

CEG94 Trust
Meeting Agenda, 7th Apr'2018

1 Process for Meeting

1. Secretary to review previous meeting's action items.
2. Treasurer to present monthly statement of accounts to trustees.

2 Fund Collection strategy

- 1 Minimum contribution from participating 1994 alumni(s) is set as Rs.10,000.
 - 1.1 Donation in excess of Rs.10,000 from each alumni to be earmarked for funding academic year(s) 2018-19 & 2019-20 subject to cap of Rs.1 Lakh p.a – amount to be revised in May'2018.

2.1. Open issues

- 1 To review & choose suitable instrument(s) for investing the corpus - Fixed deposits, RBI Bonds, Tenure & size.
- 2 Finalize communication to be sent out regarding immediate 2 years funding from AY2018-19.
- 3 Status of tax exemption application status for trust.
- 4 Devise communication to next 100 alumni for contribution
 - 4.1 Best practices from CSE
 - 4.2 Detailed mailer on trust plans
 - 4.3 Discuss concerns received from any alumni on contributions

3 Scholarship Administration Process

3.1. Open issues

- 1 Set criteria for shortlisting of eligible candidates for donation
- 2 Devise & document Sponsorship administration process
 - 2.1 End-to-end funding for 4 years or on a per year basis?
 - 2.2 Avoid receipt of other scholarships by the same student – would AA ensure this?
- 3 Press release for the CEG94Trust through AA?

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4 Operational matters [Carry over from March'18]

4.1. Trust activities

- 1 Discuss follow-up tasks from trust meeting with AA on 12-03-2018.
 - 1.1 Career guidance, Soft Skills, Interview handling etc..
- 2 Prepare detailed communication on trust mission, candidate selection process, operation and upcoming activities to share with all CEG94 alumni.

4.2. Funding activities

1. Communicate funding channels available for Non-Resident alumni, holding Indian and Foreign passports to donate funds – Clearly document Dos & Donts.

4.3. Others / Misc

1. Finalize/Approve new logo for trust & a phrase for the logo
2. Trust website development & decide on its contents – Process, initiatives, meeting agenda / minutes, who's-who, contact email etc

5 Donor Topics / Feedback

- 1 Madan's offer – Discuss advise received from legal.
- 2 Ensuring privacy of beneficiaries.

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6 Important Information about CEG94Trust

Board of Trustees

1. Tamilarasan M (Civil) – President
2. Ramesh R S (Mech) – Secretary
3. Purushothaman V (ECE) – Treasurer

Trustees	Committee
<ol style="list-style-type: none">1. Anuradha Nithyanandh (Industrial)2. Karuvelamuthu K P (EEE)3. Natarajan K (Printing)4. Priya Subbiah (CSE)5. Selvakumar S (ECE)6. Senthilkumar Rajakumar (Production)7. Sundar (Mining)	<ol style="list-style-type: none">1. Jaishankar S (ECE)2. Kannan (ECE)3. Karthikeyan S S (CSE)4. Lalitha Jayabalan (CSE)5. Prem Kumar S (Mech)6. Rajarajan C P (Mech)7. Revathy T Subramaniam (EEE)8. Ganesh S (ECE)9. Karpagavalli Jaykumar (Industrial)10. Prakash (EEE)11. Sivakumar N (EEE)12. Srikanth (ECE)

Trust Bank: ICICI Bank, Mylapore Branch

Trust Bank A/C no: 602205047907

IFSC code: ICIC0006022

Beneficiary name: CEG94Trust

Trust web page: <http://www.CEG94trust.org>

Email: info@Ceg94trust.org

Trust registered on: 29th Nov 2017

Tax Exemption request (12AA) filed on:

80(G) status: To be applied after 3 years of functioning of Trust