

DRIVER APPLICATION **DATA Entry Form**

Driver Name	
DL#	
Туре	
Pro of Issue	
DL Expiry	
Date SIN Card	
Todays Date	
Date of Birth	



Instructions and Acknowledgement

Instructions

- 1. Fill all fields, do not leave any field blank. Write NA if not applicable.
- 2. Use Blue ink pen. Do not use red ink.
- 3. Provide a minimum of three years residential address history. If in Canada for less than three years, write "migrated to Canada" in place of the address.
- 4. Provide a minimum of three years employment history. If driving a commercial vehicle longer than three years provide Ten years job history. If in Canada for less than three years, write "migrated to Canada" as previous employer.

Acknowledgement

- 1. I understand that filling this application and subsequent acceptance does not make me an employee of SSP Truck Line or any of its subsidiaries.
- 2. If my application is accepted, I will be working with SSP Truck Line. as a sub-contractor providing driving services

			/	/
Driver Name	Signature	DD	MM	YYYY

3. All the information provided is true to the best of my knowledge and belief.



Application Form

(For Services under subcontract)

without regard to race, color, religion, sex, national origin, age, marital status, or non-job related disabilities. Please answer all questions. If the answer to any question is "No" or "None", do not leave the item blank, write "No" or "None". If a question does not apply to you write "NA". Position(s) Applied for: S.I.N Number ____-_____/____Can you provide proof of age? _____ Date of Birth Current & previous three year addresses Current: ___ Address Sate/Pro Postal Code From _____To___mm/yyyy Previous: City Sate/Pro Postal Code From To mm/yyyy mm/yyyy Previous _ Address City Sate/Pro Phone: Home Cell E Mail Adress: Person to be contacted in an emergency (PRINT): Name: ______ Tel: _____ Do you have the legal right to work in Canada? Have you ever worked (Under Sub-contractor) with this company previously? Yes | No. | To_____ Rate of Pay_____ Position _____ If Yes Dates: From____ Reason for leaving _____ Are you currently employed? ____ Who referred you to us? ____ Rate of pay expected ____ Are you available for trips to Western Canada? Do you have a FAST Card? NO YES. If yes, Card No. Is there any reason you might be unable to perform the functions of the job (Under Sub-contractor) for which you have applied? If yes, please explain below



EMPLOYMENT RECORD Remember to list all and explain gaps in the employment.

The Federal Motor Carrier Safety Regulations (49CFR391.21) require that all applicants wishing to drive a commercial vehicle list all employment for the last two (2) years. In addition, if you have driven a commercial vehicle previously, you must provide employment history for an additional eight (8) years for a total of ten (10) years. Any gaps in employment must be explained.

Start with the last or current position, including any military experience, and work back (Attach separate sheet if necessary.) You are

required to list the complete mailing address: street number, city, state and zip code.

Current Employer: ___ _____ Supervisor's Name: ____ ______City: _______ Postal Code: _____ State: _____ Phone: ()______ Phone 2: ()______ Email: ()______ Position Held: ______ To _____.

Mo. /Yr. Mo. /Yr. Salary:____ Reason for Leaving: Were you subject to the FMCSR While Employed □YES □NO Was your job designated as a safety sensitive function in any DOT regulated mode subject to the drug and alcohol testing requirement of 49 CFR part 40. Previous Employer: ______ Supervisor's Name: _____ ______City: ________Postal Code: ______ State: ______ Phone: ()______ Phone 2: ()______ Email: () _____ Salary: Reason for Leaving: Were you subject to the FMCSR While Employed \Box YES \Box NO Was your job designated as a safety sensitive function in any DOT regulated mode subject to the drug and alcohol testing requirement of 49 CFR part 40. Previous Employer: ______ Supervisor's Name: _____ Position Held: ______ From _____ To _____.

Mo. /Yr. Mo. /Yr. Salary:_____ Reason for Leaving: Were you subject to the FMCSR While Employed □YES □NO Was your job designated as a safety sensitive function in any DOT regulated mode subject to the drug and alcohol testing requirement of 49 CFR part 40. \Box YES \Box NO Previous Employer: Supervisor's Name:

Were you subject to the FMCSR While Employed

Reason for Leaving: ____

of 49 CFR part 40.

Was your job designated as a safety sensitive function in any DOT regulated mode subject to the drug and alcohol testing requirement TYES TNO

 \Box YES \Box NO

Salary:_____

Phone: () ______ Phone 2: () ______ Email: () _____

Position Held: ______ To _____.

