

SWEng Group 4

Date: 02/12/19

Time: 10:00-11:00

Location: SLB/102

Meeting called by: Project Leader

Type of meeting: General

Attendees: Entire Group 4

Minutes

Agenda item: Item #1

Presenter: James Pearson

Discussion:

Review Roles and items written for the QA Manual

Conclusions:

Feedback given on documents for development team roles. Feedback and final chat about writing for Section 4 of the QA Manual

Other Information

Observers:

Enter observers here.

Resources:

Enter resources here.

Special notes:

Enter any special notes here.