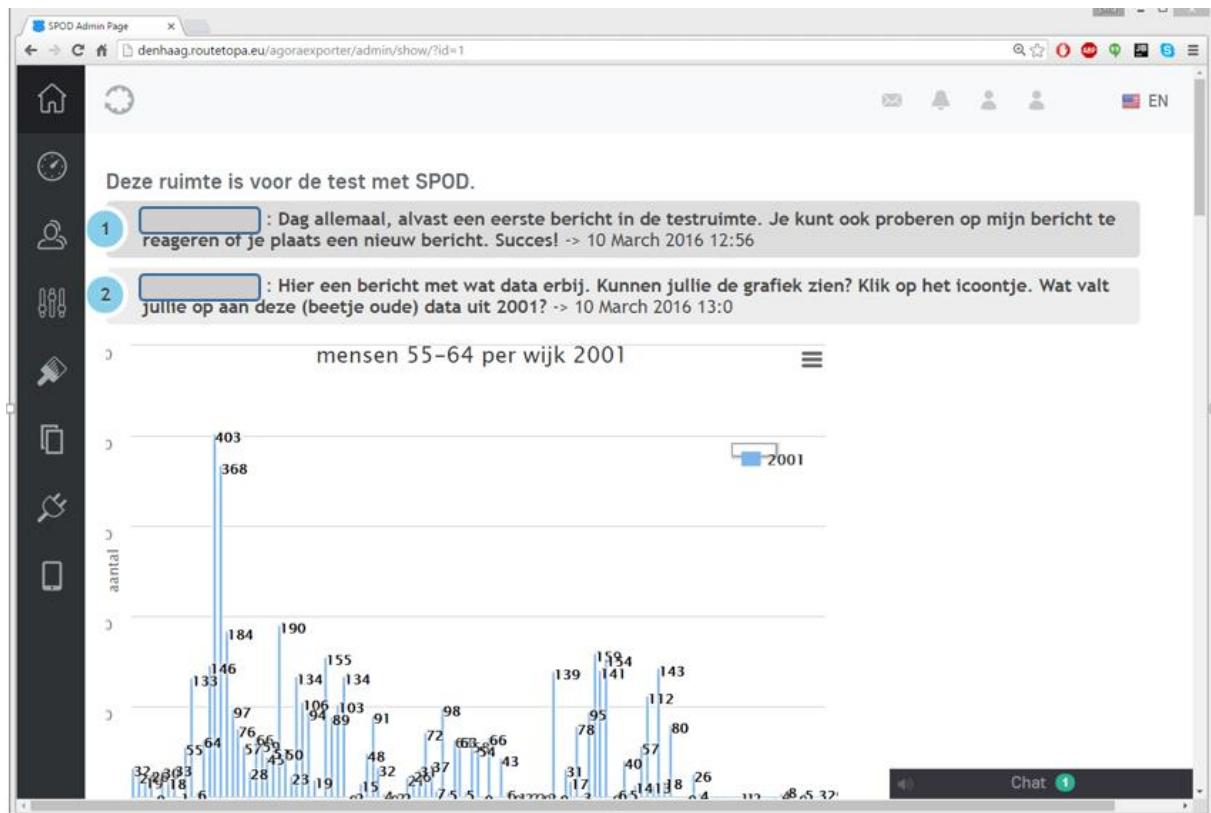
8  Vittorio Sciarone : Ciao -> 19 July 2016 11:32

1  Platform Administrator : i luoghi della cultura ad Avellino -> 26 July 2016 8:26


Av: Luoghi della cultura misbact
Source: <http://open.databanc.it/dataset>
Powered by ROUTE-TO-PA 

9  Angela Cordola : Mappa generale generata sul dataset pubblicato il 29/07/16 -> 29 July 2016 16:56





In your browser from drop-down menu, select "save as..." to save the complete web page as "Html" page

3.3.2 DISCUSSION IN COCREATION DATA

Select, among the Active Plugins, "**SPOD Cocreation Space for knowledge and data**" plugin and click on the "Settings"

Messages
Unified messaging plugin for private on-site communication

Newsfeed
Newsfeed with likes and comments, Facebook-style

SPOD AGORA EXPORTER
Spod Agora Exporter

SPOD APIs
SPOD Public APIs

SPOD Co-Creation Space for Knowledge and Data
SPOD Co-Creation Space for collaborate to create knowledge or dataset

SPOD Notification System
SPOD Notification System

SPOD Open Data Enabler
OPEN DATA OXWALL ENABLER

SPOD Open wall
Route to PA's Open wall

SPOD OpenID Connect
Allow users to join, sign in, and synchronize profile info using their OpenID accounts

Click on the “Analysis” tab (1) to see all discussion data room and to download the discussion (2) on the left side.

DASHBOARD

USERS

SETTINGS

APPEARANCE

PAGES

PLUGINS

MOBILE

ANALYSIS

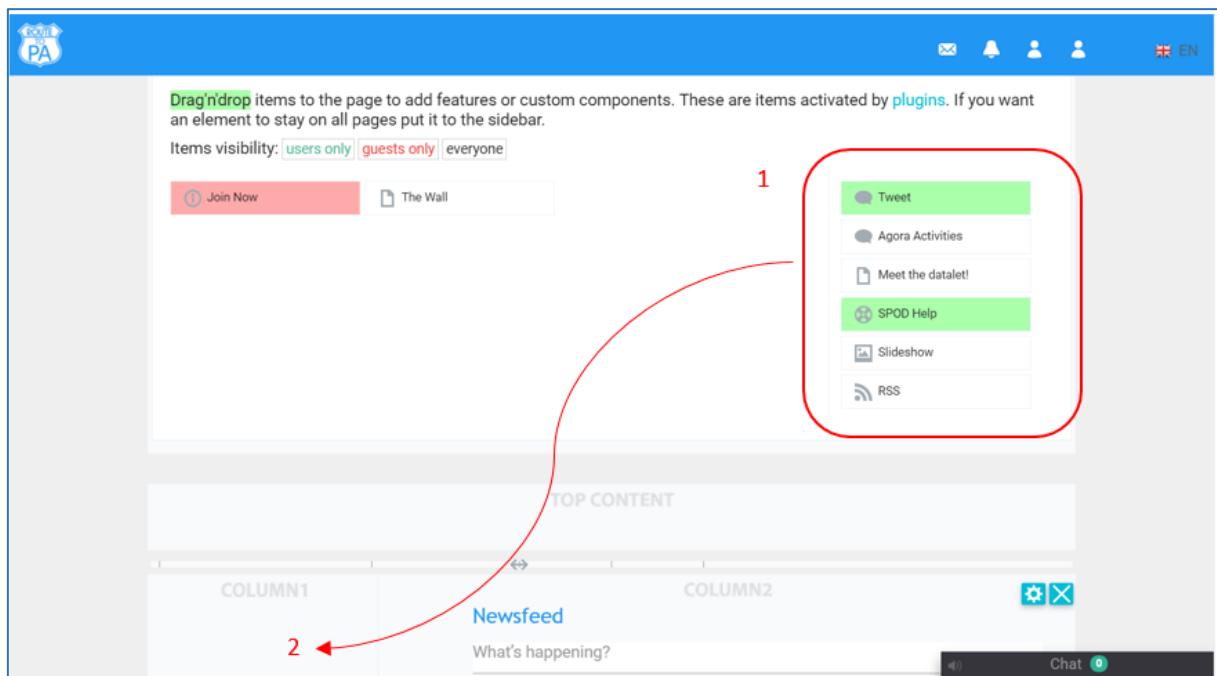
	NAME	SUBJECT	DESCRIPTION	GOAL	TIMESTAMP	TYPE
DOWNLOAD DISCUSSION	Prova	Soggetto di prova	descrizione di prova	Obiettivo di prova	2016-11-13 21:48:56	data
DOWNLOAD DISCUSSION	prov	ddd	ddd	ddd	2016-10-18 10:09:20	knowledge
DOWNLOAD DISCUSSION	Wi-Fi in Prato	demo	demo	Demo	2016-10-24 18:58:01	data
DOWNLOAD DISCUSSION	Stanza di test notifiche mail	Stanza di test notifiche mail	Stanza di test notifiche mail	Stanza di test notifiche mail	2016-12-12 13:38:04	data
DOWNLOAD DISCUSSION	Prova Conoscenza	Soggetto di prova	Descrizione di prova	Obiettivo	2016-11-13 21:59:15	knowledge
DOWNLOAD DISCUSSION	Lista totale co-creata degli hot-spot conosciuti in città	Lista di tutti i punti in cui vi è un servizio wi-fi gratuito operato da qualcuno. Sarebbe interessante costruire in modo cooperativo un dataset che li riporti tutti.	Ci sono molti punti in città in cui vi è un servizio wi-fi gratuito operato da qualcuno. Sarebbe interessante costruire in modo cooperativo un dataset che li riporti tutti.	Costruire un dataset di tutti i punti wi-fi pubblici e gratuiti presenti in città ed operati da qualunque soggetto	2016-11-11 11:59:35	data

3.4 HOW TO CUSTOMIZE WHAT'S NEW

In the *What's* page, to customize the page, click on the “CUSTOMIZE THIS PAGE” button

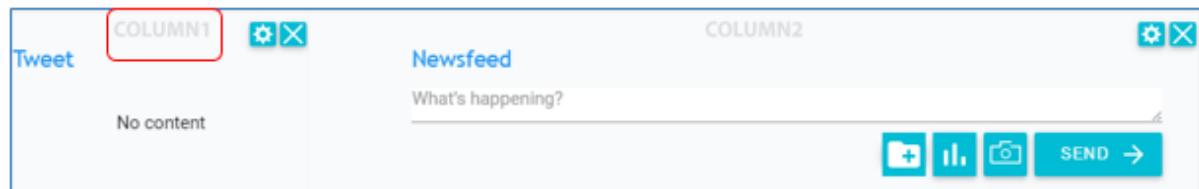


On the right side, new custom widgets (see screenshots (1)) can be to drag'n'drop items on the “COLUMN 1” section (see screenshots (2)))



3.4.1 HOW TO CUSTOMIZE A TWEET: AN EXAMPLE

At first click on the widget and then drug and drop it in the “COLUMN1” section:



When you visit any of the widget arrangement section above, click on the Gear icon just above the widget you want to set its visibility and follow the steps below.