Mo. /Yr. Mo. /Yr. Mo. /Yr.

_____City: ______ Postal Code: _____ State: _____



Accident records for the past three years

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Traffic convictions a Date		cation		the j	past t	hree	years		ier th Charg		rking	viola	tions)		Pena	alts
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		C	ollege	: 1 2	3 4	Post	t Grad	uate:	1 2	3 4						
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	Stat	e	Licens	e Num	ber				Type					Ex	p. Date	
Drivers License																
1. Have you ever 2. Has any license If answer to any the	e, permi	t or pr	ivilege	ever	been s	suspen	ided o	r revo	ked.				nation			YES □NO YES □NO
Have you ever Has any license	e, permi	t or pr	ivilege ve is Y	e ever YES, p	been s lease a	suspen attach	nded o a sepa	r revo	oked. sheet g	iving Serv	detaile	d expla	nation			
Have you ever Has any license	e, permi	t or pr	ivilege ve is Y	e ever YES, p	been s lease a	suspen attach	nded o a sepa	r revo	oked. sheet g	iving Serv	detaile	d expla	nation	ı.		
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To be read and signed by the applicant

This certifies that I all entries and all inform I authorize SSP Truckline employment, financial or (Generally inquiries regar release employers, school in connection with my ap In the case of acceptance may result in cancellation	nation provided is es, and any of its e medical history and ding medical history, health care provplication. as Sub-contractor,	mployees and affiliates to d other related matters as bry will be made only and riders and other persons for I understand that false an	o make such may be nec if a condition rom all liab	i investigessary in onal offeility in re	arriving at an er of employm esponding inq mation given i	quiries employent has uiries a	on my pe yment de been ext nd releas	ersonal, cision. ended). I hereby ing information n or interview(s)
Driver Signatures						DD	MM	YYYY
MOTOR CARRIER IN	CTDIICTIONS, 7			-		Priver	License	hicle Driver's Requirements
MOTOR CARRIER IN foreign commerce and op materials that require place	erates a vehicle w							
The requirements in Part materials that require place		driver who operates a ve	hicle weigh	ing 10,0	001 pounds or	more, c	an transp	ort hazardous
DRIVER REQUIREME Requirements for the driv					egulations cor	ntain so	me	
license. If you currently hat the states that issu	ave more than one li ed them. DESTROY as been lost, stolen,	E: You, as a commercial veh cense, you should keep the l /ING a license does not clos or destroyed, you should clo	icense from se the record	your state	e of residence a ate that issued in	nd retur t; you m	n the addi	tional licenses to the state. If a
392.42 and 383.33 revocation or susp (other than parkin violation occurs in	B of the Federal Mot bension of your drive g), you must report in a state other than the	SUSPENSION, REVOCA' or Carrier Safety Regulation or's license. In addition, Sect to your employing motor one one which issued your lice	s require that tion 383.31re carrier and the ense). The new	t you not equires the e state the otification	ify your employ at any time you at issued your l n to both the en	ver the n violate icense w ployer	a state or vithin 30 dand state 1	local traffic law lays (if the must be in writing.
Driver Certification possess:	: I certify that I ha	ve read and understood the	ne above red	quiremer	nts. The follow	ving lic	ense is th	ie only one I
Driver's License No		State/Pro	Type: <u>/</u>	AZ_	Exp. Date_	DD	_/	/
							/	/
Driver Name		Driver Signar	tures			DD	MM	YYYY
		Process 1	Record					
Applicant Hired:	\square YES	\square NO		Date of	f Hiring			
Termination:	RESIGNED	☐ TERMINATED		Date of	f Release			



DRIVER'S RIGHTS PERTAINING TO RELEASE OF DRIVER INFORMATION UNDER REGULATIONA 391.23

Motor carriers have the responsibility to make the following investigations and inquiries with respect to each driver employed, other than a person who has been a regularly employed driver of motor carrier for a continuous period which began before January 1, 1971.

- *(a)(1) An inquiry into the driver's driving record during the preceding three years to the appropriate agency of every State in which the driver held a motor vehicle operator's license or permit during those three years.
- *(a)(2) an investigation of the driver's employment record during the preceding three years.
- *(b) A copy of the driver record(s) obtained in response to the inquiry or inquiries to each State driver record agency as required must be placed in the Driver Qualification File within 30 days of the date the driver's employment begins and be retained in compliance with 391.51.
- *(c) Replies to the investigations of the driver's safety performance history must be placed in the Driver Investigation History File within 30 days of the date the driver's employment begins. This goes into effect after October 29, 2004.
- *(d) Prospective motor carrier must investigate the information from all previous employers of the applicant that employed the driver to operate a CMV within the previous three years. This information must cover general driver identification and employment verification information, data elements as specified in 390.15 for accident involving the driver that occurred in the three-year period preceding the date of employment application and any accidents the previous employer may wish to provide.
- *(e) Prospective motor carrier must investigate the information from all previous DOT regulated employers that employed the driver within the previous three years from the date of the employment application an a safety sensitive function that required alcohol and controlled substance testing specified by 49 CFR Part 40.

