

Team Meeting

Date: 13/04/20

Time: 10:00-10:30

Location: Google Hangouts

Meeting called by:	James Pearson	Type of meeting:	General Meeting
Facilitator:	James Pearson	Note taker:	Becky Anderson
Timekeeper:	Becky Anderson		

Attendees: Entire Group 4 apart from Jun

Please read:

Please bring:

Minutes

Agenda item: Item #1 **Presenter:** James Pearson

Discussion:

Discuss the progress of the plan and current user stories being developed:

Overall impression, people didn't work that much on SWENG this week due to having other work to do and the easter holidays.

James C- both screens done and the user can drag shapes around and add audio, text and rehear information ect.

Some classes need renames and shapes and graphics are hectic to make nicer code.

Louis- issues with uploading files he also needs a loading icon also talked about there needs to be a warning step before uploading photos for accidental uploads- all agreed with this idea. The time for posting is currently on gmt, going to make this so it can be worldwide.

Joe- user profiles issues with intent, pass by reference. lots of testing needs doing.

Becky- not moved on code wise from last week

Nathan- not moved on, waiting for C29 to be finished

Louis went through the like system, where there the user is only allowed to like something once.

Conclusions:

In general not much work done, but understandable due to it being a holliday. Overall in a good place moving forward

Action items	Person responsible	Deadline
✓ Loading screen	joe/Louis (whoever gets there frist)	no set deadline
✓ everyone continue working on user stories	All	ongoing
✓		

Agenda item: Item # 2

Presenter: Becky Anderson

Discussion:

Discuss the marketing strategy going forward

Conclusions:

Due to covid 19 there need to be changes to the marketing strategy. Becky has put together a new marketing strategy to combat this. The first phase will be a survey and there may be a follow up. Also when achievements are made within the code this will be videoed and sent to the customer for opinions.

Action items	Person responsible	Deadline
✓ Set up and send out a survey	Becky	Next week
✓ Set up milestones to be filmed and sent	Becky	Ongoing
✓		

Agenda item: Item #3

Presenter: James Pearson

Discussion:

Plan going forward.

Plan to continue as we are. Overall in a good place. could do with doing a bit more work next week.

Conclusions:

Action items	Person responsible	Deadline
✓		
✓		
✓		

Other Information

Observers:

Enter observers here.

Resources:

Enter resources here.

Special notes:

Enter any special notes here.