SETTINGS

Tweet
Address

General widget settings

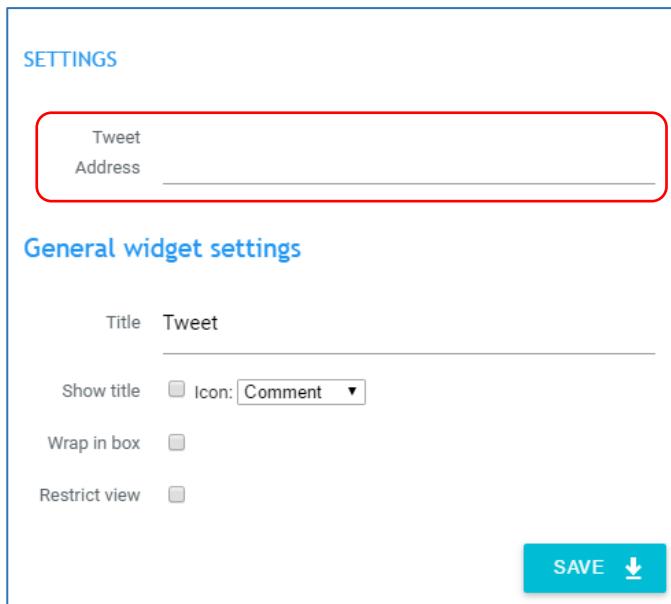
Title Tweet

Show title Icon: Comment ▾

Wrap in box

Restrict view

SAVE 



Embedded timelines of the tweets of SPOD platform, type a tweet address (for example: <https://twitter.com/RouteToPA>) in the “Tweet Address” section (see screenshot below)

SETTINGS

Tweet
Address https://twitter.com/RouteToPA

General widget settings

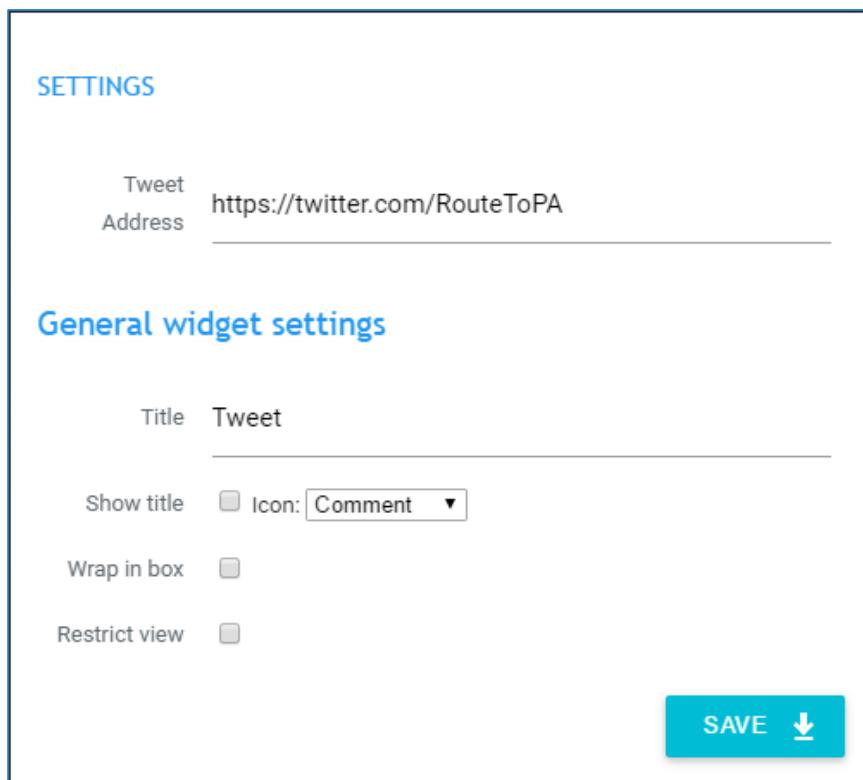
Title Tweet

Show title Icon: Comment ▾

Wrap in box

Restrict view

SAVE 



Check the box next to Restrict View (see screenshot below).

Check the boxes of the roles you want your widget to be visible to, from the ‘Visible for user roles’ section. If you want to hide this widget only from guests, simply uncheck the box behind ‘Guest’ and check other user roles. Note: By default, every member is added to ‘Free’ user role, this setting can however, be changed from <http://yoursite.com/admin/users/roles>, you can as well customize and create new user roles from there.

When you are done with your changes, hit the Save button. See image below for a demonstration.

SETTINGS

Tweet Address _____

General widget settings

Title Tweet

Show title Icon: Comment ▾

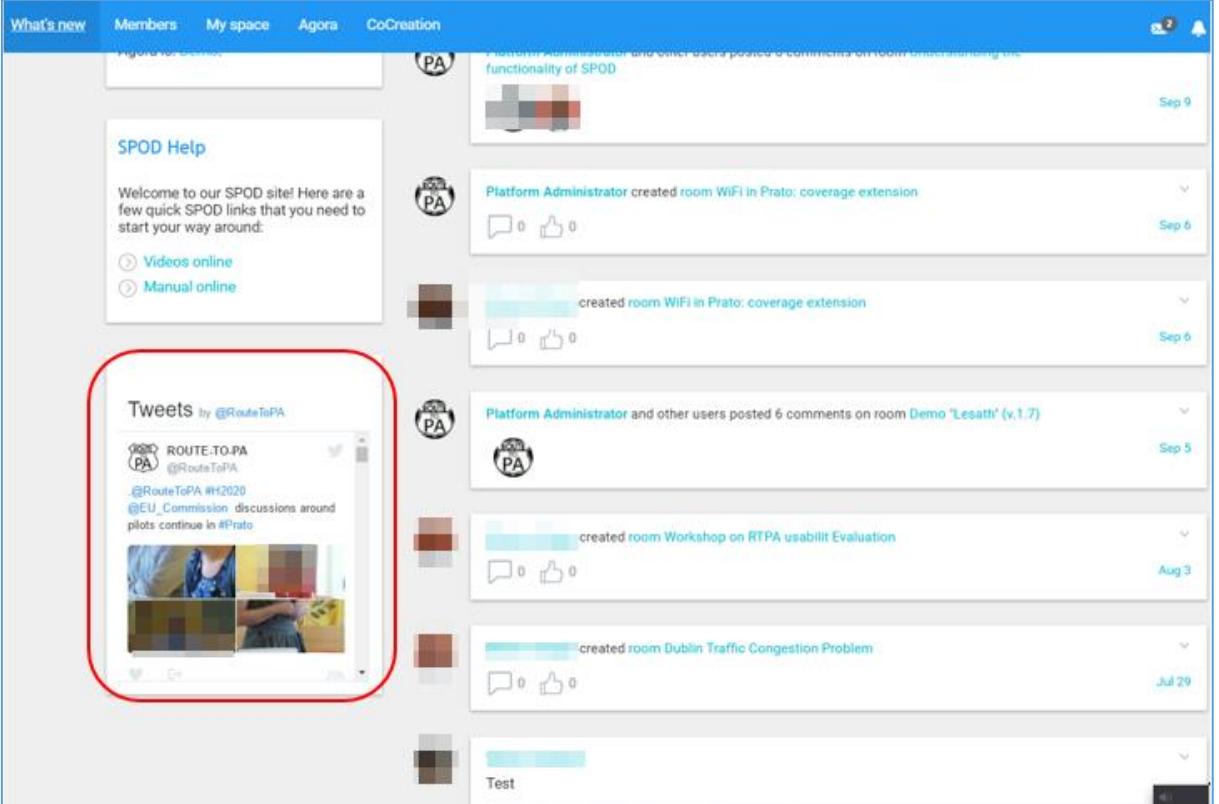
Wrap in box

Restrict view

Visible for user roles Free

SAVE 

In SPOD platform the new widget, named Tweets, showed below:



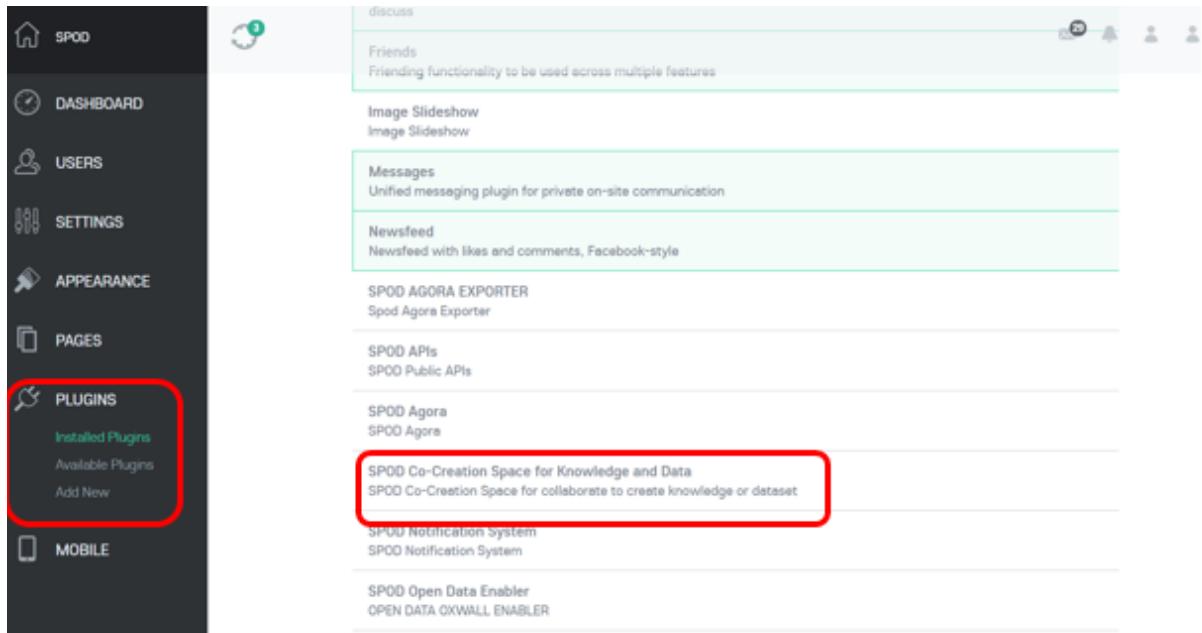
The screenshot shows the SPOD platform's 'What's new' feed. A red box highlights the 'Tweets' section, which displays a tweet from '@RouteToPA' with a photo of two people. The feed also includes other items like room creations and comments.

