



Create.

Code.

Conquer.

The schedule for Civica's CodeIT Bristol 2018 event is as follows:

Time	Item	Description	Who
08:00am	Set up	Teams arrive and set up.	Teams
08:15am	Introductions	<p>Welcome to the event and overview of schedule.</p> <ul style="list-style-type: none"> Evacuation procedures <p>Overview of end of day procedures:</p> <ul style="list-style-type: none"> Team presentations Team scoring Winner announced <p>Team introductions (2 minutes per team)</p> <ul style="list-style-type: none"> Team name Team home location Project to work on Technologies to use <p>Support Team introductions</p>	<p>AM Bristol Admin AM</p> <p>Teams</p> <p>AM</p>
08:30am	Breakfast available	Bacon Rolls, coffee, water	Bristol Admin
10:30am	Coffee available	Coffee, tea, water, biscuits, fruit	Bristol Admin
12:00 noon	Teams give progress update	<p>Team Progress Update (2 minutes per team)</p> <ul style="list-style-type: none"> Team name What have they achieved What are they planning to achieve Progress blockers 	AM Facilitates Teams
12:15pm	Lunch available	Sandwiches, Coffee/Tea, Water, soft drinks	Bristol Admin
12:30pm	Playback reminder	Remind teams of the end of day procedures.	AM
3:00pm	Coffee available	Coffee, tea, water, biscuits, fruit	Bristol Admin
4:45pm	Dinner available	Pizza, soft drinks	Bristol Admin
6:00pm	Team presentations start	<p>Teams go in team name alphabetic order.</p> <p>All (circa 8) teams get 10 minutes to sell their solution.</p> <p>Propose a PowerPoint presentation and demo.</p>	AM facilitates Teams

Time	Item	Description	Who
7:30pm	Team marking	Each team provides a ranking (6 is best, 1 is worst) for each other team in 3 categories. (if there are 7 teams each team leader will rank 6 other teams in 3 categories) Categories are: <ul style="list-style-type: none"> • Concept • Implementation • Presentation 	AM facilitates Teams
7:45pm	Presentation to Winning Team.	Scores counted. Presentation of winning team trophy by most senior staff member present.	AM facilitates Senior staff member
08:00pm	Event close	Tidy up and lock up	All

Scoring Categories:

Category Name	Description	Ranking (Max – Min)
Concept	What is the real world context of the solution? Which problem is it trying to solve? How is it making life better? Why would anyone else care?	6-1
Implementation	What did the team do? How far did they get? Which technical hurdles did they overcome?	6-1
Presentation	How well did the team describe the concept, implementation and technical novelty of the solution? Did I understand it? Was it interesting? Was it memorable?	6-1