

GYM Trainer Dashboard
“ FIGMA INSTRUCTIONS ”

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Module 02 : Trainer Management (PG/1/XPRTO)

Overview : This GYM Owner Management module comes with the features like gym trainer profile manager , adding new gym trainer , Gym Trainer attendance manager (Client & Gym trainer Both) , Gym trainer PT FEE commissions, Referrals, Leaves & absent Manager. etc also known as PAYROLL etc.

Note 01 : Gym trainer are of two types, **First type of GYM trainer** those who are wish to be listed by the Gym owner from his end may be his existing Gym trainer or new Gym trainer who approached gym owner to join the GYM , and **Second Type of GYM Trainer** is basically the **XPRTO GYM Trainer** (It Will Be Send From Superadmin rest explanation is in the video [CLICK HERE](#)).

GYM Trainer Onboarding : One common onboarding system will be Use In GYM OWNER ERP DASHBOARD for listing the “ **GYM Trainer** ” . Below we given the **Fields** which is needed, to list a “ **GYM Trainer** ” Into the “ **GYM OWNER ERP DASHBOARD** ”

Necessary Fields For GYM Trainer Onboarding In GYM OWNER ERP :

Basic Details : Full Name, Date of Birth, Gender, Contact Number, Gender (Male/Female) Email Address, Residential Address, Current Location (City/State), Profile Photo.

Identity & Legal Verification Details : Aadhar Number, OR PAN Card Number, OR Government-issued ID Upload (Aadhar/PAN/Passport) , Police Verification Certificate (PVC) Upload *, Court Record & Criminal Background Verification (Upload if available) * , DBS (Disclosure & Barring Services) Certificate (if available)
[Here : * Means Optional]

Qualification & Experience Details : Total Years of Experience, Previous Employers or GYM Associations Name (if any) , Employment History Document Upload (if any) , Experience Certificate Upload *. Here : * Means Optional ,

Certifications : CPR & AED Certification (Mandatory for Level 2 and above)* , Personal Trainer Certification (NSQF Level 4, SPEFL-SC, NASM, ACSM, ACE, ISSA, K11, etc.)* , Diploma in Personal Training (for Level 4)* , Specialisation Certifications (e.g. Strength & Conditioning, Obesity, Diabetes, etc.)* , Physiotherapy Training Certificate *
[Here : * Means Optional]

Trainer Level Allocation : Level 1: Novice , Level 2: CPR & AED + 3 Yrs Experience , Level 3: Certified Personal Trainer , Level 4: Diploma Holder , Level 5: Specialisation Expert.
{ Depending on the provided certification trainer level will be assign }

Module 02 : Trainer Management (PG/2/XPRTO)

Note 02 : After onboarding one access will be created for the **GYM Trainer** to login into the APP; these access will help the **GYM Trainer** to get the complete information of the allocated Gym Clients, and other informations , Even their profile manager also **Auto Created** because GYM Owner Onboarded them Manually.

Additional Note : This will be work for the GYM CLIENT Also for registered client of a GYM to login to the XPRTO APP they will get a **UserID** from the **GYM OWNER** to login to the APP (It will be One time) One video will be provided for better understanding. ([CLICK HERE](#) to See The Video)

Gym Trainer Profile Manager Overview : These “ **Gym trainer** ” profile manager will be help the **GYM OWNER** to develop complete understanding about the GYM Trainer, **One List OF GYM Trainers** needs to be maintained after clicking each GYM Trainer profile, there will be open the detailed profile along with all information about the GYM Trainer , Information Like : When the GYM owner Joined , his basic details and other details which is taken during the onboarding , How much Client Does the Gym Owner managing with list of clients, Rating Achieved By The GYM trainer from the multiple Clients (Positive & Negative ratings Both), lastly one detailed information will be shown in the GYM Trainer Profile Manager with EXPORT Information , Also Maintain a sorting system in the GYM Trainer list (Trainer Name wise Search , GYM Trainer ID Wise Search).

