

STEPHEN MUCHANGA

Nairobi

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I listen to your problems and create tailored solutions.

Work Experience

Data Analyst

Freelance/Self Employed - Nairobi

February 2021 to Present

- Identifying data sources
- Data collection
- Sourcing missing data points
- Organizing data in to usable formats
- Assessing quality of data and cleaning data
- Analyzing data to find insights to specific requirements
- Generating useful information and insights from data sets and identifying trends and patterns
- Preparing meaningful reports for executive and project teams
- Creating meaningful visualizations of data

Freelance Writer

Freelance/Self Employed - Nairobi

May 2020 to Present

Creative writing, product description, content writing, SEO creation, Academic and non-academic writing.

Management Trainee

Ufanisi Freighters Kenya Limited

April 2019 to Present

from April 9th 2019) | Am currently working at Ufanisi Freighters Kenya Limited; in the Warehouse department, then ICT and Stocks department dealing with

Value addition processes of Black Tea for export. In addition, I have worked in

Dispatch Clerk

Kenya Breweries Limited

November 2018 to December 2018

clearing and forwarding department and handled documentation of Clearing and Forwarding processes. I worked as a Dispatch clerk at Kenya Breweries Limited from November to December 2018. I also worked as a Laboratory Assistant in a

Dispatch Clerk

Kenya Breweries Limited

May 2016 to August 2016

Ensure proper dispatch before trucks loading, ensure loading of trucks with correct goods description, Mobilize and supervise the loading team, ensure security seals are mounted and intact, Processing of dispatch documentation

May 2016 - August 2016

Chemical Research Assistant | Kenya Industrial Research and Development Institute

Formulation of Natural Products, Quality control of existing natural products

Instrumentation use, like rotter pressure pump in distillation, natural products testing and Laboratory report writing

Institute (as an Attaché) From May to August

Chemical Engineering Laboratory at Kenya Industrial Research and Development

May 2016 to August 2016

November 2018 - December 2018

Education

Bachelor of Science in Analytical Chemistry

Jomo Kenyatta University of Agriculture and Technology

2014 to 2018

certification

Jomo Kenyatta University of Agriculture and Technology

2014 to 2018

Skills

- Documentation and record keeping
- Office tools: Word (4 years)
- Excel (4 years)
- Outlook (1 year)
- Oversized goods transport
- People management (1 year)
- Plastics technology and production
- Quality control and supervision
- Quality management (1 year)
- Research and development (1 year)
- Research planning
- Risk management. (1 year)
- Data analytics (2 years)
- MySQL (2 years)
- SQL