AGENDA

General Meeting

Date: 18/11/2019
10:00 – 11:00

| **Attendees:** | Entire Group 4 |
| **Please read:** | QA Manual Example |

| **10:00 – 10:10** | **Item #1** | SLB/103 |
| | Topic   Stuart chat and project go ahead | |

| **10:10 – 10:45** | **Item #2** | SLB/103 |
| | Topic   Discuss research due for the 18/11/19 | |

| **10:45 – 11:00** | **Item #3** | SLB/103 |
| | Topic   QA Manual | |

Additional Instruction: