# Membership Fee Scale 2016

The fee scale for membership in the NGO Forum is one used widely by NGO Coordination Forums worldwide. This model comprises a sliding scale by which NGOs pay according to the annual budget of the previous year. Please note that the Steering Committee unanimously endorsed this fee scale in December 2015. The proposed scale for 2016 is below:

| NGO Annual Budget Amount     | Annual Subscription Amount (\$) p.a. |
|------------------------------|--------------------------------------|
| \$ 0 to < \$99,999           | \$100.00                             |
| \$100,000 to < \$249,999     | \$250.00                             |
| \$250,000 to < \$499,999     | \$500.00                             |
| \$500,000 to < \$749,999     | \$750.00                             |
| \$750,000 to < \$999,999     | \$1,000.00                           |
| \$1,000,000 to < \$2,499,999 | \$2,000.00                           |
| \$2,500,000 to < \$4,999,999 | \$3,000.00                           |
| \$5,000,000 to < \$9,999,999 | \$5,000.00                           |
| \$10,000,000 +               | \$7,000.00                           |

#### How it will work?

According to the NGO Forum Statutes of Operation subscription will be paid on an annual basis (Jan-Dec). In line with the Statute of Operations, found on <a href="www.southsudanngoforum.org">www.southsudanngoforum.org</a> members should pay within the first two months of each calendar year. <a href="New members">New members</a> joining the NGO Forum will pay fees rounded to the nearest month. This shall be reflected in the invoice.

### What about NGOs experiencing payment difficulties?

In such circumstances NGOs should express their reasons in writing to the Steering Committee, via <a href="mailto:coordinator@southsudanngoforum.org">coordinator@southsudanngoforum.org</a>

We endeavor to ensure that a fair and appropriate decision is reached.

#### Where will the money come from?

Donors have expressed a willingness, and appreciation that the Forum has moved to a subscription model. Monies for membership can be taken from private funds, budget contingency lines, indirect costs, and/or subscription or coordination lines. If a certain donor does not allow this please let the Secretariat know so that they can be approached to reconsider.

## What will the subscription money pay for?

In general the monies will be used to 'top up' any other funding that the Secretariat requires to fulfill its annual budget. Should there be additional monies these will be held in reserve for a gap or later time when it is necessary. The Forum will provide an annual accounting of the subscription funds each year at the Annual General Meeting as detailed in the Statutes of Operation.

### **Contacts**

Please note that there are instructions for completing the registration process on the registration form. However, should you experience any problems then please contact: support@southsudanngoforum.org

For issues related to payment and invoicing please contact ops@southsudanngoforum.org