

Excel Weekly Status Report

Project Name	BRMS Tech	Project Manager	Swapnil Wale	Date	10-Jan-15
Project Health Card				Green	
Schedule	Green	The project tasks are on track.			
Budget	Green	The budget is on track but some items are a concern.			
Resources	Amber	The project is well resourced. Some resources have taken unplanned leaves.			
Quality	Red	There number of unresolved defects has crossed 50.			
Scope	Amber	The project scope is on track. There are 2 change requests pending.			
Risks	Amber	Project Risks are under control.			
Issues	Red	There are 4 high issues open.			
Change Mgt	Green	The change management plan for the project is being drafted.			

Project Schedule

No	Task	Start	Finish	Progress	Projected Date	Concerns
1	Analysis	14-Jan-15	30-Jan-15	100	30-Jan-15	No
2	Build	30-Jan-15	20-Mar-15	60	31-Jan-15	No
3	Quality Assurance	25-Mar-15	30-Apr-15	50	01-Feb-15	No
4	User Acceptance Testing	30-Apr-15	15-May-15	10	02-Feb-15	No
5	Production	20-May-15	20-May-15	0	03-Feb-15	No
6	Support	20-May-15	15-Jun-15	0	04-Feb-15	No

Project Financials

No	Item	Planned Spend	Actual Spend	Variance
1	Resourcing Costs	\$4,50,000	\$5,00,000	-\$50,000
2	Software Costs	\$75,000	\$34,000	\$41,000
3	Hardware Costs	\$50,000	\$23,000	\$27,000
4	Vendor Costs	\$35,000	\$36,000	-\$1,000
5	Other Expenses	\$5,000	\$3,500	\$1,500
Totals		\$6,15,000	\$5,96,500	\$18,500

Top 5

No	Type	Description	Status	Owner	Due
1	Risk	There is a technical risk with the project which has not been addressed.	Green	Neel	12-Jan
2	Issue	Some of the team members have taken unplanned leaves.	Red	Wale	14-Jan
3	Decision	A key decision regadring technical architecture is pending.	Amber	Sam	23-Feb
4	Dependency	The project has a depedency on other project for hardware which has not been resolved yet.	Green	Ram	26-Apr
5	Change Request	The change requests need be approved at the earliest so that the impact on the project is less.	Green	Jam	21-Jan

Risks

Issues

Pending Items