Gym Trainer Payroll Overview : To understand these Feature Lets take an example : Gym Name “ **Kolkata Fitness GYM** ” Is joined By a GYM Trainer Name “ **Rakesh** ” This Rakesh is fully a verified GYM Trainer of “ **Kolkata Fitness GYM** ” Qualified By The GYM Owner. Now the problem is that GYM Owner has multiple types of dealing with **RAKESH** (GYM Trainer) ,

Dealings Like : 1) Rakesh’s Monthly Salary , 2) Rakesh Commission Per Client as he is managing 12+ Clients of the “ **Kolkata Fitness GYM** ” So From each Client , GYM Owner Charge 10,000 INR as PT FEEs , out of which 60% is taken by GYM Owner and rest 40% Commission is credited to **RAKESH** , 3) similarly rakesh brought some clients into the GYM So he is eligible for referral commissions, 4) Some-time **RAKESH** Serving Himself as a General Trainer who help all the members of the GYM and doing overtime in the GYM, So he is eligible for Extra Payments ...

Note 01 : Above we discussed 4 Types of Dealings Between **RAKESH** (GYM TRAINER) & GYM Owner , May be there is some other types of dealings may take place so we need to frame the **PAYROLL** Feature in such a way that every single payment which going to be Credited to **RAKESH** (GYM TRAINER) Must be transparent and easy to track & Understand.

Module 02 : Trainer Management (PG/3/XPRTO)

Note 02 : There may be 10 different types of dealings will be performed between GYM Owner & RAKESH (GYM Trainer), let understand these with a beautiful example :

Example 01 : RAKESH has a client in the name of “ **SHRUTI** ” , lets suppose RAKESH (**GYM Trainer**) recommended SHRUTI to take a supplement Name “ **ABCD Brand Protein Powder** ” & “ **EFGH Brand Fat Burner Tablet** ” and “SHRUTI” (GYM CLIENT) she agreed to purchased that from GYM OWNER , and in the Backend “ **GYM OWNER** ” Did a **Special Deal With “ RAKESH ” (GYM TRAINER)** which is that : “ IF RAKESH is succeeded to sell any GYM Products to the CLIENT Like “ SHRUTI ” (GYM CLIENT) then RAKESH will be eligible for commission on the products and it will set by Gym owners ”

Therefore, From the above given example we understand that RAKESH has wide range of dealing with the GYM OWNER , hence we need to create the payroll in such a way that owner GYM Owner can able to create custom Salary (date wise) , if any balance pending between RAKESH & GYM OWNER thats also need to maintain in the record , GYM Owner can able to create custom Commissions as per need and situations , GYM Owner can able to share the SALARY SLIP , PT FEE Commission SLIP , Product Commission SLIP with RAKESH (GYM Trainer) .

Conclusion For PAYROLL : Payroll feature is a “ Kind of Financial Communication ” between GYM Trainer & GYM OWNER, to make the healthy relation, so we need to frame these in such a way that it has to be transparent & Lastly it is not just for the GYM OWNER it is also Applicable for the “ OTHER STAFF SALARY ” ALSO !!

Therefore prepare it By keeping in mind that “ **OTHER STAFF IS NOT GYM TRAINER THEY MAY BE FROM CLEARANCE DEPARTMENT OR GYM MAINTENANCE DEPARTMENT OR GYM SECURITY DEPARTMENT** ” So their salary also needs to credited by the GYM Owner hence a better interface with SIMPLIFIED UI is the “ PRIMARY NEED ” of Gym Trainer.

Additional Note : As we know every feature of XPRTO Has Two sided story which means things that we are covering in the GYM OWNER Module those are indirectly & closely interlinked with the **GYM TRAINER APP DASHBOARD & GYM CLIENT APP DASHBOARD** So, feature that we are preparing for the GYM OWNER Module, keep in mind that its other side story we need to implement in the APP , At the beginning of this paragraph we added that “ XPRTO has two sided story ” so, one side is already covering in the GYM OWNER Dashboard and other side has to be cover in the APP especially for the (GYM TRAINER & CLIENT) Both.!!

