# Team Meeting

| Meeting called by: | James Pearson | Type of meeting: | Group weekly meeting |
|---|---|---|---|
| Facilitator: | James pearson | Note taker: | Becky Anderson |
| Timekeeper: | Becky Anderson | | |

**Attendees:**  James pearson, Louis Newman, Becky Anderson, james clawley, Jun ma, Joe butler & Nathan bills

## *Minutes*

**Agenda item:**  Business plan, current development & hours going forward **Presenter:**  James Pearson

**Discussion:**

Trello- You as the 'coder' tests the user stories, One test per method and peer reviews after. When you move to peer review, assign someone's name to it. Comments to follow through, and available to see the history.

Test paper work. For every test- keep up to date as peer review happens

Business plan in friday- number of hours. Louis needs why XML is free from jun & everything that is done so far. Create graph on cost against number of users.

Hours- in the plan, predictions for number of hours. Pair programming hours need to be doubled as pair programming wasn't considered. Code review set at 25%, Design set at 5% per users per user story, therefore the 15-20% set with joe's estimate. Overall 30%. 2 hours per week for finance & management. 5 week iteration giving one week for presentation. One meeting every week for design. Total of 6hours a week, from now till week 8 of summer term.

Week 7 tender presentation time- 1 hour per person, roughly 5 per person  added to week 7.

2 hours per person at the end of iteration. User testing, 2 hours total at end of iteration

Week 8 presentation, 10 hours per person +1 with the presentation

How much we are selling modules for - need to decide a budget. Estimate £200 per module, selling modules isn't included as can't assume the selling will be done.

All timings agreed between team members.

**Conclusions:**

Testing paperwork needs doing as coding takes place

Hours percentage fixed into the business plan - keep track of hours

Budget of £200 set for buying modules

| Action items | Person responsible | Deadline |
|---|---|---|
| ✔ Paperwork for testing | Anybody who tests | On going |

| | | |
|---|---|---|
| ✔ Keep on track of hours, aim for 6 hours per week | all | On going |
| ✔ | | |

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**Agenda item:** Design Feedback    **Presenter:** Joe butler & james Clawley

**Discussion:**

Main comments- fonts are the same on both designs, jame's colour scheme preferred. Overall appearance for james's design was prefered. Lack of space on joe's design. Images on settings bar but not on filters.
Idea for setting a document on specific design for while programmers are programming, giving more freedom to coders. General theme throughout the programming, there is a colour document on android studio similar with fonts.

Functionality of screens- Side bar profile, include icons
Colours- bit more muted, design spec looking at colours, icons per image with stars
pictures - how the sizes and resolution work.
Name of the recipe- hold press for information
Netflix scroll, with fixed sizing
Ads & membership ways of making money
Gallery of food users has made
Timeline, see what your friends do- space for the users opinions.
Filters- drop down menu with tick boxes, with words and icons.

**Conclusions:**

James's designs were prefered over all
Elements from both designs were discussed and judged

| **Action items** | **Person responsible** | **Deadline** |
|---|---|---|
| ✔ Set up a document on definite design features | Joe butler | ASAP |
| ✔ Combine designs are redo according to feedback | Joe butler | Week 7 |
| ✔ | | |

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**Agenda item:** XML standards choices    **Presenter:** James pearson

**Discussion:**

james is to have meeting with other groups for XML standards
We need buttons, videos, images (images as a link).
Discussion using Pnjs(get rid of background) or jpeg(smaller- saves on file storage)- jpeg decided.
Group to think about and then get back to james if any ideas

**Conclusions:**

Jpeg were decided as the prefered photo image
Need thoughts on XML standars

| **Action items** | **Person responsible** | **Deadline** |
|---|---|---|
| ✔ Think over the XML and report back with ideas | all | End of the week |
| ✔ | | |
| ✔ | | |

**Agenda item:**     Branching naming convention confirmation          **Presenter:**     James Pearson

**Discussion:**

Decided, taken from master. Decide the ==user stories_summary==

Each branch done itself not branched off other user stories. Move in if waiting for someone else's user stories. Joe looking at the XML and what happens and what is done.


Thursday plan, Pair programming, joe and jun on XML financial business plan- louis, james & becky, Nathan and james

**Conclusions:**

user stories_summary  set as standard to use

All branches taken from master not from other peoples

| **Action items** | **Person responsible** | **Deadline** |
| --- | --- | --- |
| ✔ | | |
| ✔ | | |

## *Other Information*