Common methods of Organization

Time order:

Details are listed as they occur in time.

First this is done; next this; then this; after that, this; and so on.

Time Signals: first; then; next; after; as before; while; meanwhile; soon; now during; finally; after a while; as soon as; at that time; by then; since; suddenly; then; thereafter; by then; in a few hours; by that time

When I was a child, Disney movie frightened me more than any other kind. As a five-year-old, I was terrified by the movie *Pinocchio*, about a puppet transformed into a boy. About a year after *Pinocchio*, I gripped my seat in fear as the witches and goblins of Fantasia flew across the screen. Although I saw Bambi when I was old enough to begin poking fun at “baby movies”, the scene during which Bambi’s mother is killed has stayed with me to this day.

Space order:

Space Signals: next to; across; on the opposite side, to the left; to the right; above; below; near; nearby; beside; on top of; under; over; underneath; far from

The vegetable bin in my refrigerator contained an assortment of weird-looking items. Next to a fuzz-coated lemon were two oranges covered with blue fur. To the right of the oranges was a bunch of carrots that had begun to sprout points. The carrots drooped into U shapes as I picked them up. Near the carrots was a net bag of onions; each onion had sent curling shoots through the net until the whole thing resembled a mass of green spaghetti. The most horrible item, though, was a head of lettuce that had turned into a pool of brown goo(smelling liquid).

Emphatic order

Definition: is described as “**saving the best till last**”

= put emphasis on the most interesting or important detail by placing it in the last part of a paragraph

My part-time job has been an invaluable part of my life this year.

Since it’s in the morning, it usually keeps me from staying up too late.

Without it, I would have had to drop out of school.

Better yet, it has taught me how to get along with many kinds of people.