Home

THE GAMBIA

SOCIAL SECURITY AND HOUSING FINANCE CORPORATION (SSHFC)

System User Manual

Getting Started

Modules

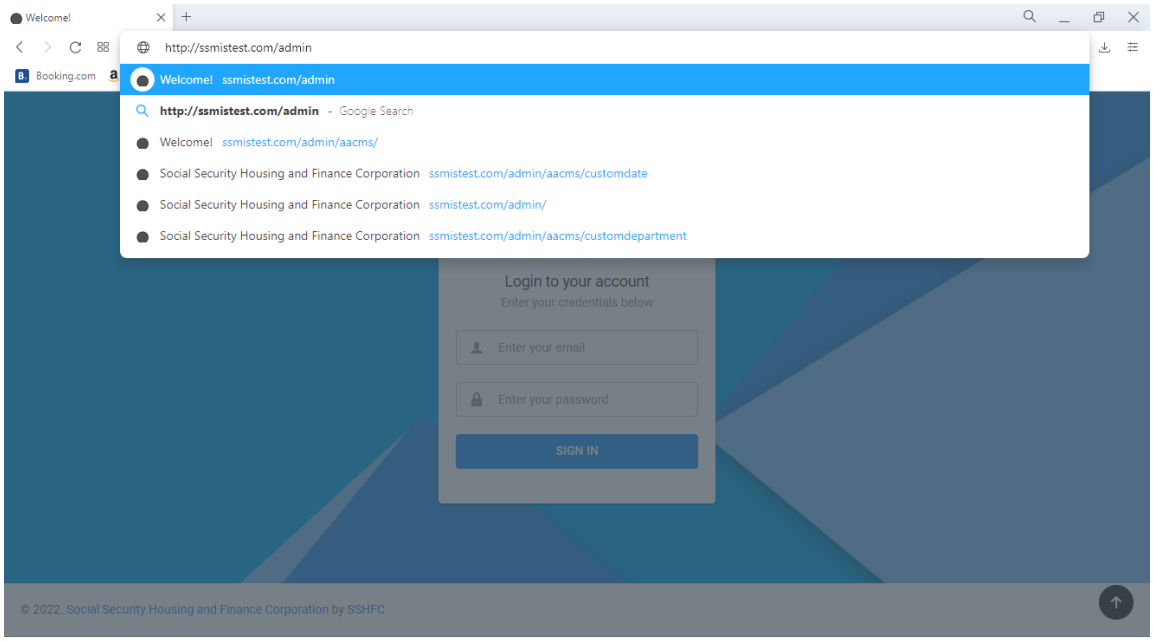
- Admin - Administrative User Manual
- AACMS - Attendance and Access Control Management System.
- CMS - Claims Monitoring System
- CRMS - Customer Relations Management System
- ERMS - Electronic Records Management System
- HRMS - Human Resource Management System
- MMS - Mortgage Management System
- FMS - Financial Management System
- SSMS - Social Security Management System

Minimum Browser Requirements

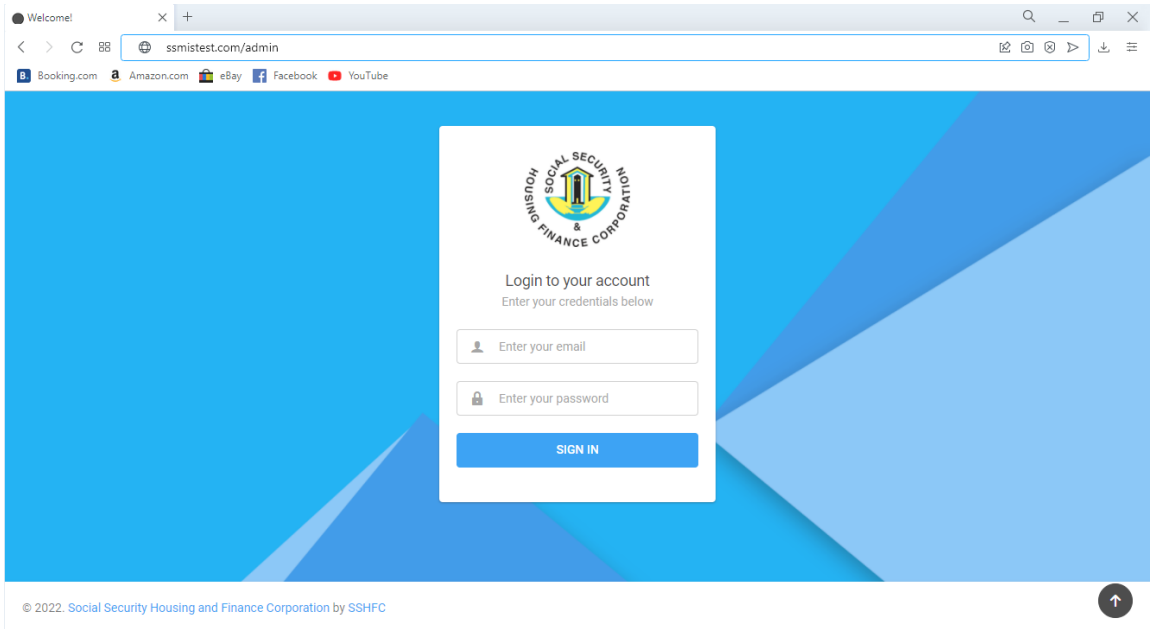
The System is designed with minimal expectations from a user's browser. A user will simply require the latest version of any browser with JavaScript enabled.

