

Sa-Yoor Headley

WEBSITES/LINKS

[Email](#)
[Github](#)
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[Portfolio](#)
[Live Resume](#)

PROGRAMMING LANGUAGES AND FRAMEWORKS

Front End

React
Javascript
SCSS
Tailwind
CSS
HTML

Back End

Node
Express
Database
SQL

Other

Google Apps Script
Git
Python
C

TOOLS

Visual Studio Code
Git
Github
Figma
Terminal/Command Line
Photoshop
Google Docs
Google Sheets

PROFILE

Equipped with a promising skill-set. Passion for problem solving and creative solutions. Able to effectively self-manage during independent projects, as well as collaborate as part of a productive team.

EMPLOYMENT HISTORY

Programmer, Express International Inc. - Remote

Dec 2021 - Aug 2022

Built a full stack candidate management application using React, SCSS, Node JS, Express and SQL.

Built, refactored and debugged multiple scripts using Google Apps Script that were used to manage candidate information in Google Sheets, Docs and Forms.

Tools and/or Tech Stack Used: Google Apps Script | Javascript | React | SASS/CSS | Node | Express | SQL | HTML.

Writing new computer codes to fit existing software, apps or programs
Sourcing existing code from open code libraries or databases developed by a company
Thoroughly testing computer programs and recommending updates or changes before release
Training new users to use updated programs or hardware
Debugging computer programs experiencing faults and glitches
Developing security systems and procedures to protect users from hacks and programs from viruses
Keeping up-to-date on new developments and advances in coding and software development
Ensuring that all code and software complies with data protection laws and security regulations

Cashier, Linden Utility Services Co-Op Society, Ltd. - Linden Guyana

Nov 2020 - Dec 2021

Tools and/or Tech Stack Used: Quickbooks POS | Microsoft Excel.

Handle cash, credit, and check transactions with customers
Ensure pricing is correct
Issue change, receipts, and refunds

SKILLS

Responsive Web Design
Microsoft Office Suite
Analytic and Creative Problem Solving
Computer Networking
Computer Repair
Customer Service Skills
Quickbooks Point of Sale System

Count money in cash drawers at the beginning and end of shifts to ensure that amounts are correct and that there is adequate change
Resolve customer complaints, guide them and provide relevant information
Keep reports/records of transactions
Process returns

Management Information Systems Officer (Fixed Term Contract), Linden Utility Services Co-Op Society, Ltd. - Linden Guyana

Nov 2019 - Sep 2021

Tools and/or Tech Stack Used: Windows Server 2016 | Microsoft Excel | Microsoft Word.

Develop and maintain broad knowledge of the company's technology requirements and needs
Manage process improvements for increased efficiency
Plan and manage software and hardware installations and upgrades
Perform periodic maintenance and servicing of computer systems, printer, and networking equipment
Monitor performance regularly to avoid unplanned outages and downtimes
Provide help-desk support for OS issues, network problems, and software upgrades, etc.
Track and monitor the security of hardware and software systems

Graphic and Sales Clerk (Fixed Term Contract), Linden Utility Services Co-Op Society, Ltd. - Linden Guyana

Oct 2019

Tools and/or Tech Stack Used: Microsoft Excel | Microsoft Word.

Greet and assist customers
Upselling items to customers based on the items they have chosen
Replace merchandise on shelves and keep track of items in storage
Arrange special sales and clearance items at the front of the store for maximum visibility
Provide customers with genuine guidance and support

Coding Instructor, Ministry of Public Telecommunication (Guyana) - Linden Guyana

Aug 2018 - Sep 2019

Tools and/or Tech Stack Used: HTML | CSS | Python | Java | SQL | Microbit.

Teaching coding languages (HTML, CSS, Python, Java, SQL, and Microbit) to children aged 5 to 18
Work along with another Instructor to manage student learning and ensure a positive experience for students and families

Design and use a curriculum to teach and lead children in their lessons and projects
 Come up with creative ideas that children can implement in their projects
 Be able to respond to parent questions about their child's progress
 Assessing a student's level of interest in the programme

EDUCATION

Diploma in Computer Science, Linden Technical Institute - Linden, Guyana

2019

Credit

English Language	B-
Management	B-
Mathematics	B-
Statistics	A
Software	B
Hardware (Phase Test)	A+
Programming	A-

CSEC, Christianburg Wismar Secondary School - Linden, Guyana

2017

EDPM	1
English A	2
Geography	2
Information Technology	1
Industrial Technology (Building)	1
Industrial Technology (Electrical)	1
Industrial Technology (Mechanical)	2
Integrated Science	2
Mathematics	1
P.E. and Sport	1
Physics	3
Technical Drawing	1

COURSES

Responsive Web Design, freeCodeCamp

Dec 2021

Introduction and Delivery of Competency-Based Training, Council for Technical & Vocational

Education and Training

Jul 2019

Customer Care, Linden Technical Institute

Apr 2019

Micro Enterprising, Linden Technical Institute

Apr 2018

INTERNSHIPS

**Assistant Computer and Network Technician, Linden
Hospital Complex - Linden Guyana**

Jul 2017 - Aug 2017

Tools and/or Tech Stack Used: Networking Tool Kit

Design and install well-functioning computer networks, connections,
and cabling

Perform troubleshooting to system failures and fix them to ensure long
term efficiency of network

Inspect network infrastructure and fix major or minor problems/bugs

Organize and schedule upgrades and maintenance without interrupting
workflow

Provide help-desk support to employees