Module 02 : Trainer Management (PG/4/XPRTO)

Overview of Attendance Management : this module is a “ SOUL ” of the GYM Owner Dashboard, as we know attendance is how much important for a GYM OWNER to maintain the crowd of GYM and its systematic arrangement can lead to strategic growth of the GYM , SO lets understand these feature with a Beautiful Examples :

Example 01 : In our APP one timer will start running automatically in the background of the APP, This Timer will start running only when the **Client or GYM Trainer** Enter into the GYM and APP Will track their presence in the GYM With Help of GPS , there will be standard Radius of 100 Meter or 200 Meter range of GYM & Once both “ GYM trainer ” “ GYM Client ” Enter into the GYM radius of 200 Meter or 100 Meter then XPRTO GYM OWNER ERP DASHBOARD Will fetch the information from the APP that client or GYM Trainer Has entered into the GYM & started their Duties..

Example 02 : Lets Suppose “ RAKESH ” The GYM Trainer Who entered the GYM at 10.00am & Left the GYM at 10.05 AM or 10.10 AM or 10.15 AM then these entry to the GYM is not considered as a qualified attendance also same thing applicable for the GYM Client for a qualified attendance , especially for GYM Trainer a pre defined time will be set through the GYM OWNER ERP Dashboard called GYM Trainer Shift Management in which for every GYM Trainer That SHIFT Will be updated (every day/every week/every month) by GYM Owner so that shuffling can be possible depending on the load of the clients in the GYMs ..

Example 03 : As per the Shift & As per the Assigned Time set by the GYM Owner , its mandatory to stay in the GYM and in that time APP GPS will track the presence of the GYM trainer and fetch the attendance once the shift is completed one notification will be shown in the APP that “ Your Shift is Over ” this is how we can manage the attendance of the GYM Trainer And once the shift is completed APP will send the information into the GYM OWNER ERP Dashboard that : Entry time, Exit time along with date & time In a tabular format for each GYM Trainer of the GYM . and depending on the Attendance Performance GYM trainer will create the custom salary from the GYM OWNER ERP Dashboard.

Module 02 : Trainer Management (PG/5/XPRTO)

Example 04 : Similarly for a GYM CLIENT GPS with 100m/200m range of GYM , once the GYM Client Enter into the gym then in the APP Background timer will start and once the client finish the workout and exit the GYM the background timer will automatically turned off from the APP Background after that APP will send the information to the GYM OWNER ERP Dashboard and in a tabular format attendance will be presented with day-week-month wise , all attendance data (absent and present data both) in a simplified manner.

Example 05 : Attendance manager must be in the XPRTO APP GYM CLIENT DASHBOARD & ALSO in the GYM OWNER DASHBOARD & lastly in the GYM OWNER ERP DASHBOARD for the better transparency.

VIDEO ATTACHMENTS : [CLICK HERE](#) (Please Review the Video FOr Better Understanding)

PRESENTATION ATTACHMENT : [CLICK HERE](#) (Please Review the Presentation For Better Understanding)

Leave & Absent Manager : This part is basically a part of payroll but explaining separately for better understanding GYM Owner can request a advance leave from the APP It will come in the GYM OWNER ERP DASHBOARD after that once its approved , GYM Owner will maintain the record that on Which dates GYM TRAINER Taken LEAVES (leave is paid leave or unpaid leave) , once the leave is approved notification will be sent to the APP of the GYM TRAINER .. & one systematic record has to be maintained it will help the GYM Owner during the preparation of the salary SLIP . ALL requested Leaves & approved leaves record must be maintained so that GYM Owner can be found easily for Salary preparation or outstanding balance or dealing phases with GYM TRAINER .

Client Ratings To GYM Trainer : Client can rate the GYM Trainer as per their performance in the session management (this will cover in the separate module called session management it will be a combine module of Client & GYM Trainer so we will provide separately) but client can give rating to the GYM TRAINER and those rating will be reflected into the gym owner ERP DASHBOARD's GYM TRAINER PROFILE (how many people give positive rating and how many people gave negative rating with feedback)