Drivers have the following rights:

- 1. The right to review information provided by previous employers.
- 2. The right to have errors in the information corrected by the previous employer and for that previous employer to resend the corrected information to the prospective employer.
- 3. The right to have a rebuttal statement attached to the alleged erroneous information, if the previous employer and driver cannot agree on the accuracy of the information.

Drivers who wish to review previous employer-provided investigative information must submit a written request to the prospective employer when applying or as late as 30 days after employed or being notified of denial of employment. The prospective employer must provide this information to the applicant within 5 business days of receiving the written request. If the driver has not arranged to pick up or receive the requested records within 30 days of the prospective employer making them available. The prospective motor carrier may consider the driver to have waived his/her request to review the records.

Drivers wishing to request correction of erroneous information in records must request for the correction to the previous employer that provided the records. After October 29, 2004, the previous employer must either correct and forward the information to the prospective motor carrier employer or notify the driver within 15 days of receiving the driver's request to correct the data that does not agree to correct the data. Drivers wishing to rebut information in records must send the rebuttal to the previous employer with instruction to include the rebuttal in the driver's Safety Performance History.

include the rebuttal in the driver's Sa	fety Performance History.	1	1	•		
I acknowledge that I have read and u	nderstood the contents of the document.					
Driver Name	Signatures		DD	_/ MM	_/ 	



Pre-Employment Drug/Alcohol Testing Consent Release Form

	hereby consent to submit to a consent to submit to a consent as shall be determined by the consent applicants for employment.		
specimen or specimens so collected the policy, and for the laboratory of	rmission to have the Company and/or to a laboratory for a screening test for r other testing facility to release any a reby authorize the release of the results	the presence of any prohil and all documentation relat	bited substances under ing to such test to the
I understand that it is the current use	e of illegal drugs that would prohibit m	e from being employed at	this Company.
_	Company and its agents and physician ting, and use of the information from employment.		-
I further agree that a reproduced cop as the original.	by of this pre-employment consent and	release form shall have the	same force and effect
	and fully understand its contents. I ac y part and that I have not been coerced		
operating in the Unites States were revised. does require that a Canadian driver must coand that a medical fitness report is complete I,	Medical Declaration Motor Carrier Safety Regulations medical required I acknowledge there is no requirement for a comply with the medical requirements of the provided on the frequency by license issuing province certify that under the new revisions of the provided to operate a commercial motor vehicle cory or clinical diagnosis of diabetes mellitus curvey or clinical diagnosis of epilepsy. Descrives a forced whispered voice in the better is calibrated to American National Standard (for could my medical status change, and if any of the mimercial motor vehicle in the United States.	rements for Canadian drivers of mpleted United States medical fixince in which their commercial of the medical requirement to operate by any of the following: arrently requiring insulin for contact at not less than 5 feet with our merly ASA Standard) Z24.5-19	itness report. This revision driver's license is issued e a commercial motor trol (administered by r without use of a hearing 51.
SIN #:	G:	/_	/
	Signatures	DD	MM YYYY
WITNESS:		/	/
	Signatures	DD	MM YYYY



Pre-Employment Employee's Alcohol and Drug Test Statement

Sec. 40.25 (j) As the employer, you must also ask the employee whether he or she has tested positive, or refused to test, on any pre-employment drug or alcohol test administered by an employer to which the employee applied for, but did not obtain, safety-sensitive transportation work covered by DOT agency drug and alcohol testing rules during the past two years. If the employee admits that he or she had a positive test or a refusal to test, you must not use the employee to perform safety sensitive functions for you, until and unless the employee documents successful completion of the return-to-duty process. (see Sec. 40.25(b)(5) and (e))

