


SFC-ASSIGNMENT-1

Q1. You are working in a company as a Salesforce administrator. You are assigned the following tasks:

a. Set the starting fiscal year of your organization to “March” and ending fiscal year to “February”

 **SETUP**
Fiscal Year

Fiscal Year

[Help for this Page](#)

This page allows you to define and edit custom fiscal years, including the names used in reports and forecasts.

Click the New button to define a new fiscal year. Click Edit to edit a previously defined fiscal year.


Custom Fiscal Years [New](#)

Action	Year	FY Start Date	FY End Date	Description
Edit	2024	01/03/2023	29/02/2024	

Custom Fiscal Year Names

Action	Field Label
Edit Replace	Quarter Prefix
Edit Replace	Period Prefix
Edit Replace	Quarter Name
Edit Replace	Period Name

b. Add five fixed holidays for the organization.

 **SETUP**
Holidays

Holidays

[Help for this Page](#)

Holidays are dates and times at which business hours are suspended. Business hours are the days and hours that your support team is available.

Holidays [New](#)

Action	Holiday Name	Description	Date and Time
Edit Del	Christmas		25/12/2023 All Day 🔗
Edit Del	Independence day		15/08/2024 All Day 🔗
Edit Del	Pongal		15/01/2024 All Day
Edit Del	Ramadan		10/04/2024 All Day
Edit Del	Republic day		01/10/2024 All Day 🔗

Elapsed Holidays

No records to display

c. Set the default time zone to the Indian Standard Time.

d. Set the language as “English(Unites States)”

SETUP

Users

Username	abc@ef.com	Active	<input checked="" type="checkbox"/>
Nickname	User16957969832108135647	Marketing User	<input checked="" type="checkbox"/>
Title		Offline User	<input checked="" type="checkbox"/>
Company	ABCDEF	Knowledge User	<input type="checkbox"/>
Department		Flow User	<input type="checkbox"/>
Division		Service Cloud User	<input checked="" type="checkbox"/>
Address	IN	Site.com Contributor User	<input type="checkbox"/>
Time Zone	(GMT+05:30) India Standard Time (Asia/Kolkata)	Site.com Publisher User	<input type="checkbox"/>
Locale	English (United States)	WDC User	<input type="checkbox"/>
Language	English	Mobile Push Registrations	View
Delegated Approver		Data.com User Type	i
Manager		Accessibility Mode (Classic Only)	<input type="checkbox"/> i
Receive Approval Request Emails	Only if I am an approver	Debug Mode	<input type="checkbox"/> i
Federation ID		High-Contrast Palette on Charts	<input type="checkbox"/> i
App Registration: One-Time Password Authenticator	(Connect) i	Load Lightning Pages While Scrolling	<input checked="" type="checkbox"/> i
App Registration: Salesforce Authenticator	(Connect) i	Send Apex Warning Emails	<input type="checkbox"/>
Security Key (U2F or WebAuthn)	i	Salesforce CRM Content User	<input checked="" type="checkbox"/>
Lightning Login	(Enroll) i	Receive Salesforce CRM Content Email Alerts	<input checked="" type="checkbox"/>
Temporary Verification Code (Expires in 1 to 24 Hours)	(Generate) i	Receive Salesforce CRM Content Alerts as Daily Digest	<input checked="" type="checkbox"/>
		Make Setup My Default Landing Page	<input checked="" type="checkbox"/>
		Quick Access Menu	<input checked="" type="checkbox"/>
		Development Mode	<input type="checkbox"/>

e. Set the business hours of the organization as: i) Monday to Friday as 9am to 4pm. ii) Saturday & Sunday as 9 am to 11 am.

SETUP

Business Hours

Organization Business Hours

Help for this Page

Select the days and hours that your support team is available. These hours, when associated with escalation rules, determine the times at which cases can escalate.

If you enter blank business hours for a day, that means your organization does not operate on that day.

Holidays 0

Business Hours Detail

Edit

Business Hours Name	Day Shift	Time Zone	(GMT-07:00) Pacific Daylight Time (America/Los_Angeles)
Business Hours	Sunday 9:00 AM to 4:00 PM Monday 9:00 AM to 4:00 PM Tuesday 9:00 AM to 4:00 PM Wednesday 9:00 AM to 4:00 PM Thursday 9:00 AM to 4:00 PM Friday 9:00 AM to 11:00 AM Saturday 9:00 AM to 11:00 AM	Default Business Hours	<input type="checkbox"/>

Active ☒

Created By SDR 10/27/2023, 4:34 PM

Last Modified By SDR 10/27/2023, 4:34 PM

Edit

Holidays


Add/Remove

No records to display

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Q2.

(i). Your corporate currency is USD. But you head the company's fastgrowing Indian Division. Therefore, change your default currency to INR?

 SETUP

Currency

Use this page to define all the currencies used by your organization. Corporate Currency should be set to the currency in which your corporate headquarters reports revenue. If you designate a different currency as corporate, all conversion rates will be modified to reflect the change.


Advanced Currency Management is enabled
Allows you to manage dated exchange rates that map a currency conversion rate to a specific date range. For more information, see [Understanding dated exchange rates](#).

Parentetical Currency Conversion is enabled
In multi-currency organizations, Salesforce displays converted currency amounts to users whose personal currency is different from the currency of the record they're viewing. Converted amounts appear in parentheses. If you disable this feature, currency fields display only the currency of the record.

Active Currencies [New](#) [Edit Rates](#) [Change Corporate](#)

Action	Currency Code	Currency Name	Corporate	Conversion Rate	Decimal Places	Last Modified By
Edit Deactivate	INR	Indian Rupee	<input checked="" type="checkbox"/>	1.000000	2	SD_R, 10/28/2023, 3:58 PM
Edit Deactivate	USD	U.S. Dollar	<input type="checkbox"/>	82.730000	2	SD_R, 10/28/2023, 3:58 PM

(ii). You are the CEO of the company and your opportunities in USD are getting converted but the USD has been unstable past year? How can we handle this situation of fluctuating exchange rate?

 SETUP

Dated Exchange Rates

Use this page to view and manage dated exchange rates.

Active Currencies [New Exchange Rates](#)

Exchange Rates for: **All dates** Previous Range | Next Range | Jump to | [Go!](#)

Currency Code	Currency Name	Corporate	Exchange Rate	Modified By
INR	Indian Rupee	<input type="checkbox"/>	0.012088	SD_R, 10/27/2023, 5:09 PM
USD	U.S. Dollar	<input checked="" type="checkbox"/>	1.000000	SD_R, 10/27/2023, 5:09 PM

Inactive Currencies

Currency Code	Currency Name	Modified By
No records to display.		