Item	Description	Date
Platform Administrator	created room WiFi in Prato: coverage extension	Sep 9
Platform Administrator	created room WiFi in Prato: coverage extension	Sep 6
Platform Administrator	and other users posted 6 comments on room Demo 'Lesath' (v.1.7)	Sep 5
Platform Administrator	created room Workshop on RTPA usabilit Evaluation	Aug 3
Platform Administrator	created room Dublin Traffic Congestion Problem	Jul 29
	Test	

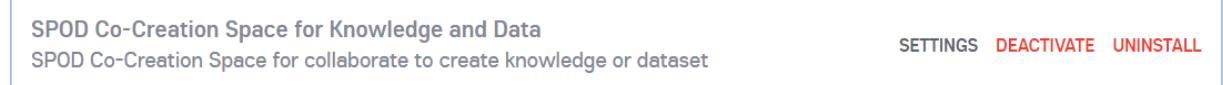
3.5 COCREATION DATA ROOM IN ADMIN DASHBOARD

Private cocreated rooms are visible only for the administrator of the SPOD platform.

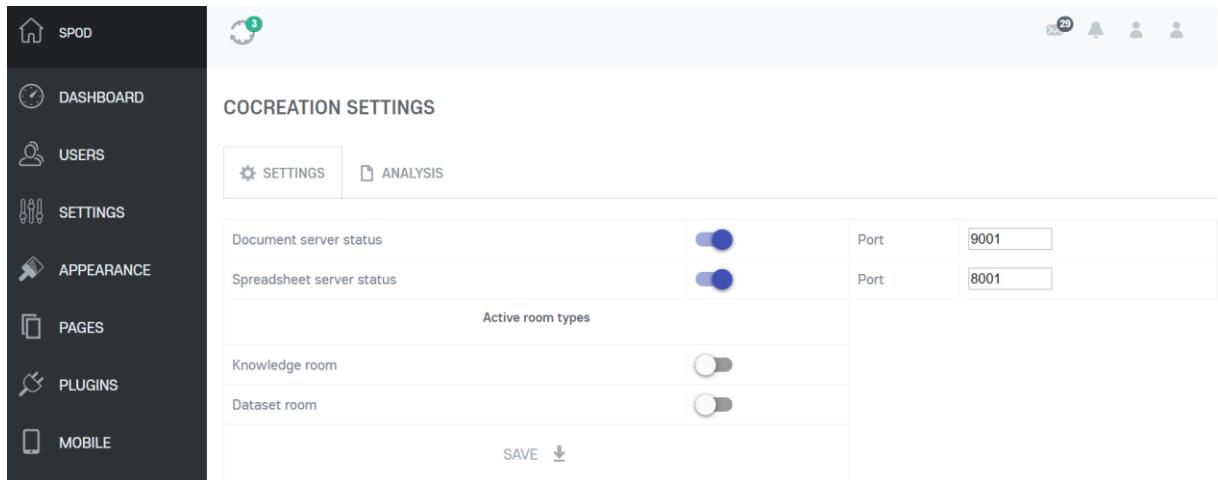
In the admin panel of the “**Installed Plugin**” page within SPOD platform, select, among the Active Plugins, “**SPOD Co-Creation for knowledge and DATA**” plugin and click on the “**Settings**”



In particular, you can see for each plugin: *SETTINGS*, *DEACTIVATE* and *UNINSTALL*, click on the “*SETTINGS*” link



A new window appears:



To see a cocreated room, click on the “*ANALYSIS*” tab and a new view is opened:

	NAME	SUBJECT	DESCRIPTION	GOAL	TIMESTAMP	TYPE
DONWLOAD DISCUSSION	Demo - 1	demo	demo	goal	2016-07-26 19:22:11	data
DONWLOAD DISCUSSION	Prato Demo Wi-fi	Wi-fi hot spot	wi-fi hot spot in Prato	pppppp	2016-07-27 11:57:56	data
DONWLOAD DISCUSSION	Vini - Itinerari del Gusto	Vini della Campania	Vini della Campania	Censire i Vini della Campania	2016-09-22 12:04:31	data
DONWLOAD DISCUSSION	Musei in Campania	Musei in Campania	Musei in Campania	Musei in Campania	2016-06-22 14:00:24	data
DONWLOAD DISCUSSION	Nazionale Islandese	Nazionale Islandese	Nazionale Islandese	Nazionale Islandese	2016-06-28 17:19:41	data
DONWLOAD DISCUSSION	Parchi a Baronissi	xxx	xxx	xxx	2016-07-26 13:00:29	data
DONWLOAD DISCUSSION	Teatri e anfiteatri antichi in Campania	Teatri e anfiteatri antichi in Campania	Teatri e anfiteatri antichi in Campania	Teatri e anfiteatri antichi in Campania	2016-07-26 13:32:02	data
DONWLOAD DISCUSSION	Itinerario contemporaneo Nocera Inferiore	Archeologia industriale: le	Il territorio di Nocera Inferiore è stato caratterizzato in passato da una forte industrializzazione che a partire dagli anni Settanta si è arrestata. Ciò ha	Recuperare la memoria storica dei vecchi insediamenti	2017-01-13 12:28:19	data

Now is possible to see a specific room clicking in the "NAME" column to choose a cocreated room:

ENTE	NOMEISTIT	NOMEINCO...INDIRIZZI	CAPIMPIANTO	LOCALITÀ	PROVINCIA	COORDINATI...
1 Provincia	PALAZZO PROVINCIA WI-FICONCE...	PRATOWIFI-3 PIAZZA SAN FRANCESCO	59100	PRATO	PO	43.880066 11.09691601
2 Provincia	PALAZZO PROVINCIA WI-FICONCE...	PRATOWIFI-4 VIA RICASOLI 25	59100	PRATO	PO	43.8800251 11.09670451
3 Provincia	PALAZZO PROVINCIA WI-FICONCE...	PRATOWIFI-4 VIA CARLUCCI	59100	PRATO	PO	43.880234 11.09690901
4 Provincia	PALAZZO PROVINCIA WI-FICONCE...	PRATOWIFI-5 VIA RICASOLI 25	59100	PRATO	PO	43.880371 11.09660001
5 Provincia	PALAZZO PROVINCIA WI-FICONCE...	PRATOWIFI-6 VIA RICASOLI 25	59100	PRATO	PO	43.880086 11.09691601
6 Provincia	PALAZZO PROVINCIA WI-FICONCE...	PRATOWIFI-7 VIA RICASOLI 25	59100	PRATO	PO	43.880391 11.096701701
7 Provincia	PALAZZO PROVINCIA WI-FICONCE...	PRATOWIFI-8 VIA RICASOLI 25	59100	PRATO	PO	43.880171 11.09670601
8 Provincia	PALAZZO PROVINCIA WI-FICONCE...	PRATOWIFI-9 VIA RICASOLI 25	59100	PRATO	PO	43.890151 11.09670551

3.6 HOW MANAGE YOUR USERS

This section shows you how to find specific users on SPOD platform, changes roles, profile etc.

To access the users function you will need to login to your admin dashboard and navigate to the Users section on the left side (see screenshot below)

BROWSE USERS

Total: 17 users

Search by Real name: GO →

INVITE NEW MEMBERS +

User	Status	Joined
Spodadmin Male 24 webmaster@routetopa.eu ONLINE NOW		Mar 4

3.6.1 USER PROFILE

To access the “profile Questions” function you will need to login to your admin dashboard and navigate to the Users>> “Profile Question” section.

Click on “ADD SECTION ” to add a new section, named “Other information”

(Enabled only Prato platform in SPOD v. 1.9)

Question	Type	Values	Standard	Add New
Basic				
Username	Text		<input checked="" type="checkbox"/>	
Email	Text		<input checked="" type="checkbox"/>	
Password	Password		<input checked="" type="checkbox"/>	
Real name	Text		<input checked="" type="checkbox"/>	
Gender	Single choice (radiobuttons)	2 values	<input checked="" type="checkbox"/>	
Birthday	Date (Birthdate)		<input checked="" type="checkbox"/>	
Join Date	Date		<input checked="" type="checkbox"/>	
Interests				
Other information				
Marital status [single, widower, married, divorced] and the household information (number of kids)	Text		<input checked="" type="checkbox"/>	
Employment status (employed, unemployed, student, pensioner etc)	Text		<input checked="" type="checkbox"/>	
Residence [city district]	Text		<input checked="" type="checkbox"/>	
Education level	Text		<input checked="" type="checkbox"/>	

ADD QUESTION + ADD SECTION +

Here you can change information added by users about themselves.
You can change, rearrange, and add new profile questions.

Question	Type	Values	Standard	Properties
Basic				
Username	Text		<input checked="" type="checkbox"/>	
Email	Text		<input checked="" type="checkbox"/>	
Password	Password		<input checked="" type="checkbox"/>	
Real name	Text		<input checked="" type="checkbox"/>	
Gender	Single choice (radiobutton)	2 values	<input checked="" type="checkbox"/>	
Birthday	Date [Birthdate]		<input checked="" type="checkbox"/>	
Join Date	Date		<input checked="" type="checkbox"/>	
Interests				
Other information				
Marital status (single, widower, married, divorced) and the household information (number of kids)	Text		<input checked="" type="checkbox"/>	
Employment status (employed, unemployed, student, pensioner etc)	Text		<input checked="" type="checkbox"/>	
Residence (city district)	Text		<input checked="" type="checkbox"/>	
Education level	Text		<input checked="" type="checkbox"/>	

How edit the “Other information section”:

Interests				
Other information				
Marital status (single, widower, married, divorced) and the household information (number of kids)	Text	EDIT DELETE	<input checked="" type="checkbox"/>	
Employment status (employed, unemployed, student, pensioner etc)	Text		<input checked="" type="checkbox"/>	
Residence (city district)	Text		<input checked="" type="checkbox"/>	
Education level	Text		<input checked="" type="checkbox"/>	

[ADD QUESTION](#) + [ADD SECTION](#) +

Click on “EDIT” link and a new window appears (see screenshot below) to edit each field, for example the “Required” fields makes optional this question.

