Team Meeting

Meeting called by: James Pearson (Project Leader)   **Type of meeting:**   General Meeting

Attendees: Group 4

Minutes

Agenda item: Discuss meeting with Stuart   **Presenter:**   James Pearson

Discussion:

Discuss how the meeting went and the things mentioned by Stuart, i.e. the project ideas, modules for purchase off other groups etc…

Conclusions:

Going With the Healthy meal prep cooking app

Agenda item: Research   **Presenter:**   James Pearson

Discussion:

Giving group members things to research for next meeting to get the project ball rolling

Conclusions:

Enter conclusions here.

Action items	Person responsible	Deadline
✓ Using supplied website for choosing color schemes	Entire Group 4	11/11/19
✓ Look into fonts	Entire Group 4	11/11/19
✓ Looking into databases	Jun and James Pearson	18/11/19
✓ Look into competitors	Becky and Nathan	18/11/19
✓ Basic starter design	Joe and James Clawley	18/11/19
✓ Look into ways to sell the product	Louis	18/11/19

Other Information