Driver Name:			Driver's Lice	nse #		State/Pro	Type: <u>AZ</u>
The prospecti	ve employee is required	by Sec. 40.25(j) to	respond to the following	owing questions.			
1)	Have you ever tested papplied for, but did no past two years?						
		Check one:	YES	NO			
2)	If you answered YES,	can you provide/ob	tain proof that you	've successfully co	mpleted the DO	T return-to-duty re	equirements?
		Check one:	YES	NO			
		Annli	cant Drug	Testing N	otice		
alcohol and a Alcohol and Reasonable a In the event urine sample acknowledge Test samples processing. A physician. Pedrug test and may have the within two d The offer of for at least to is limited to	y is committed both to substance abuse by its Substance Policy, con Suspicion Drug Testin of Reasonable Suspice to The Modesto Beement and consent or so will be sent to an incall test results will the ositive test results will for the confirmation as same sample sent to ays of being advised employment will be a welve months from the individuals who have that if I receive an of ug screen.	s employees. In acceptance of a positive test revoked if you test a business need to	ecordance with the ent is contingent objects will be asked all staff for the drand/or alcohol test al Institute of Drugerpreted by a More a gas chromatog result. If an emple I lab to be tested established to be tested established to be tested of the project of	ed to sign an acknowing test and/or sub- will be treated the gabuse (NIDA)- desto Bee - appoint apply/mass spectro oyee disagrees with at his or her own of test positive, you ag-testing records	and in complian the policy. This cowledgement a somit to a breath the same as a po- certified medi- inted, Medical frometry the co- certified medi- certified	and consent form analyzer test. Resistive result. ical clinic or labor Review Official of positive test result request must be religible to reapply idential. Access to	desto Bee's Drug, crating with and to provide a defusal to sign the cratory for (MRO)-certified the cost of the first bult, the employee made in writing with the Company to such information
Driver Nan	ne		Driver Signa	itures	-	DD MM	/



Alcohol and Drug Employee's Certified Receipt

with respect to meeting the Part 382 requirements of the designated person to answer questions. 2. The categories of drivers subject 2. Sufficient information about the 3. Sufficient information concerning 4. Specific information concerning 4. Scircumstances under which a driver of the design o	to Part 382 safety-sensitive functions and periods of the war prohibited driver conduct over will be tested in and integrity of testing processes, and safegur ministered in accordance with Part 382 considered a refusal to submit to a test and the cart B violations including removal from safety-sension to have an alcohol concentration of 0.02 cohol and controlled substances use on:	corkday that compliand arding the validity of consequences sitive functions and Parts	checked in the ce is required the test	items:
An individual's healthWork -personal life	Signs and symptoms of a problemAvailable methods of intervening when a	problem is suspected		
-				
			,	,
Driver Name	Driver Signatures	DD	/ MM	_/
WITNESS:			/	_/
	Signatures	DD	MM	YYYY
 A high security seal that meets of Drivers are responsible to verify the If shipper has not put the required on the trailer. The seal number on the trailer. The seal number of the under no circumstances is a driving verify the integrity of the seal by the BREAK. Drivers are responsible to ensured is to be informed immediately. If the seal is removed during the The second seal number must be signing and putting stamp on the By signing this document the driver confirms. 	all times ab all drivers. These procedures are in ruck Line. it is your responsibility to understand a exceeds ISO PAS 17712 must be affixed to a hat such a seal has been placed on the trailer d seal on the trailer, the driver must immediate the seal on the trailer, the driver must immediate the seal on the trailer, the driver must immediate the seal on the bill of sale. The driver is to make that the required seal is in place and is intact transit to the border even by government officing recorded on the bill of Lading. The official is bill of lading. The process is to be communicated that the required and understood the above process.	Il the trailers crossing by the shipper. ely contact the dispatch nce affixed on the trail ke sure that during the lift. If the seal shows signals, a second seal mu authenticate the charted to the dispatch as second seal to the dispatch as second s	internation and plater. Howe process and of tames to be placed by the soon as procedures.	at all times. onal borders. oce required seal ever driver should it SHOULD NO opering, dispatch ced on the trailer e deal number by cossible.
its follo wi ng at att times.			– –	
Driver Name	Driver Signatures	DD	MM	YYYY
Certificate: Certified that contents of this whole docum Driver Name	nent were explained to the prospective driver w	ho acknowledges to h	ave unde	erstood. _/