Accessing The Web Application

Type http://ssmistest.com/admin in your address bar as shown in Figure 1.



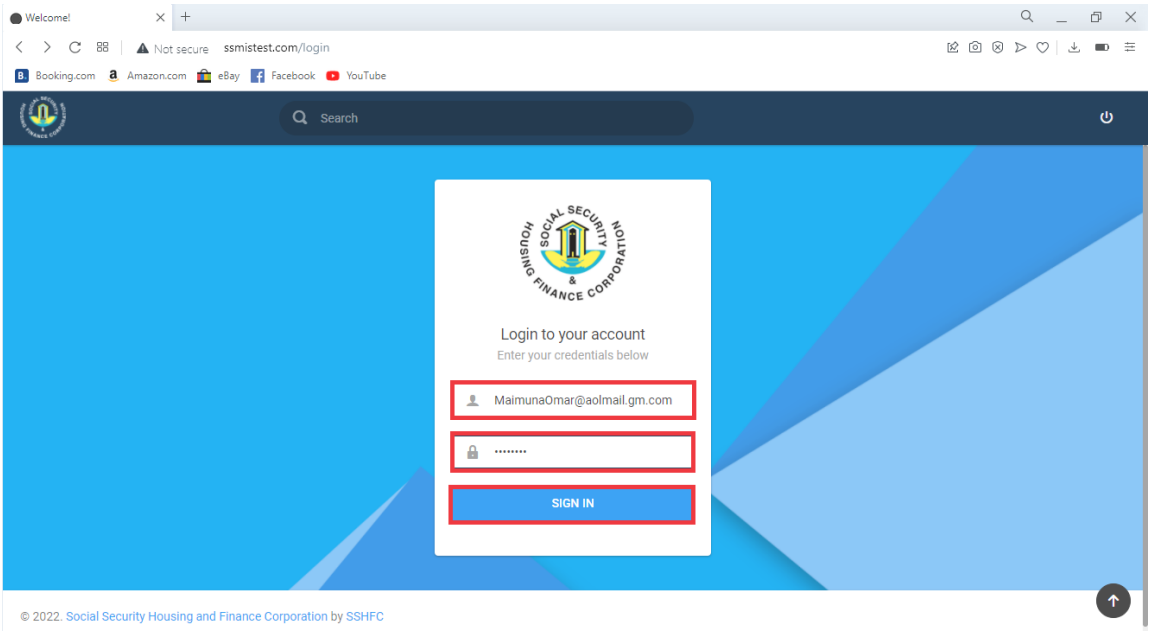
When the right address is entered, a SIGN IN page is displayed as shown in Figure 2.



Navigating The System’s Web User Interface

Users must have been provided with email addresses and are required to create easy to remember passwords using a combination of letters, numbers and symbols to enable them to log in to their accounts.

Login to your account by filling out the sign-in form with your email address and password and clicking on the SIGN IN button as shown in Figure 3.



The Dashboard

After a successful login, the user is presented with a dashboard. This dashboard displays all modules installed for the user account in question. See the image below.