

IE Brown Executive MBA

Grade as You Go

Before you “unhide” assignment or participation grades, use the Grading Sheet “calculator” to check the grade average (3.32 or below).

1. Open Grade Center to **assign student scores**.
2. Get the **letter grade from the weighted column** in Grade Center.

FINAL WRITTEN	WEIGHTED
Assign student scores. 4.00	3.88(A+) Get letter grade from weighted column
4.00	3.799(A)
4.00	3.799(A)
4.00	3.796(A)
3.66	3.762(A)
4.00	3.70(A-)
4.00	3.70(A-)
3.66	3.66(A-)
3.33	3.531(B+)
3.50	3.449(B)
3.50	3.38(B)

3. Use your grading sheet “calculator”: type the letter grade in the Final Grade column.
4. If you have grade inflation, you may adjust your grade distribution or threshold to achieve the **3.32 average or below**.

GRADING SHEET

COURSE: _____
INSTRUCTOR: _____

Type the letter grade here.

First Name	Last Name	Final Grade	Inflation test
Rodrigo	Anibarro	B	3
Darren	Carmon		
Daniel	Cooper		
Alejandro	De León		
Latifa	deGraft-Johnson		
Jacinto Daniel	Duran		
Prasanti	Dutta Bora		
Craig	Groom		
Lauren	Henderson		
Jason	Hochwender		
Gina Ji Young	Kim		
Eduardo	Margallo		
Tri	Nguyen		
Kristen	Oehrich		
Nobuhle	Renge		
Chriselle	Rogers		
Yerlan	Selsembayev		
Taylor	Sollinger		
Karl-Christian	Wolff-Ingham		
Lauren	Wood		
Nicholas	Zaklams		

GRADE STATISTICS

Range	Grade	Frequency
4	A	0
3.66	A-	0
3.33	B+	0
3	B	1
2.66	B-	0
2.33	C+	0
2	C	0

Grading Distribution

If the inflation test is over 3.32, adjust your grades.

NOTE: You need to enter data only in the cells marked in yellow.

NOTE: If the Grade average (inflation test) cell appears highlighted in red there is grade inflation - please revise until the average is 3.32 or below.

NOTE: This sheet has been prepared to help each faculty get an overview of their grade distribution and to alert them if they are incurring in grade inflation.

5. Update your assignment score in Grade Center and then you may “show” scores to students.

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SESSION 5 -	FINAL PROJE
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Quick Column Information

Send Reminder

View Grade History

Edit Column Information

Column Statistics

Set as External Grade

Hide from Students (on/off)

Sort Ascending

Sort Descending

Hide from Instructor View