

Minutes of Group Meetings

Group No: 42

Meeting No.	1
Date and Time	August 18, 1:30-2:00 pm
Location	Baillieu Library
Attendees	Lindong Da Cheuk Yin Hon Yuqian Xie
Apologies	None

Agenda

Post the draft work to the LMS group forum.

Check the progress of each member.

Major Points of Discussion

Discussion of the main problems in the Myshop case.

Group Progress

The section of the background is finished.

Actions

Action	Person Responsible	Completion Date
Complete the meeting form	Yuqian Xie	August 18, 2023
Revise the word of each section	Lindong Da	August 18, 2023
Post the draft work	Lindong Da/Yuqian Xie/Cheuk Yin Hon	August 19, 2023

Concerns

The scope section needs more discussion after all the members finish their parts.