

Anthony S. Phillips

1 Marietta Drive / Albany, NY 12206
518-209-8550 / asphillips@albany.edu

Education

University at Albany, State University of New York

Bachelor of Arts: Information Science

Expected: 05/2014

Minors: Computer Science and Business

- Undergraduate teaching assistant for IINFX100 (Internet and Information Access):
1/2012 - 12/2012 (two semesters)
 - Undergraduate teaching assistant for ICSI300Z (Social Implications of Computing):
1/2013 - present
 - Grade homework assignments, exams, and projects, and held weekly office hours to answer students' questions
 - Aid the professor in organization and creation of curriculum
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Work Experience

100Creations: *Creative Lead – Web design*

1/2013 - present

- Create websites for companies using HTML, CSS, Javascript, jQuery plug-ins and Wordpress
- Meet with potential customers to plan and figure out their business needs

SUNY Albany Science Library: *Student Assistant*

6/2012 - 8/2012

- Attended to any questions and problems addressed by patrons
- Utilized the library's online catalogue and floor services to assist patrons

Kaplan Testing Center: *Campus Representative*

1/2011 - present

- Advertise Kaplan events and generate leads at multiple college campuses (SUNY Albany, Saint Rose, Siena, and Union College)
- Table at graduate school fairs, and proctor practice exams
- Report to and work with Kaplan's Campus Director of Albany, Ithaca, Binghamton

Appliance Giant: *IT Support Worker*

12/2011 - 2/2011

- Organized data on all computers and archived past orders
 - Entered information regarding rebates by working with customer service representatives from different companies
 - Maintained computers by fixing errors
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Computer Skills

- Microsoft Excel, Word, Power Point, Access, Outlook, GIMP, Java, Visual Basic, PC maintenance and networking, HTML, CSS, Javascript, SQL, XML, Basic SEO, Sony Vegas, Adobe after effects
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Activities

- Co-founder and vice president of the club tennis team
- Vice president of badminton club
- Table tennis club
- Global Medical Brigades member