EDIT PROFILE QUESTION

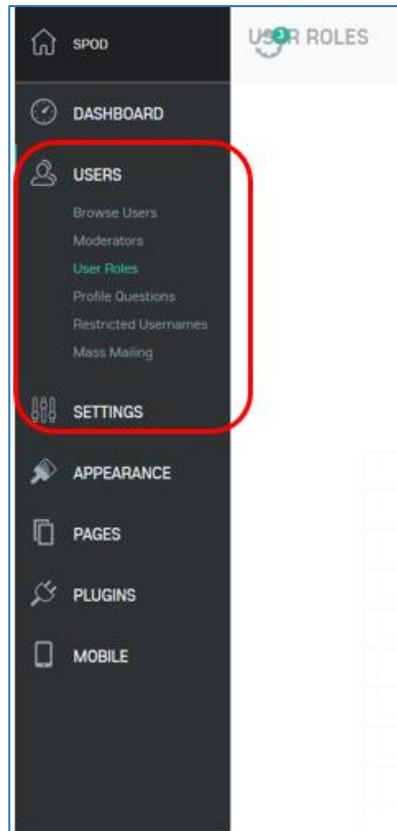


Question	Marital status (single, widower, married, divorced) and the household information (number of kids)	
Question description	No value	
Section	Other information	
Answer type	Text	
Required	<input type="checkbox"/>	The form will not submit if the user doesn't enter valid answer for this question
On Sign Up	<input checked="" type="checkbox"/>	The question should be on the registration page
On Profile Edit	<input checked="" type="checkbox"/>	The question should be available for user to edit
On Profile View	<input type="checkbox"/>	The question should be shown on profile view page
On Search	<input type="checkbox"/>	The question should be used for User Search

SAVE

3.6.2 HOW TO ADD A NEW ROLE

The user roles can be used to distinguish between users of SPOD platform. Additional features only available for specific users, create a custom User Role and add set users to it. To accomplish this, navigate to the **Users>User Roles** section of your admin area in SPOD platform (see screenshot below).



Now you can create a new User Role by typing a name for it on the **ADD button** (see screenshot below (1)). The example of the screenshot shows a new role, named “Agora Moderator”

User Role	# of Users	Label on avatar
Free default	7 100.0%	No

Add new role

Role Name: Agora Moderator

1

Actions		Guest	Free
Users		<input checked="" type="checkbox"/>	
Allow profile wall posts	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Search users	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
View profiles	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Newsfeed		<input checked="" type="checkbox"/>	
Allow status updates comments	<input checked="" type="checkbox"/>		
Allow status updates	<input checked="" type="checkbox"/>		
Friends		<input checked="" type="checkbox"/>	
Send friend request	<input checked="" type="checkbox"/>		

Additionally you will need to set up the permissions for that role. In the example, the new “Agora moderator” can create a room in the Agora

	Allow status updates comments	Allow status updates		
Events				
Add Events	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
View events	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Comment events	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Friends				
Send friend request	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Messages				
Read mails	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Start mail dialog	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Continue mail dialog	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Read chat messages	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Start chat dialog	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Continue chat dialog	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
spodagora				
create_room	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
spodtchat				
view	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
add_comment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
cocreation				
view	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
add_comment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
spodnotification				
view	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
add_comment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Once you have configured the new User Role according to your needs, click the “Save” button at the bottom of the page.

Select user as Moderator:

The screenshot shows a user profile page for 'Celia'. At the top, there is a navigation bar with links: Open wall, What's new, Members, My space, Agora, CoCreation, and a language switcher (EN). Below the navigation bar is the user's name 'Celia' in a large blue font. Underneath her name are buttons for SEND PRIVATE MESSAGE, ADD TO FRIENDS, FOLLOW, and MORE (with a dropdown menu) and MODERATION (with a dropdown menu). A red box highlights the MODERATION dropdown menu, which contains four options: Change Role, Mark as featured, Suspend, and Delete. To the left of the dropdown menu is a placeholder image for a profile picture.

Check the box to add the “Agora Moderator” role to the user:

The screenshot shows a 'USER ROLES' configuration screen. It has a header 'USER ROLES' and a sub-section 'User Role'. On the left, there is a checkbox labeled 'Free' with a checked status. On the right, there is another checkbox labeled 'Agora Moderator' with an unchecked status. A red box highlights the 'Agora Moderator' checkbox. At the bottom right is a teal 'SUBMIT →' button.

In SPOD platform, the user can see create a new room in Agora:

The screenshot displays two main sections of the platform:

- AGORA**: A sidebar showing a list of rooms:
 - ARCHEOLOGIA (12:52)
 - Discussione e confronto (18:28 03/17)
 - ARTE (14:50 03/14)
 - NUOVA AGORA (14:19 03/07)
 - Chiese (13:27 02/15)
- SOTTOSUOLO**: A room titled "discussioni sul Sottosuolo" with the following details:
 - DESCRIPTION**: discussioni sul Sottosuolo
 - STATISTICS**: 2 views, 0 comments, 0 datalets
 - USERS**: One user icon
 - SUGGESTED DATASETS**: A list of datasets

3.6.3 MODERATOR FOR AGORA

A new moderator has been created, named “Agora Moderator” and the below screenshot shows only Agora moderator can create a room in Agora:

The screenshot shows the 'spodagora' interface with the following elements:

- Actions**: A dropdown menu with options: Guest, Free, Agora Moderator, and Events Moderator.
- create_room**: A button to create a new room.
- Agora Moderator**: The 'Agora Moderator' role is highlighted with a red box.
- Events Moderator**: The 'Events Moderator' role is also listed.

3.6.4 MODERATOR FOR EVENTS

A new moderator has been created, named “Events Moderator”

Role Name: ADD +

User role permissions

Actions	Guest	Free	Agora Moderator	Events Moderator
Users				
Allow profile wall posts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Search users	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
View profiles	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Newsfeed				
Allow status updates comments	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Allow status updates	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Events				
Add Events	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
View events	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Comment events	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Friends				

In SPOD platform, assign the new user role to an user:

USER ROLES

User Role

Free

Agora Moderator

Events Moderator

SUBMIT →

3.6.5 MODERATOR OF THE COCREATION DATA ROOM

Modeartors with “**cocreation**” permissions will receive email notification when a new cocreation data room will be created.

The screenshot shows the SPoD admin interface. On the left, there's a sidebar with icons for DASHBOARD, UTENTI, IMPOSTAZIONI, ASPETTO, and PLUGINS. The 'UTENTI' item is highlighted with a red box and the number '1'. On the right, under 'MODERATORI', there's a grid of user roles and their permissions. One row, 'cocreation', is highlighted with a red box and the number '2'. The grid columns include Base, Admin, Newsfeed, spodpublic, and cocreation.

	Base	Admin	Newsfeed	spodpublic	cocreation
Base	<input checked="" type="checkbox"/>				
Admin	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Newsfeed	<input checked="" type="checkbox"/>				
spodpublic	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
cocreation	<input checked="" type="checkbox"/>				
spodchat	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Blogs	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

3.6.6 PROFILE QUESTIONS

Here you can see and manage users' profile questions (create, edit, change their order and settings). Hover the mouse over question's name to see actions menu: delete and edit.

An example, edit the “Year Range” to change the range of the Birthday in the “user profile” on the platform:

The screenshot shows the user profile edit page. At the top, there's a blue header bar with navigation links: What's new, Members, My space, Agora, CoCreation, and a language switcher (EN). Below the header, the page title is 'Profile Edit'. The main form has a 'Basic' tab open. In the 'Basic' tab, there are fields for Username (marco), Email (marco@routetopa.eu), Real name (Marco), Gender (Male selected), and Birthday (set to 1 Jan 1992). A red box highlights the 'Birthday' input field. Below the basic tab, there's an 'Other information' tab with fields for Marital status, Household information, Employment status, and Education level (Studente).

To access the user **Profile Question** function you will need to login to your admin dashboard and navigate to the Users> **Profile Questions** section.

PROFILE QUESTIONS

Here you can change information added by users about themselves. You can change, rearrange, and add new profile questions.

Question	Type	Values	Standard	Properties
Basic				
Username	Text		<input checked="" type="checkbox"/>	
Email	Text		<input checked="" type="checkbox"/>	
Password	Password		<input checked="" type="checkbox"/>	
Real name	Text		<input checked="" type="checkbox"/>	
Gender	Single choice (radiobutton)	2 values	<input checked="" type="checkbox"/>	
Birthday	Date (Birthdate)		<input checked="" type="checkbox"/>	
Join Date	Date		<input checked="" type="checkbox"/>	
Interests				
Other information				
Marital status (single, widower, married, divorced) and the household information (number of kids)				
Employment status (employed, unemployed, student, pensioner etc)				

How edit the Birthday of an user to show in the user profile:

Question	Type	Values	Standard	Properties
Basic				
Username	Text		<input checked="" type="checkbox"/>	
Email	Text		<input checked="" type="checkbox"/>	
Password	Password		<input checked="" type="checkbox"/>	
Real name	Text		<input checked="" type="checkbox"/>	
Gender	Single choice (radiobutton)	2 values	<input checked="" type="checkbox"/>	
Birthday	Date (Birthdate)		<input checked="" type="checkbox"/>	
Join Date	Date		<input checked="" type="checkbox"/>	
Interests				
Other information				
Marital status (single, widower, married, divorced) and the household information (number of kids)				
Employment status (employed, unemployed, student, pensioner etc)				

Click on edit to modify "Year Range" field in the profile question:

EDIT PROFILE QUESTION

Question	Birthday	
Question description	No value	
Section	Basic	
Answer type	Date (Birthdate)	
Year Range	from 1926 to 2000 (Year Range)	
Required	<input checked="" type="checkbox"/>	The form will not submit if the user doesn't enter valid answer for this question
On Sign Up	<input checked="" type="checkbox"/>	The question should be on the registration page
On Profile Edit	<input checked="" type="checkbox"/>	The question should be available for user to edit
On Profile View	<input type="checkbox"/>	The question should be shown on profile view page
On Search	<input type="checkbox"/>	The question should be used for User Search

SAVE 

In general:

Note: Username, password, email, real name, gender and birthday are system fields and can not be deleted.

