



PERFORMING ARTS COMMITTEE

Budget Request Form

Fill out only red cells with numbers

Fill out only green cells with information

Everything else will be worked out for you

Society: **LOpSoc**

Show Slot: **Nuffield**

Name of Show: **The Mikado**

Proposed Date(s): **Nuffield Slot 2017**

Venue: **Nuffield**

Event Organiser: **George Smith / Billy Boulton / Renata Stella**

Contact Email: gas1g13@soton.ac.uk

Please provide a description of the event you are organising and any additional information:
This event is a performance of 'The Mikado,' an operetta by Gilbert and Sullivan. It shall have a brief interval between the acts. There will be 5 performances Weds-Sat including a Saturday matinee. The budget is written to show our break-even point and absolute worst-case scenario costs, so this budget demonstrates that we should realistically be able to make a profit.

A Few Budgeting Notes:

All underwritten society events pass all their income to SUSU accounts and claim back expenditure from SUSU accounts. Because of this, you will have to account for VAT in your budget calculations. The GROSS figures are what money you actually collect/pay, but the NET amount is what you actually receive and so profit/loss is worked out from the NET totals.

INCOME: All income (ticket sales, sponsorship, contribution etc) includes VAT @ 20% so the NET income should be calculated as follows:

NET = GROSS ÷ 1.2

GROSS = NET x 1.2

On the form attached, the NET column will be worked out for you so you only need to input the GROSS amount for each item.

COSTS: Typical costs can include a mixture of things which may or may not include VAT. A few common costs that do NOT include VAT are listed below:

Flyers

University room hire

Items purchased from charity shops or small businesses

In these cases the NET figure will be the same as the GROSS.

In most other cases VAT will apply, the NET figure worked out using the formula above.

StageSoc Technical Hire for Annex = £35 per night (No VAT)

StageSoc Technical Hire for external venues = £35 per night + £35 (No VAT)

INCOME:				GROSS (£)	NET (£)
Ticket Sales					
55 x Adult @	£14.00		770		
70 x Concessio	£10.00		700	8050.00	6708.33
20 x PA @	£7.00		140		
5 Performances			1610		
(Assuming	38%	capacity on	381	seats)	
Programme Sales					
(30	sold per night @	£1.50	each)	
Sponsorship					
We will seek sponsorship, the past few LOpSoc shows have all achieved sponsorship levels of around £250 each. We think this is a very resonable target. We feel we can only add this to the budget once it is secured.				0.00	0.00
Contribution					
LOpSoc will add £250 contribution to any LOpSoc show in the Nuffield.				250.00	250.00
Other Income					
We may look into fundraising, however we do not feel it will be necessary in order to make a profit given the low risk of our current budget. Fundraising would be an excellent safety cushion but we feel it is safest to budget without relying on a fundraising goal.				0.00	0.00
Total Income				8525.00	7183.33
COSTS:					
[140]	VENUE HIRE (includes StageSoc hire)			6686.60	5572.17
	Figure based on advice at Nuffield pitches 2015, hoping to be less this year.			6441.60	5368.00
	Stage Soc	5 Performances +£35 for external venue		245.00	204.17
[144]	PERFORMANCE RIGHTS			0.00	0.00
	Gilbert and Sullivan Operettas are Public Domain, there are no performance rights				
[143]	PUBLICITY (Total)			129.00	113.83
	Posters (with VAT)	250 A3 (for now, can come down), 3 A0 (Annexe, Nuffield)		91.00	75.83
	Flyers (no VAT)	5000 A6 Flyers		38.00	38.00
	Other	No other costs anticipated, will pull from general other budget for anything unanticipated.		0.00	0.00
[141]	SET/PROPS			295.00	245.83
	Props	Nominal figure based on props required and those available in PA house		120.00	100.00
	Staging	4 4x8 Deckboard hire (from SUSU), fabric tabs		75.00	62.50
	Other Set	Backdrop hire		100.00	83.33
[146]	SOUNDS/LIGHTS/TECHNICAL			450.00	375.00
	Sound	8 x Nuffield Radio Mics @£50 each, using StageSoc/Nuffields equipment for general float miking and band		400.00	333.33
	Lights	Haze and any extra required general lighting use		30.00	25.00
	Other Technical	In case of unexpected costs		20.00	16.67
[142]	COSTUMES/MAKE-UP			525.00	437.50
	Costumes	Estimated cast of around 40, £12.50 per person (based on cost of white scrub trousers, white t-shirt and simple plimsoles plus other misc. items)		500.00	416.67
	Make-Up	Any required top ups for LOpSoc make up box		25.00	20.83
PROGRAMME PRINTING				75.00	75.00
	50p each x 150 (Based on Pirates program Sales)				
[149]	SUNDRY (anything specific that isn't listed above)			25.00	20.83
	Vocal Score Hire (Southampton City Library) at £20. Conductor score free long loan (1 year with auto-renew) from Hartley Library / £5.00 allowance for printing orchestra parts from IMSLP (Public Domain)			25.00	20.83
OTHER (in case of emergency)				50.00	41.67
Total Costs				8235.60	6881.83
TOTAL PROFIT (income minus outgoings)				289.40	301.50