**Constitution of the Computer Club at Southern Utah University**

**Ratified September 13th, 2011**

**Article I Name**

* 1. State the official name of the club or organization.

Computer Club at Southern Utah University

**Article II Purpose**

1. State the reason for the formation of the club and the club's objectives.

The purpose of the club is that of collaboration. The club provides members with a forum for sharing knowledge, experiences and ideas.

**Article III Membership**

1. State which people are qualified for membership (assuring that no discrimination will take place).

Membership to the club is open to all students of Southern Utah University.

1. State what a member must do to be recognized as a full member.

To be recognized as a full member, an individual must attend at least three club gatherings and must declare that they are a member.

1. State what rights and privileges a full member has.

Membership privileges will be regulated at the discretion of the club's president.

**Article IV Meeting**

1. State how many meetings of the membership are to be held during the school year and when they are to be held.

Regular meetings will be scheduled and organized as the members and leadership of the club see fit.

1. State procedures for calling regular and special meetings.

Calling for regular and special meetings can be done by any elected or appointed officer via any notification means.

**Article V Executive Board**

1. State what officers will make up the club's executive and what each officer's duties will be.

The following positions should be filled by students. These officers are responsible for general executive duties. Additional positions may be filled at the discretion of the president and with the consent of the members.

* + President
    - The president will preside over club meetings
  + Vice President
    - The vice president will assist the president in fulfilling responsibilities of the club leadership

1. State procedures for handling vacancies within the Executive Board.

Vacancies that require priority filling will be filled with a special election as deemed necessary by the president or majority vote following the Article VI election process.

**Article VI Elections**

1. State which officers will be selected by the membership, how long the terms of these officers will last, and how many times a person may hold the same office.

The following positions will be filled by general election as selected by the membership.

* + President
  + Vice President

If the president sees fit to create additional positions he may call a special election for the purpose of filling these positions.

All terms are one semester.

Any office may be held as long as majority vote can be obtained in election.

1. State the nominating procedures and when they will take place.

Candidates may be nominated by any club member. Nominations must be seconded and accepted.

In the case of the presidential election, no specific office will be associated with the nomination.

1. State how nominees will present their qualifications and how and when elections will be held.

No presentation of qualifications is required.

Club members will vote for their candidate of choice by writing the candidate's name on a ballot and inserting the ballot into the ballot box.

The club advisor will be responsible for counting the ballots and tallying the votes.

The winner will be selected by a majority vote and fill the position of President. The runner up will take the position of Vice President.

Special elections will follow the above procedure to fill any position or need.

1. State procedures in case a runoff is necessary.

In the event of a first place tie the candidates will serve in the capacity of Co-Presidents. If more than two are tied, a vote where each member votes for two out of the tied pool will commence, with the rules from the previous point. This will continue ad nauseam until it is settled.

In the event of a second place tie, the new President will dictate his Vice President from the pool consisting of these individuals.

**Article VII Funds**

1. State procedure for the allocation of club funds (revenues and expenses).

All funds will be managed by the president and executive staff as seen fit.

Any and all expenditures will be documented and be made available upon request.

Any club member may call for an audit of club spending and/or for examination of club financial records to be undertaken.

**Article X Advisor**

1. State procedures for the qualification and selection of an advisor and the functions and duties of said person.

This position of advisor will be filled by a member of the University’s faculty. Preferential consideration will be given for willing CSIS Department faculty.

Selection will be made from the pool of willing advisory by the President or General Election, as outlined previously.

Advisors are responsible for discretionary advisement and intervention to ensure the safe, legal and productive function of the club, its executives and its members.

**Article XI Ratification**

* + - 1. State how the Constitution will be ratified by the membership.

This document must be ratified by three-fourths of the present voting membership. At least five members must be present to hold a ratifying vote.

**Article XII Amendments**

1. State how an amendment will be presented, to whom it will be presented, and how it will be ratified.

Amendments may be presented at any assembly of the club by any member of the club. Ratification of amendments will proceed as outlined in Article XI.

**Article XII Bylaws**

1. State and specific procedures, rules or regulations that apply to the club or organization.

There are currently no additional bylaws in practice or on record.