Pre Employment Competency Test

Driving/HOS

- According to FMCSA, you may not drive for more than:
 - 11 Hours a.
 - After being on duty for 14 hours b.
 - After being on duty for more than 8 hours following c. continuous 10 hours off duty
 - d. All of the above
- According to FMCSA, you may not work for more than ____ hrs in 8 davs:
 - 70 Hours
 - 120 Hours
 - c. 11 hours
 - 500 miles round trip d.
- After 11 hours of driving time you must
 - Stop working and go home
 - Can work 5 more hours
 - Get 10 consecutive hours of rest before driving again
- In Canada you may have two extra hours of driving time in addition to the 14 hours shift rule if
 - Weather/driving conditions interfere with the ability to perform duties within 11 hours of and you could not foresee them before you set out
 - h You use the split-breaking option
 - You get 6 consecutive hours of rest between driving c. periods
 - All of the above
- During pre-trip inspection you must show that the
 - The vehicle is safe to drive
 - The vehicle is newer than 4 years
 - You are competent and have no alcohol in the system
- During the pre-trip inspection you will
 - Sit in the truck and drive around talking about your expertise
 - Take a computerized test about truck driving
 - Walk around the vehicle and point to or touch each item and explain to the examiner what you are checking and
- During pre-trip inspection the mirror and windscreen should be checked for
 - a. Proper alignment
 - b. Stickers
 - Cleanliness, obstruction and damage C.
- What is meant by C-TPAT
 - Canadian Transportation Participation Against Terrorism
 - Customs Trade Partnership Against Terrorism b.
 - Canadian Trade Partnership Against Terrorism

- Customs Trade Partnership And Transportation While doing trailer inspection which of the following should make you suspicious
 - Abnormal noise while knocking the door
 - b. Fresh paint on any component
 - Glue on tire C.
 - All of the above d.
- 10. If a driver finds trailers seal broken at a truck stop he must
 - Report to dispatch immediately
 - Re-inspect his equipment for any suspicious behavior b.
 - Should put another seal and continue
 - All of the above
- 11. When a driver receives notice of license or permit revocation, suspension he must
 - Notify the carrier within 72 hours
 - Notify the carrier within a week
 - Notify the carrier immediately
 - Take no action since the carrier will get notification
- 12. The maximum gross weight a tandem combination is permitted in the
 - 90000 Lbs
 - 84000 Lbs b.
 - 80000 Lbs
 - 15000 Lbs per axle
- You may reset your 70 hour cycle by having at-least ---- hours off
 - a.
 - b. 24
 - 32 c.
 - d.
- If you are inspected and put OOS at a road side inspection for any reason you must
 - Accurately log the event in your book and continue your a.
 - b. Not leave the inspection station until you have accumulated enough hours to drive again
 - Inform your carrier of the incident.
 - d. All of the above
- 15. A driver may not drive faster than the posted speed limit
 - Unless the driver is sick and must complete the run quickly to see a doctor

 - During the day as you can see things clearly C.
 - d. Unless the driver is late and is making for the time lost
- 16. Empty trailer crossing border do not require bolt seal
 - True a.
 - b. False

Security

- When should an inspection be completed
 - Any time during the trip a.
 - Pre and Post trip
 - Before you reach the border C.
 - If dispatch asks you to do
- What should you do if you find an un-authorized person on the premises
 - Call the police
 - b. Call dispatch
 - Talk to person c. Don't do anything
 - d. Who should be putting the seal on the trailer
 - Anyone
 - Dispatch

- Shipper
- Security Guard
- Who should be contacted if you detect tampering on your truck or trailer
 - Call the other driver who is senior in the company
 - b. Call police
 - Go to border and tell customs c.
 - d Call dispatch What kind of seal should be put on trailer
 - Plastic a. b. Bolt
 - Metal c.
 - Certified ISA PAS 17712 seals

DD MM

Driver Name

Signatures



ACKNOWLEDGEMENT

Ι	confirm that I work for(Contractor's	, a company
(Driver Name) Under contract with SSP Truck Line	(Contractor's e. and hauls loads for SSP Truck Line. I under	Company Name) erstand that
	is responsible for all my compensation	s for all the work that I do while hauling
(Contractor's Company Name) loads for SSP Truck Line.		
	ny of its affiliates or employees is not respon and that I ab (Contractor's Company Name)	
Transport Inc. its affiliates and emp with	ployees of any compensation dispute(s) that r	might arise out of rate/miles disagreement
		/
Driver Name	Signatures	DD MM YYYY
I through their insurance compar	ccidental benefit Insurance Co confirm that I was offered accidental my/broker which I have declined. It is apanies and employees of any claim what so the second s	l benefit insurance by SSP Truck Line. is further confirmed that I exonerate
promise to buy accidental b	enefit insurance at my own.	
already have appropriate co	verage in regards to accidental benefit insura	nce
Driver Name	Driver Signatures	DD MM YYYY