Editing sections and questions:

- To edit translation of sections' name hover the mouse over section's name and click edit button . To edit the question hover the mouse over question's name and click edit .
- Question - click on question's name to edit questions' name
- Question description- click on the description to edit it or on No value text to add a description.
- For account type- allows you to choose the account type for particular question.
- Section - choose the section under which the question will be displayed.
- Answer type- choose the type of answer from the drop down list. In case the answer type has several predefined options, those options will be displayed under the Answer type drop down. You can drag'n'drop options to change their order and add new values.
- Required - check this check box to make the field mandatory.
- On sign up - question should be on the registration page.
- On profile edit - question should be available for user to edit.
- On profile view - question should be shown on profile view page. Complete profile information will still be visible to profile owners, site administrator and moderators with admin rights.
- On search- question should be used for User Search.
- Note: Some actions can not be applied to system fields like username or password

4 PRIVACY SETTING

It is now possible to configure the SPOD so that Agora rooms are visible (read-only) from an unauthenticated user. By default, the situation is the same as before, i.e., the rooms are visible only to authenticated users, but it is possible to change it in the admin plugin, per site.

4.1 DISCUSSION IN AGORA WITH PRIVACY SETTING

Admin panel for Agora, to make visible or not the room's content:

The screenshot shows the SPOD Admin interface. On the left is a sidebar with icons for DASHBOARD, USERS, SETTINGS, APPEARANCE, PAGES, PLUGINS, and MOBILE. The main area is titled 'AGORA'. It contains a form with a red box around the 'Is visible for not logged users' checkbox, which is checked. Below the form is a table listing eight rooms, each with a subject and body, and columns for # COMMENTS, # OPEN DATA, and CREATED.

	SUBJECT	BODY	# COMMENTS	# OPEN DATA	CREATED
X	Tutorial Agora	Agora dimostrativa	7	2	2017-03-22 11:22:52
X	Dati Storici Prato	Georiferire Dati Storici su Prato	3	0	2017-03-18 20:58:50
X	Protezione Civile	Aggiornamenti dalla Protezione	3	0	2017-01-17 00:50:39
X	Alberi	Ciao a tutt*, mi chiedevo se il	14	2	2017-01-02 21:30:40
X	Raccolta Differenziata	Dati sulla raccolta differenziata	4	0	2016-12-28 21:52:59
X	Dati Elettorali	Una stanza per discutere cosa	20	1	2016-12-06 21:29:04
X	Brainstorming sul Museo del C	Brainstorming sul Museo del C	34	4	2016-11-29 13:54:23

User not logged in SPOD

In the TET 2.0 platform (<http://prato-tet.routetopa.eu/it/>)



Ricerca

Frasi di ricerca più comuni: Dublin government traffic

Le ricerche mediante TET si basano sulle risorse disponibili in <http://prato-tet.routetopa.eu:8080>.

Attualmente ci sono 100 dataset pubblicato da 1 organizzazione.



Il progetto ROUTE-TO-PA E' stato finanziato dal programma di ricerca e innovazione H2020 dell'Unione Europea - grant agreement No 645860.

Powered by
ckan

TET interface developed by
Insight

Start the search typing "Wi-Fi":

Wi-fi

Ricerca

Restringi ricerca

Results: 2

Rilevanza

Nome

Data

Luogo

Prato (2)

Wi-fi free

Aree con copertura Wi-fi ad accesso libero nel Comune di Prato

[List](#) [Grid](#) [Map](#) [Image](#)

[WMS](#) [ZIP](#)

Formato

ZIP (1)

Punti Wi-fi ad accesso libero Del Comune di Prato e della Provincia di Prato

Il dataset elenca tutti i punti di accesso alla rete Wi-fi esistente sul territorio provinciale di Prato e gestiti sia dalla provincia di Prato che dal Comune di Prato. Il dataset contiene l'indirizzo dei punti di accesso gestiti da enti ed istituzioni, mentre i punti di accesso disponibili in luogo aperti (Piazze strade, etc..) non ...

XLS (1)

[List](#) [Grid](#) [Map](#) [Image](#)

[CSV](#) [XLS](#)

CSV (1)

[List](#) [Grid](#) [Map](#) [Image](#)

WMS (1)



Il progetto ROUTE-TO-PA E' stato finanziato dal programma di ricerca e innovazione H2020 dell'Unione Europea - grant agreement No 645860.

Powered by
ckan

TET interface developed by
Insight

Click on the "Punti Wi-fi ad accesso libero del Comune di Prato e della Provincia di Prato" link, see screenshots below:



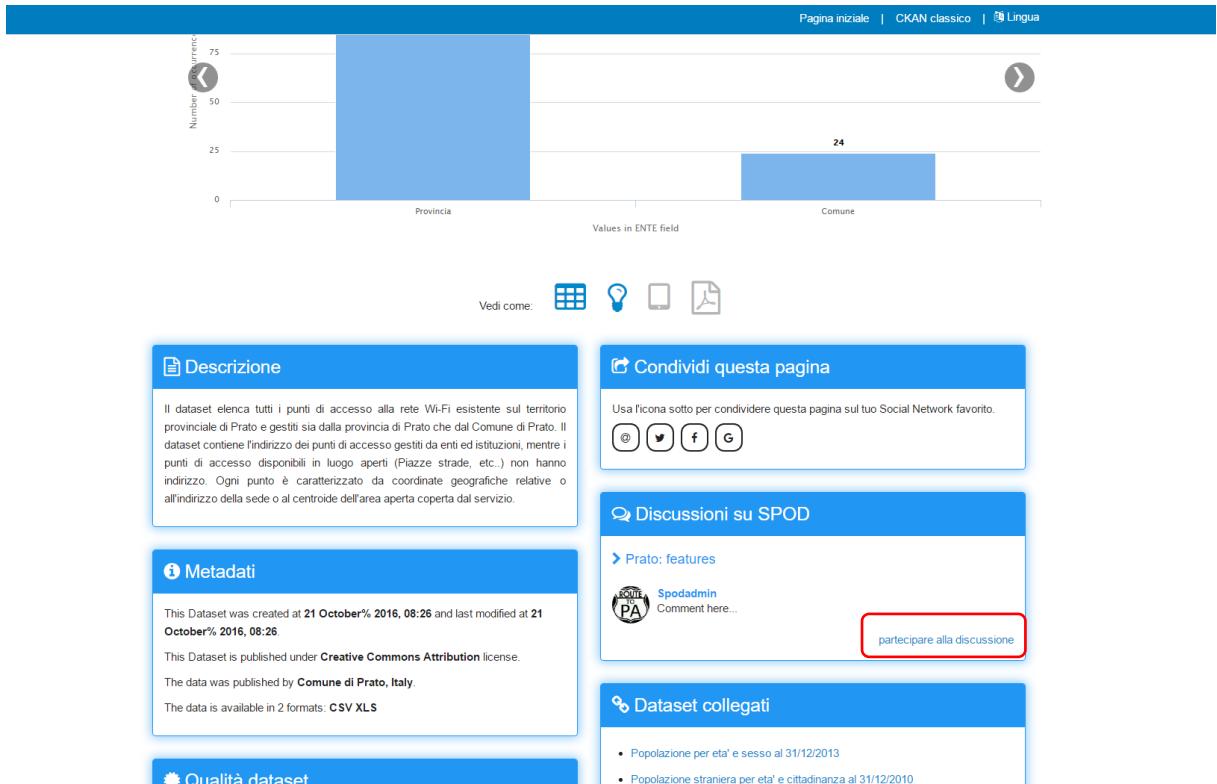
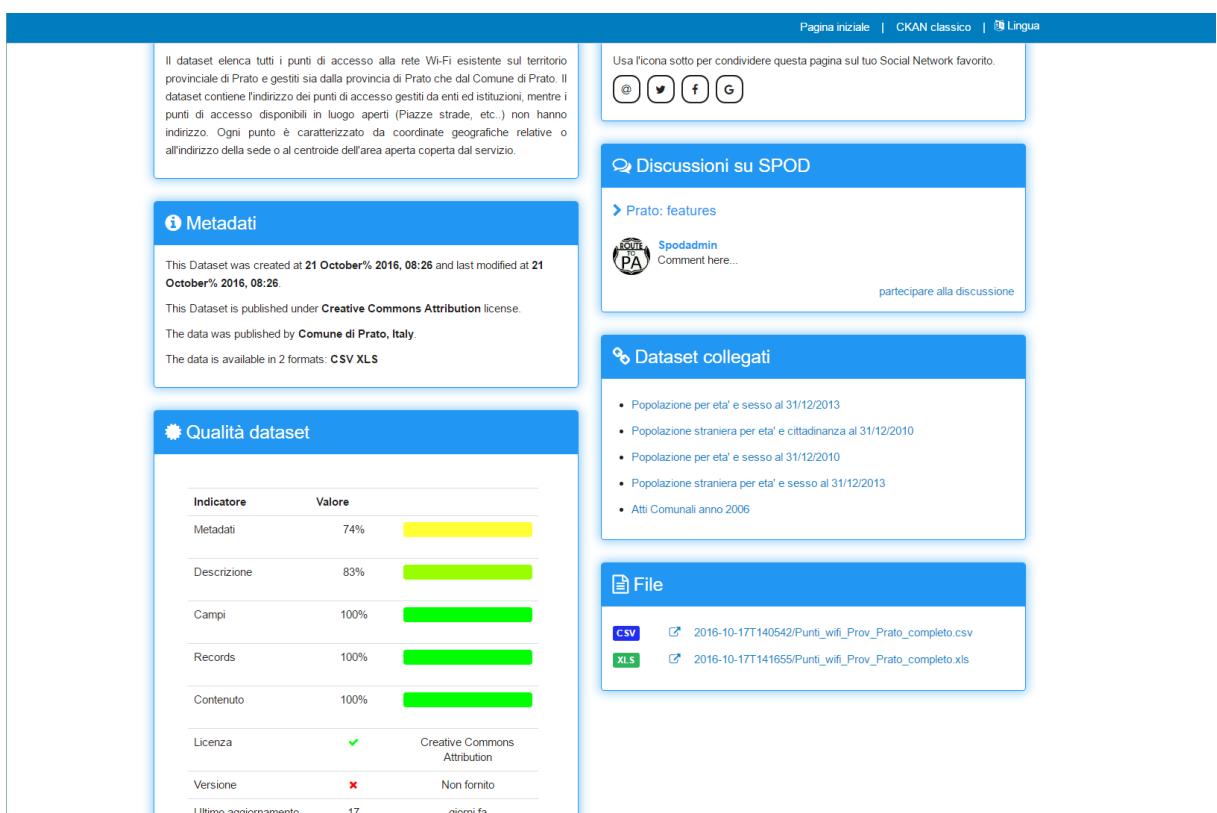


