Teams Meetings Minutes – Team 14

Time: 11:00 – 12:30 (**Duration:** 1 hour and 30 minutes)
Participants: Mustafa, Subhaan, Talhaa, Walid, Luqkman, Hitesh, Sahil
Absentees: None

1. **Progress & Achievements**
    Discussed which questions would be most suitable to ask the client to gain a better understanding of the project requirements.
    Planned the initial project scope to align with client expectations.
    Assigned roles within the team:
    Team Leader: Mustafa
    Team Speaker: Subhaan
2. **Plan for Next Week**
    Prepare and send the Software Requirements Specification (SRS) document to the client for approval.

Next Meeting: 10ᵗʰ of February at 11:00am

Time: 11:00 – 12:00 (**Duration:** 1 hour)
Participants: Mustafa, Subhaan, Tahaa, Walid, Luqkman, Hitesh, Sahil
Absentees: none

3. **Progress & Achievements**

Task	Responsible	Status
Update response from client, SRS document updated with client amendments and sent again for approval and signature	Mustafa	Completed

4. Plan for Next Week

- Waiting for client's response with updated SRS so roles for the development of the project can be assigned to each member

Next Meeting: 17th of February at 11:00am

3rd Meeting – 17th February

Time: 11:00 – 11:45 (**Duration:** 45 minutes)
Participants: Mustafa, Subhaan, Tahaa, Walid, Luqkman, Hitesh
Absentees: Sahil

5. Progress & Achievements

Task	Responsible	Status
SRS Document finalized and approved	Mustafa	Completed
UI design mockups created	Mustafa, Subhaan	In Progress (To be sent to client by the end of the week)
Frontend development setup (HTML, CSS, JavaScript)	Subhaan, Sahil	In Progress (More specific tasks to be assigned in WhatsApp group)
Backend development setup (Spring Boot, REST APIs)	Mustafa, Talhah, Walid	In Progress (Specific tasks to be assigned in WhatsApp group)
Database schema creation (MySQL)	Talhah, Hitesh, Luqkman	In Progress

6. Plan for Next Week

- Have the UI design approved and start with the frontend and backend

Next Meeting: 24th of February at 11:00am

Time: 11:00 – 13:00 (**Duration:** 2 hours)
Participants: Mustafa, Subhaan, Tahaa, Walid, Luqkman, Hitesh
Absentees: Sahil

7. Progress & Achievements

Task	Responsible	Status
UI design sent to client	Mustafa, Subhaan	Completed, Approved by Client
Login and Signup pages	Subhaan	Completed
Account Recovery page	Sahil	Completed
Backend implementation for authentication (Spring Boot Security, JWT)	Mustafa, Walid	In Progress
Google Maps API integration	Talhah	In Progress

8. Plan for Next Week

Complete Google Maps API integration and backend authentication. Develop CRUD operations for asset management. Set up unit testing for backend services (JUnit, Mockito).

Next Meeting: 3rd of March at 11:00 am

Time: 11:00 – 13:00 (**Duration:** 2 hours)
Participants: Mustafa, Subhaan, Tahaa, Walid, Luqkman, Hitesh, Sahil
Absentees: none

9. **Progress & Achievements**

Task	Responsible	Status
Google Maps API fully integrated	Talhah	Completed
Backend authentication and user management (Spring Security, JWT)	Mustafa, Walid	Completed
CRUD operations for asset management (Create, Read, Update, Delete)	Mustafa, Talhah	In Progress
Frontend asset management page (forms, interactive map)	Subhaan	In Progress
Database query optimizations	Hitesh, Luqkman	In Progress
Unit testing implementation for backend (JUnit, Mockito)	Mustafa	In Progress

10. Plan for Next Week

Complete CRUD operations for asset management and test API endpoints. Implement frontend connection to backend APIs. Perform initial security testing and debugging. Finalize unit testing for backend services.

Next Meeting: 10th of March at 11:00am