

DEVELOPMENTS

Volume 25, Number 1, Issue 1, May 25, 2018

Meeting of the SQAB Executive Board and other Officers of the Society

May 26, 2017

Lunch near convention center at approx. 12:15 p.m.

In Attendance: Lewis Bizo, Jason Bourret, Adam Fox, Brett Gelino, Karl Gunnarsson, Carla Lagorio, Shea Lemley, Todd McKerchar, Suzanne Mitchell, Christopher Podlesnik, Derek Reed, Mark Reilly, Stephen Robertson, Federico Sanabria, Timothy Shahan

President Lewis Bizo presided over the meeting.

1. Welcome and approval of minutes from SQAB 2016

The board approved minutes from SQAB 2016 detailed in SQAB Developments Volume 24.

2. SQAB to remain in Massachusetts

Citing cost and procedure, Executive Director Derek Reed recommended the board no longer pursue moving SQAB from Massachusetts to Kansas. Currently a SQAB organization exists in both states. It would cost SQAB approximately \$10,000 to close the Massachusetts SQAB and would require a suit with the Massachusetts State Supreme Court. A motion to close the Kansas SQAB and remain in Massachusetts passed unanimously. Executive Board Member Jason Bourret agreed to be resident agent on the board representing SQAB in Massachusetts.

3. Update on SQAB offering continuing education units (CEUs) through the Association for Behavior Analysis International (ABAI)

In SQAB's first year offering CEUs it appeared a good number of attendees were participating, but it remains to be seen how much the organization will benefit. Although offering CEUs was relatively simple and straight forward this year, using the free phone application next year may help facilitate the process. There was a discussion of possibly advertising the CEUs opportunity more broadly on the SQAB website and program.

4. Treasurer's report

Treasurer Carla Lagorio presented SQAB's annual budget. Last year's conference in Chicago was expensive, but SQAB still turned a profit. SQAB's balance has increased by about \$5,000 each of the last three years. For tax purposes, that is about as high as it should be. There was a discussion of ways

to spend money if SQAB continues to make a profit—and especially if the profit is greater than \$5,000 annually. Ideas included a student travel award, a student research award, honorariums for invited speakers, and simply keeping membership and registration fees constant. There was some concern that awards may become political, and the board would like to avoid that. There was also discussion on asking SQAB special issue publisher, Elsevier, to fund research or travel awards for students, as they do for the Comparative Cognition Conference. A motion to explore Elsevier funding student research or travel awards passed unanimously.

5. Membership and registration fees for international attendees

The board noted the high cost for international attendees to travel to the conference. A motion to explore a sliding scale for SQAB membership and conference registration fees for international conference attendees passed unanimously.

6. SQAB Student Council

It was noted that right now the SQAB student council sells SQAB merchandise, but then uses the money to buy merchandise to sell at the following conference. It would be nice if the students could use some of that money for themselves. One option might be to pay for a pizza dinner for the student council.

The board also discussed the possibility of a sponsor or mentor from the executive board advising the student council. Right now that responsibility essentially falls to the SQAB Executive Director and SQAB Treasurer. A motion to fold this responsibility into the SQAB Treasurer position passed unanimously. Current Treasurer Carla Lagorio will assume the responsibility.

7. Possible SQAB code of conduct

It was brought to the board's attention that a current SQAB member allegedly made racially and sexually charged remarks to two SQAB student members that they found offensive at the previous evening's poster session. The board discussed making a formal statement condemning such comments and that the board would explore amending the SQAB bylaws to include a code of conduct, and/or include a statement about standards of behavior when members renew their membership online. The board unanimously passed a motion to explore language to amend the bylaws. In the interim, President Lewis Bizo would speak to the involved parties and invite discussion at the business meeting scheduled for the evening.

