# **Team Meeting**

Date: 25/05/20

Time: 10:00-10:30

Location: Google Hangouts

| Meeting called by: | James Pearson  | Type of meeting: | General Meeting |
|--------------------|----------------|------------------|-----------------|
| Facilitator:       | James Pearson  | Note taker:      | Becky Anderson  |
| Timekeeper:        | Becky Anderson |                  |                 |

**Attendees:** Entire Group 4

Please read:

Please bring:

## **Minutes**

Agenda item: Item #1 Presenter: James Pearson

#### Discussion:

Discuss the progress of the plan and current user stories being developed

Becky- Finished up the user stories, has a slight bug but james C said he can help fix it with a bit of code so should be done very soon

James C- has a countdown times bug but should be done very shortly. needs testing and reviewing.

james P- Review system ready to go.and reporting of different sections and reviews all work well. also links between the feed and the recipie work well.

Joe and Jun- C19 done just needs reviewing and testing. design survey back and looking into the changed to make

Louis- done a lot this week. got following and notifications working for private/public profiles.

Nathan- had managed to get messaging to himself done, Believe that the hardest bit is done and hopefully will be able to message other this week

### **Conclusions:**

finishing up bits and pieces

in the presentation

| Action items |  | Person responsible | Deadline  |
|--------------|--|--------------------|-----------|
|              |  | Becky and james C  | Wednesday |
| <b>~</b>     | James C to help becky with the final bug and the becky to finish up and test | 1                  |           |
| <b>~</b>     | Joe to make design decisions on what is going to be show                     | v Joe B            | Wednesday |

Everyone to finish up what they are doing asap before the All presentation

Wednesday

Agenda item: Item # 2 Presenter: Joe Butler

#### **Discussion:**

Issues within the profile:

- -there are no pictures on the profile
- -the public and private sections are back to front
- -Buttons at the bottom not lined up (Causing louis stress...)

#### **Conclusions:**

Small fixes that need doing, Not essential for the presentation but definitely for the final hand in

Action items Person responsible Deadline

✓ Look through the issues and try to fix what can be Joe on going

**~** 

Item #3

Presenter: James Pearson

#### Discussion:

Agenda item:

Discuss the presentation and the HTML tour for the final week

Presentation needs to start working. Hoping to get all the code merged by wednesday and then make gifs out of certain sections to include in the presentation.

#### **Conclusions:**

James C and Joe are going to be very busy until the DSP deadline, Nobody else mentioned it so therefore if the other can crack on as much as possible and start making headway.

# Other Information

#### 45 min meeting

next week is the last meeting, focusing on the hand in.

## Observers:

Enter observers here.

#### **Resources:**

Enter resources here.

#### Special notes:

Enter any special notes here.