Figure 2: An interaction between SPOD and TET: “Discussioni su SPOD” link



In the “Discussioni su SPOD” link, click on the “partecipa alla discussione” to see the room in SPOD (Italian version of TET):

- If the user is not logged in SPOD, a following page appears to sign in:

And after the logging:

- An user already logged in SPOD and click on the “Go to TET” link

ROUTE-TO-PA OpenID Server Endpoint

You have been identified by OpenID. Choose a platform to login in now:

[Go to SPOD](#) [Go to TET](#) [Go to CKAN](#)

This is an [OpenID](#) server endpoint available for the [ROUTE TO-PA Project](#).



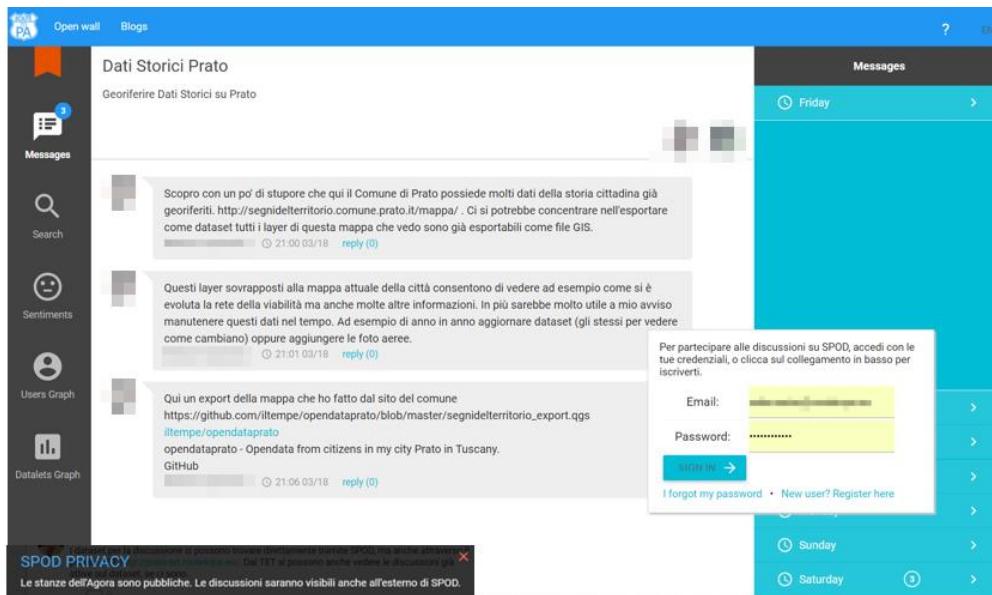
Pagina iniziale | CKAN classico | Lingua

A screenshot of the TET (Tool for Extracting and Transforming) search interface. The top navigation bar includes 'Página inicial', 'CKAN clásico', and 'Lingua'. The main search area features a magnifying glass icon over a map-like background. Below the search bar is a dropdown menu with the word 'Wi-Fi'. A note below the search bar reads: 'Le ricerche mediante TET si basano sulle risorse disponibili in <http://prato-tet.routetopa.eu:8080>. Attualmente ci sono 100 dataset pubblicati da 1 organizzazione.' At the bottom of the interface, there is a footer with the European Union flag, a note about funding, and logos for 'Powered by ckan' and 'TET interface developed by Insight'.

Pagina iniziale | CKAN classico | Lingua

A screenshot of the TET search results for the query 'wi-fi'. The results section shows two items: 'wi-fi free' (2 results) and 'Punti wi-fi ad accesso libero Del Comune di Prato e della Provincia di Prato' (1 result). The 'wi-fi free' item is described as 'Aree con copertura wi-fi ad accesso libero nel Comune di Prato'. The 'Punti wi-fi ad accesso libero' item is described as 'Punti wi-fi ad accesso libero Del Comune di Prato e della Provincia di Prato'. Both items have download links for 'ZIP', 'XLS', 'CSV', and 'WMS'. The bottom of the page has a footer with the European Union flag, a note about funding, and logos for 'Powered by ckan' and 'TET interface developed by Insight'.

An user already logged can see the discussion in the Agora and a login dialog appears to join the discussion:



4.2 PRIVACY IN EACH PAGE IN SPOD

How to add privacy for each page in SPOD platform for not logged users.

The “SPOD privacy” plugin must be active:

The screenshot shows the 'Installed Plugins' section of the SPOD admin panel. The sidebar includes links for DASHBOARD, USERS, SETTINGS, APPEARANCE, PAGES, and PLUGINS. Under PLUGINS, 'Available Plugins' and 'Add New' are listed. The 'Installed Plugins' section lists several plugins: SPOD AGORA EXPORTER, SPOD APIs, SPOD Notification System, SPOD Open Data Enabler, SPOD Open wall, SPOD OpenID Connect, SPOD Private Room, SPOD Public Room, SPOD Threaded Chat, and SPOD Widgets. The 'SPOD Privacy' plugin is highlighted with a red box around its name and settings link.

Click on “Settings” link:

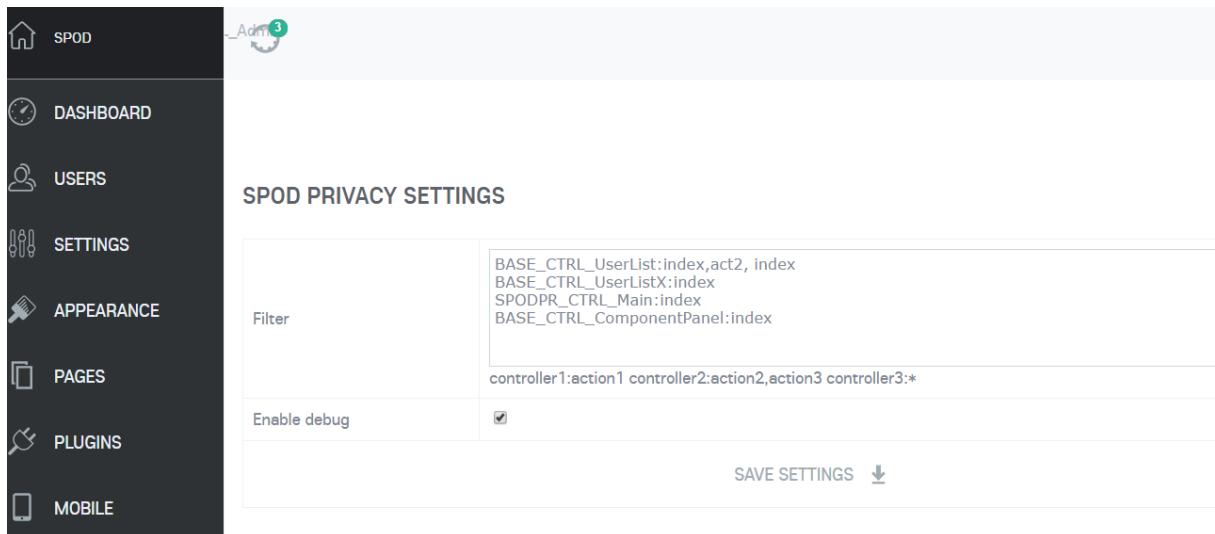
The screenshot shows the 'SPOD PRIVACY SETTINGS' page. The sidebar includes links for DASHBOARD, USERS, SETTINGS, APPEARANCE, PAGES, and PLUGINS. The main area has a title 'SPOD PRIVACY SETTINGS' and a 'Filter' dropdown set to 'controller1:action1 controller2:action2,action3 controller3:*. The 'Enable debug' checkbox is checked. At the bottom is a 'SAVE SETTINGS' button.