SQAB Business Meeting

May 26, 2017, approx. 5:00 pm

In Attendance: John Bai, Amel Becirevic, Lewis Bizo, Michael Commons, Sarah Cowie, Claudia Drossel, Douglas Elliffe, Adam Fox, Jonathan Friedel, Brett Gelino, Peter Killeen, Liz Kyonka, Carla Lagorio, Margaret Martinetti, Todd McKerchar, Suzanne Mitchell, Gideon Naudé, Christopher Podlesnik, Derek Reed, Federico Sanabria, Shrinidhi Subramaniam

President Lewis Bizo called the Business Meeting to order.

- All in attendance were asked to sign in.
- SQAB Developments, Volume 24 containing the minutes from the last Business Meeting (2016) and the current Treasurer's report was distributed and unanimously approved.
- A motion to suspend SQAB's move to Kansas, close the Kansas SQAB, and to stay in Massachusetts was unanimously approved. Executive Board Member Jason Bourret to act as resident agent in Massachusetts.
- A motion to use bylaws previously approved for the Kansas SQAB for the Massachusetts SQAB was unanimously approved.
- President Lewis Bizo updated the group on SQAB's inaugural CEUs offering this year—about a dozen members signed up.
- Treasurer Carla Lagorio updated the group on SQAB's financial standing (see Executive Board meeting minutes above). There was discussion of new ways to spend money, including student grants, but that a financial cushion was generally a good thing for the organization. There was a brief discussion of possible awards and their potential to politicize SQAB. A motion to explore new avenues to spend money, including student grants, was

unanimously approved.

- President Lewis Bizo updated the group on the professional conduct issues discussed in the Executive Board meeting earlier that afternoon and the possibility of drafting a code of conduct statement for the SQAB bylaws. Topics of discussion included managing legal risk, drafting a position statement, and possible countersuits if action is necessary. President Lewis Bizo mentioned speaking to the current parties involved in the short term. A motion to explore language for a code of conduct was unanimously approved.

Progress Report since the 2017 SQAB Symposium

- Brain Greer has taken over as SQAB Executive Director. SQAB thanks former Executive Director Derek Reed for his outstanding service over the last four years.
- SQAB is pursuing talks with Elsevier about funding travel awards for student members to attend the conference.
- SQAB welcomed Allyson Salzer as Membership Coordinator, Gabriela Eugenia as Social Media Coordinator, Ryan Kimball as both Student Representative and Webmaster, and Billie Retzlaff as the BACB's ACE Coordinator for CEUs.
- Due to estimated costs for catering the 2019 conference, the SQAB Board settled on removing refreshments and providing attendees with a \$15 gift card to purchase coffee and/or food onsite. SQAB mugs will also be on sale at the conference.

SQAB: Financial Report January 1, 2017 to December 31, 2017

INCOME

Balance 1/1/2017	Bank of America Total	\$30,905.82
	Preregistrations	\$ 6,656.49
	Onsite registrations	\$ 8,546.85
	Taylor & Francis Royalty	\$ 0.00
	2017 Income	\$15,203.34
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	Total	\$46,109.16

EXPENSES

Symposium		
Symposium expenses - catering, A/V, etc.	\$ 4,486.40	
Misc symposium expenses-signage, lunch, tape, receipts.	\$ 3,091.31 (\$1940.62 – poster boards)	
Program booklets	\$ 885.75	
Merchandise for 2017	\$ 0.00	
BACB	\$ 100.00	
Tax preparation (Stephen Umana)	\$ 900.00	
Legal and non-profit fees	\$ 1,047.00	
Video Camera	\$ 1,539.45	
Annual tax report fee	\$ 35.00	
	2017 Expenses	\$ 11,184.91

NET Bank Balance 12/31/2017	Bank of America	\$34,924.26
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Portion of Above Balance Dedicated to Student Council Funds

Balance 1/1/2017	Bank of America Funds	\$475.89
	Student Council Income	\$676.60
	Expenses	\$411.40
NET Student Council Balance 12/31/2017		\$741.09

2014 Year-End Balance	\$21,535
2015 Year-End Balance	\$26,671
2016 Year-End Balance	\$30,906
2017 Year-End Balance	\$34,924

