

# Group 1

- Current valid passport
- Current UK, Channel Isles or Isle of Man driving licence – photo card
- Birth certificate – issued at time of birth
- Biometric residence permit (UK)
- Adoption certificate UK & Channel Islands

## Group 2a

- Birth Certificate (UK or Channel Islands)  
Issued after 12 months of date of birth (including those issued by UK authorities overseas, such as Embassies, High Commissions and HM Forces)
- Current UK, Channel Isles or Isle of Man driving licence – paper version  
Full or provisional. All licences must be valid in line with current DVLA requirements.
- Marriage/Civil Partnership Certificate  
(UK, Channel Isles or Isle of Man)
- Current Non EEA Driving Licence Photocard - (Full or Provisional)  
Full or provisional. All licences must be valid in line with current DVLA requirements.
- HM Forces ID Card (UK)
- Valid Firearms Licence (UK and Channel Islands or Isle of Man)
- Current EEA Driving Licence – Paper version (non-photo, old style driving licence)  
Full or provisional. All licences must be valid in line with current DVLA requirements
- Non EEA Immigration Document/Visa/Work Permit  
Valid only for roles whereby the applicant is living and working outside of the UK.  
Visa/permit must relate to the non EEA country in which the role is based

## Group 2b Documents

### Issued within the last 3 months

- Bank/Building Society Statement (UK and Channel Islands or EEA)
- Bank/Building Society Opening Confirmation Letter (UK or EEA)
- Credit Card Statement (UK or EEA)
- Utility Bill (UK) Electricity, gas, water, telephone. Not mobile phone bill
- Benefit Statement e.g. child allowance, pension (UK)
- Document from Government Agency/Local Authority giving entitlement (UK and Channel Islands)  
Document from Government Agency/Local Authority giving entitlement (UK and Channel Islands) eg from Dpt of Work and Pensions, Customs & Revenue, Job Centre
- Bank or building society statement (outside EEA)  
Valid only for roles whereby the applicant is living and working outside of the UK. Statement must relate to a bank or building society from the non EEA country in which the role is based.

#### Issued within the last 12 months

- Mortgage Statement (UK or EEA)
- Financial Statement (UK)e.g. pension, endowment
- P45/P60 Statement (UK and Channel Islands)
- Council Tax Statement (UK and Channel Islands)

#### Issued at any time (must still be valid)

- EU National Identity Card
- Letter of sponsorship from future employer provider (Non-UK/Non-EEA only)For applicants residing outside the UK at the time of application
- Letter from head teacher or college principal (UK) - for 16 to 19 year olds in full time educationOnly used in exceptional circumstances if other documents cannot be provided
- Card carrying the pass logo (UK and Channel Islands)
- Irish passport card
- Accessibility statement