First, enable “Enable debug” checkbox to read the Controller and action to add the setting in the “SPOD Privacy ” plugin, otherwise the following table shows the pair too add in the “Filter section”

Plugin	Controller:action
What's new	BASE_CTRL_ComponentPanel:index
Members	BASE_CTRL_UserList: index
My space	SPODPR_CTRL_Main: index
Agora	SPODPUBLIC_CTRL_Main:index
CoCreation	COCREATION_CTRL_Main:index

An example, to add privacy to the “What's new” page, adding in the Filter section the following values pair:

BASE_CTRL_ComponentPanel:index and click on “Save Settings”



4.3 ACTIVITY NOTIFICATION FOR COCREATION ROOM

The administrator can set an user as moderator of the Cocreation (data) room

MODERATORS

User	Allow profile wall posts	Search users	View profiles	Comment events
Users	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Admin	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Newsfeed	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
spodpublic	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
cocreation	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
spodtchat	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Blogs	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

SAVE

5 EVENTS

To allow to create event based on user roles

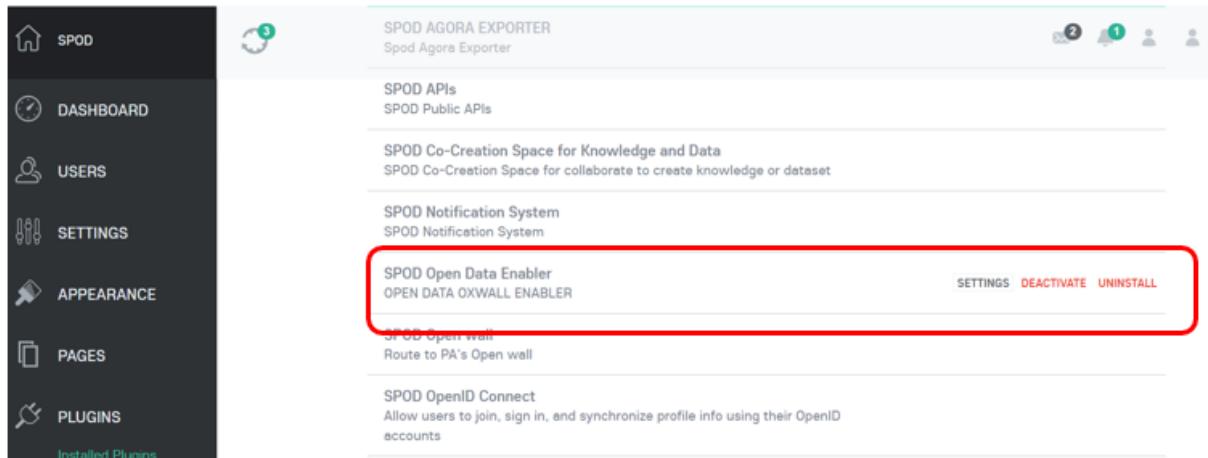
User role permissions

Action	Guest	Free	Bloggers
Users			
Allow profile wall posts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Search users	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
View profiles	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Newsfeed			
Allow status updates comments	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Allow status updates	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Events			
Add Events	<input type="checkbox"/>	<input type="checkbox"/>	
View events	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comment events	<input type="checkbox"/>	<input type="checkbox"/>	
Friends			
Send friend request	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

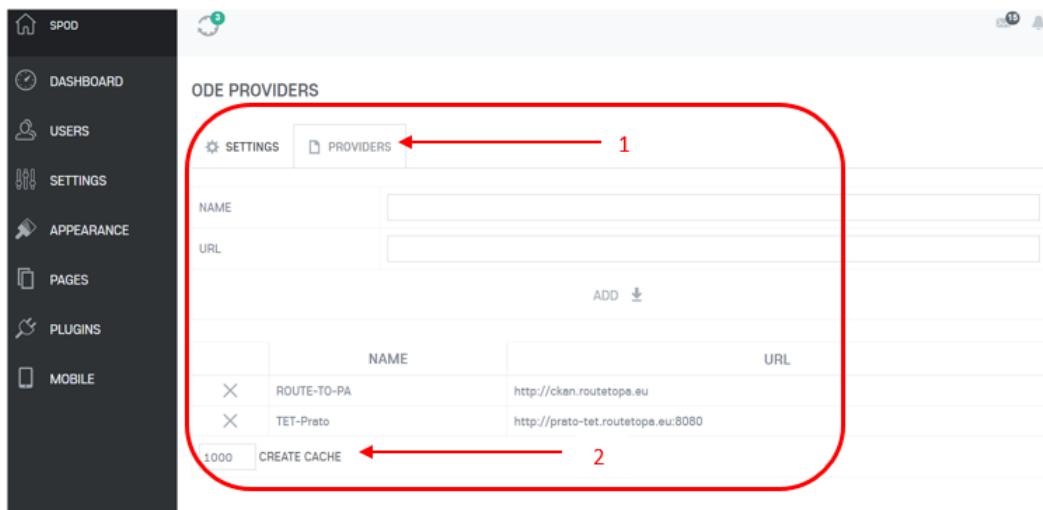
6 ADD NEW OPEN DATA PROVIDER WITH CACHING MECHANISM

This section describes how to add a new open data portal and updating with caching mechanism.

Select, among the Installed Plugins, the “SPOD Open Data Enabler” plugin and click on the “Settings” link



and a new UI showed. The “PROVIDERS” tab (see screenshot below (1)) allows to add new open data portals and updating of all new open data portal is done with filling out (specified quantity of the datasets of the Open Data provider, for example, 99999 allows a complete updating of all datasets in each provider) the “Create Cache” field and clicking on “CREATE CACHE” link (see screenshot below (2)).



7 LANGUAGE

This section describes how to modify the language to your translation requirements on whole platform also in the admin panel.

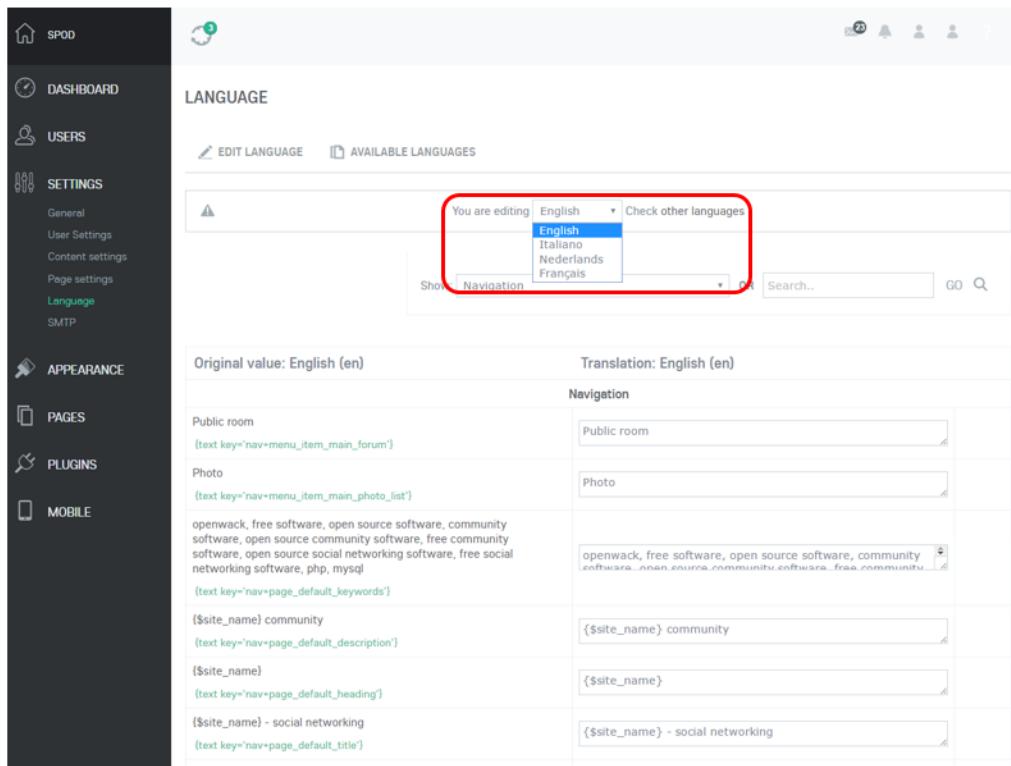
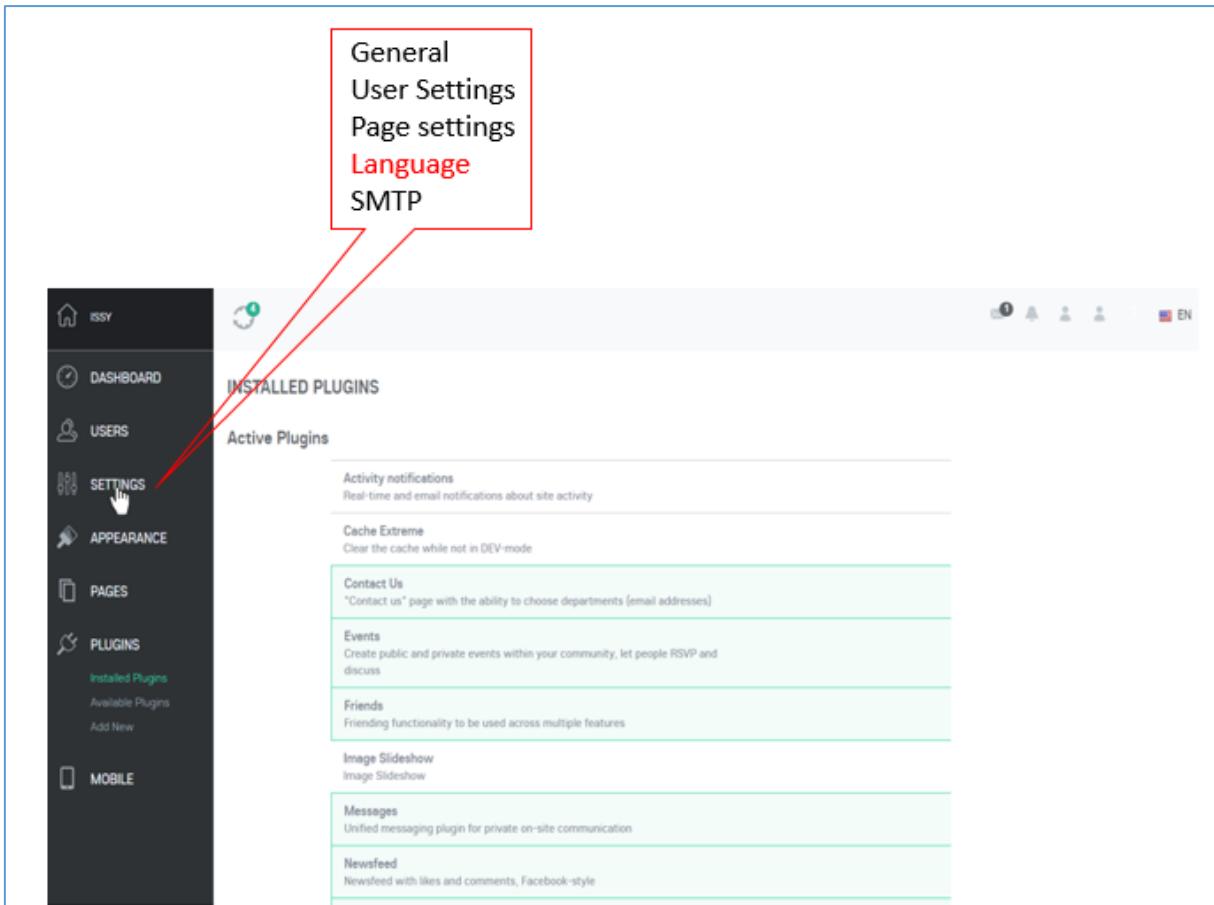


