

Deadline:
05-May-22



Final Exam

Microsoft Office

Generation 2023



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1. Term and position

You will report to General Manager although reporting structure may change from time to time depending upon business requirements. Given the nature of the company business, your job will involve and change over time. Accordingly, the company may be re-assigned, re-allocated, or re-organized duty and responsibilities as circumstances change.

A. thanks for your time

2. Time and Attention

You will devote all of your attention, skill, and effort to the business on a full-time basis and in compliance with the policies, practices, directions, and instructions given to you by the company from time to time.

3. Base salary

The company will pay you an annual salary of \$85,000. All wages shall be paid to you in accordance with the company's payroll policy, as amended from time to time. Salary and performance will be reviewed annually, and any salary increase shall be within the sole direction of the company.