

# SURYA PRAKASH S P

## ACCOUNTS & DATA ANALYST

📍 Udumalpet, Tamilnadu

✉️ sp1706smart@gmail.com

📞 +91 87781 17710

LinkedIn [surya-prakash-s-p](#)

### PROFILE SUMMARY

Experienced professional with a strong track record of delivering high-quality results. Skilled in problem-solving, collaboration, and process improvement. Committed to driving efficiency and continuous growth.

### EDUCATION

#### Master of Commerce

2021 - 2023 CGPA: 8 / 10  
Govt Art's College, Udumalpet

#### B.Com (Computer Application)

2018 - 2021 CGPA: 6 / 10  
Govt Art's College, Udumalpet

### SKILLS

#### Business Skills:

- Strategic Planning & Execution
- Business Analysis & Problem Solving
- Project & Operations Management
- Team Leadership & Collaboration
- Client & Stakeholder Management
- Process Improvement
- Decision Making
- Time & Priority Management
- Communication & Presentation Skills
- Negotiation & Relationship Building

#### Soft Skills:

- Effective Communication
- Teamwork and Leadership
- Time Management
- Adaptability
- Critical Thinking

#### Tools:

- MS Office (Excel, Word, PowerPoint)
- Tally ERP 9
- Web development (Front-end)

### PROFESSIONAL EXPERIENCE

#### Zold UDP Group of Companies, Udt.

Nov 2024 - Present

- Managed daily accounting operations, reconciliations, and financial reporting.
- Analyzed financial and operational data to support business decisions.
- Prepared reports, dashboards, and insights to track performance and trends.
- Ensured data accuracy, compliance, and timely closing activities.
- Collaborated with stakeholders to improve reporting and process efficiency.

#### Vishal Royal Roadlines, Vadavalli

Mar 2024 - Aug 2024

- Assisted with daily accounting entries, invoicing, and expense tracking.
- Supported month-end closing, reconciliations, and basic financial reports.
- Maintained accurate financial records in compliance with company policies.
- Assisted senior accountants with audits and documentation.
- Handled vendor and client account coordination.

### PROJECTS

#### IT Projects

##### Photography Website

Front-End Development | 2023

- Developed a fully responsive photography website using HTML5, CSS3, and Bootstrap 5.
- Ensured cross-device compatibility and enhanced user experience through clean UI design.
- Link: [Memory Makers Photography](#).

##### College Website

Front-End Development | 2023

- Created an interactive website for a college, incorporating details like faculty profiles, events, and alumni information.
- Utilized HTML5, CSS3, JavaScript, and Bootstrap 5 to deliver a responsive and dynamic web experience.
- Link: [Government Arts College Udumalpet](#)

### ACHIEVEMENTS

- NCC "B" and "C" Certificates:** Demonstrated leadership, discipline, and teamwork during national service activities.
- Academic Projects:** Successfully completed research and financial analysis projects during M.Com, showcasing strong analytical skills.

### CERTIFICATIONS

- Tally ERP 9 Certification – CSE Computer Software Education
- NCC "B" and "C" Certificates – Leadership and Team Building
- Certificate in Composition Writing (First Prize) – Awarded for excellence in composition writing at college level