Figure 3: Management all languages (i.e., English, Italian, Nederland and French) on the SPOD

7.1 ADMIN PANEL (ENGLISH VERSION)

Got to SETTINGS -> Language (see screenshot below)



7.2 ADMIN PANEL: EDIT LANGUAGE (FRENCH VERSION)

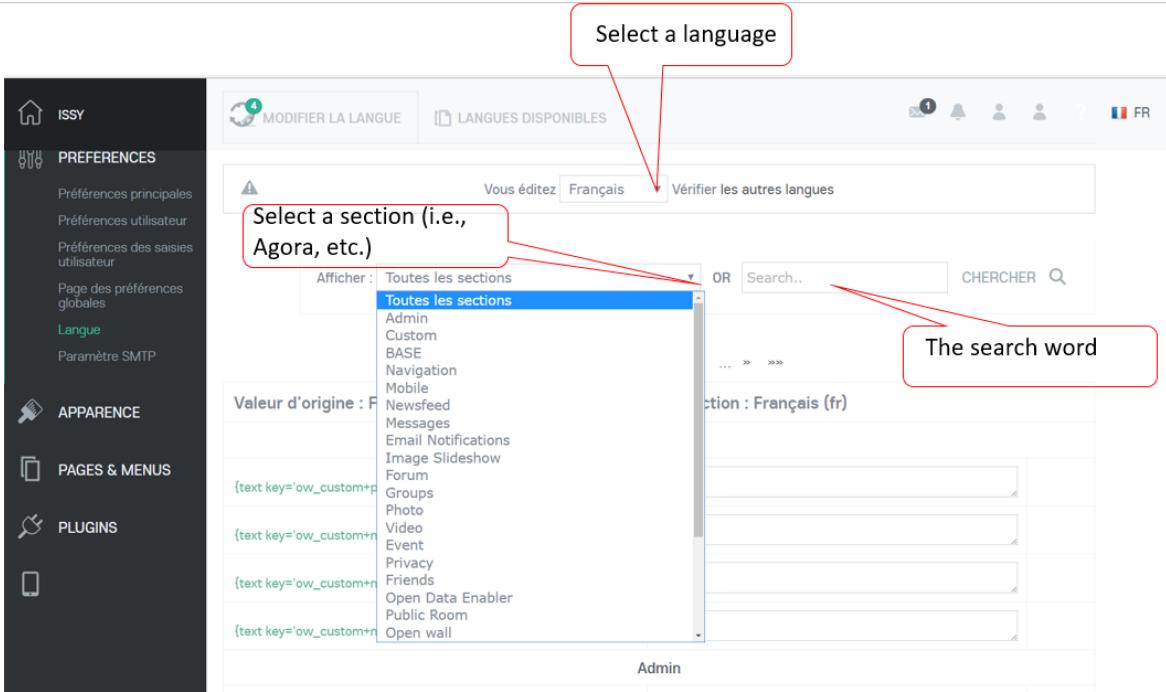
Got to PRÉFÉRENCES -> Langue (see screenshot below)

The screenshot shows the 'Paramètre SMTP' (SMTP Settings) page. On the left, a sidebar menu includes 'PRÉFÉRENCES' (Preferences), which is highlighted with a red arrow pointing to the 'Langue' (Language) section in the main content area. The main content area contains several sections: 'Préférences principales' (Main Preferences), 'Préférences utilisateur' (User Preferences), 'Préférences des saisies utilisateur' (User Input Preferences), 'Page des préférences globales' (Global Preferences Page), 'Langue' (Language), and 'Paramètre SMTP' (SMTP Settings). The 'Langue' section is currently active.

After clicking the “Langue”, the following page opens and in the “MODIFIER LA LANGUE” section you can now modify very carefully each string.

The screenshot shows the 'MODIFIER LA LANGUE' (Modify Language) page. The left sidebar menu includes 'PRÉFÉRENCES' (Preferences), which is expanded to show 'Langue'. The main content area has tabs for 'MODIFIER LA LANGUE' (Modify Language) and 'LANGUES DISPONIBLES' (Available Languages). The 'MODIFIER LA LANGUE' tab is selected. It displays a table of text keys and their translations. The columns are 'Valeur d'origine' (Original Value), 'Traduction' (Translation), and 'Section' (Section). The 'Section' column shows categories like 'Custom', 'Admin', and 'Agora'. A search bar at the top right allows filtering by section or text key.

You can select the language (i.e., EN, FR, IT, NL), the section (i.e., Agora, Cocreation, NewsFeed etc.) and/ or the text to search



7.2.1 EXAMPLE: EDIT LANGUAGE

If you know a string to modify, you can insert the text to search in the search form (on the right of the screenshot)

Afficher : OR CHERCHER

Example

To modify the text "fil de nouvelles" in the "Quoi de nouveau" page

The screenshot shows the SPOD platform homepage. At the top, there is a navigation bar with links: "Quoi de nouveau?", "Membres", "Agora", "Mon espace", "Co-Création", and "Événements". On the far right, there are icons for notifications, messages, and help, along with a "FR" language switcher. Below the navigation, there is a search bar with the placeholder "Quoi de neuf aujourd'hui ?" and a "PERSONNALISER CETTE PAGE" button. A red arrow points from the text "fil de nouvelles" to the search bar. To the left, there is a sidebar titled "Utilisateurs" with a "TOUS | EN LIGNE" status indicator. It shows a list of users with their profile pictures and names. Below this, there is a welcome message for new users and links to "Vidéos en ligne" and "Manuel en ligne". The main content area displays a news feed with several posts. One post from "Janvier 18" shows a user's profile picture and a message. Another post from "Décembre 21 '16" also shows a user's profile picture and a message. A third post from the same date shows another user's profile picture and a message. At the bottom right of the news feed area, there is a "Chat" icon.

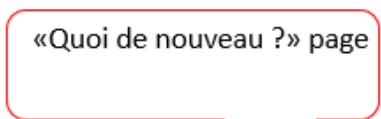
In admin panel, the “LANGUE” page, insert the text, e.g. insert “fil de nouvelles”

The screenshot shows the SPOD admin panel "LANGUE" page. The left sidebar has a dark background with white icons and text: "ISSY", "ACCUEIL", "MEMBRES", "PRÉFÉRENCES" (with sub-options like "Préférences principales", "Préférences utilisateur", "Préférences des saisies utilisateur", "Page des préférences globales", "Langue", and "Paramètre SMTP"), "APPARENCE", "PAGES & MENUS", and "PLUGINS". The main content area has a light background. It shows a search bar with "MODIFIER LA LANGUE" and "LANGUES DISPONIBLES" buttons. Below the search bar, there is a message: "Vous éditez Français ▾ Vérifier les autres langues". A red box highlights the search input field which contains "fil de nouvelles". Below the search input, there is a message: "Résultat de la recherche pour le mot clé : fil de nouvelles". The results table has two columns: "Valeur d'origine : Français (fr)" and "Traduction : Français (fr)". Under "Newsfeed", there are two rows. The first row shows "fil de nouvelles" in both the source and target fields, with the source code being "{text key='newsfeed+widget_feed_title'}". The second row shows "fil de nouvelles" in both fields, with the source code being "{text key='newsfeed+auth_group_label'}".

The result of the search is the following:

Valeur d'origine : Français (fr)	Traduction : Français (fr)
Newsfeed	
fil de nouvelles {text key='newsfeed+widget_feed_title'}	fil de nouvelles
fil de nouvelles {text key='newsfeed+auth_group_label'}	fil de nouvelles
fil de nouvelles {text key='newsfeed+admin_page_title'}	fil de nouvelles
fil de nouvelles {text key='newsfeed+admin_page_heading'}	fil de nouvelles

There are a key/value pair (key and value), on the left side, and the values to be changed on the right side each (see below screenshots)

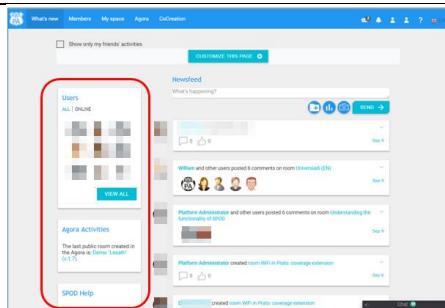
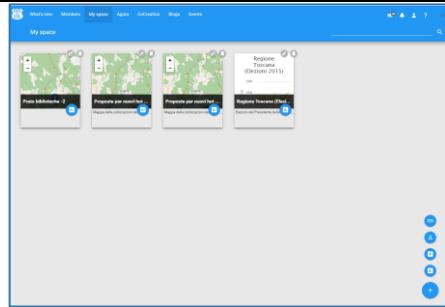


Valeur d'origine : Français (fr)	Traduction : Français (fr)
Newsfeed	
fil de nouvelles {text key='newsfeed+widget_feed_title'}	fil de nouvelles
fil de nouvelles {text key='newsfeed+auth_group_label'}	fil de nouvelles
fil de nouvelles {text key='newsfeed+admin_page_title'}	fil de nouvelles
fil de nouvelles {text key='newsfeed+admin_page_heading'}	fil de nouvelles

7.2.2 HOW TO IDENTITY SECTIONS IN SPOD

Define a few names of keys to identify the corresponding page in SPOD platform:

Key	Description	Screenshots

Open Wall	First page before the authentication	
Open data enabler	Tooltip for Datalet Button	
Newsfeed	Identify the page: What's New (En) or Novità (It),	
Co-Creation Space for Knowledge and Data	Co creation data and knowledge rooms	
Agora	Agora and each discussion room in Agora	