

# **ABDUR RAHMAN**

Digital Center/Baishgaon

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Durgapur, Manoharganj Cumilla, Bangladesh

# **EDUCATION**

NAWAB FAIZUNNESA G. COLL.
JUNE 2018 - DEC 2024
BBA HONOURS ENGLISH

JUNE 2016 - DEC 2018
SEICNCE
INTERMEDIATE (HSC)

MANDERGAON HIGH SCHOOL JUNE 2011 - DEC 2014

**SEICENCE** 

SECONDARY SCHOOL CERTIFICATE (SSC)

#### **HOBBIES**

Photography, Swimming Music, Driving

# **ABOUT ME**

I am Abdur Rahman Bayazid, a dedicated entrepreneur and service provider at the Information Service Center of Baishgaon Union Parishad. With a strong focus on facilitating citizen services, I assist in various administrative tasks such as creating new birth registrations, correcting National ID cards, processing passport applications, and issuing citizenship certificates. My role involves ensuring that all services are delivered promptly and accurately, improving public access to essential documentation.

# **SERVICES**

- NAGORIK SONOD
- WARISH SONOD
- PARIBARIK SONOD
- EK NAM AR POYTTION
- MARRIAGE CERTIFICATE
- UNMARRIED CERT
- TREAD LICENSE
- TIN CERTIFICATE
- BIN CERTIFICATE
- POYTTION

- BIRTH APPLICATION
- BIRTH CORRECTION
- DEATH APPLICATION
- DEATH CORRECTION
- NID APPLICATION
- NID CORRECTION
- PASSPORT APPLICATION
- PASSPORT CORRECTION
- POLICE CLEARANCE
- GENERAL DIARY ONLINE

### **SKILLS**

- PHOTOSHOP
- PHOTO EDIT
- VEDIO EDIT
- ONLINE SERVICES
- ILLUSTRATOR

- CANVA DESIGN
- HTML
- MARKETING
- CSS
- INTERNET BROWSING

### **EXPERIENCE**

**BANGLADESH COMPUTER EDUCATIN BCE** JAN 2020 - DEC 2023 MANOHARGANJ BAZAR, CUMILLA