



SARAVANA NAMBI. K

GRAPHIC DESIGNER & SYSTEM ADMIN

CONTACT

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21F, Gokulam Middle St,
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Tirunelveli - 627002.

EDUCATION

B.Sc., Information Technology
Sadakathullah Appa College
Year of 2013 - 2016

M.Sc., Computer Science
Sadakathullah Appa College
Year of 2016 - 2018

B.Ed., Computer Science
St. Joseph College of Education
Year of 2018 - 2020

LANGUAGES

Tamil
Native



English
Proficient



PROFILE

Dedicated and experienced System Administrator with over 4 years of expertise in managing and optimizing IT infrastructure. Proficient in network administration, system installation, and troubleshooting hardware issues and software issues.

Creative and detail-oriented Graphic Designer with over 2 years of experience in developing visually engaging content across various platforms. Adept at transforming complex ideas into captivating designs using Adobe Creative Suite. Passionate about branding, typography, user experience.

WORK EXPERIENCE

AEO Logic Tech.

Tirunelveli

Project Engineer

From 2021 - 2025

Provided technical support for a suite of software applications, resolving over 150 customer inquiries weekly via helpdesk tickets, chat, and phone. Diagnosed and troubleshot hardware and software issues, Developed and maintained comprehensive technical documentation and knowledge base articles, enhancing team efficiency and customer self-service options. Responded to customer queries via email, phone, and live chat, maintaining a first contact resolution rate of over 80%.

FoodPub

Tirunelveli

Graphic Designer

From 2018 -2021

Conceptualized and designed visually compelling graphics for branding, marketing, and advertising campaigns, resulting in a 25% increase in client engagement. Developed user-friendly layouts for websites and social media platforms, ensuring responsive design and optimal user experience. Managed multiple design projects simultaneously, meeting tight deadlines while maintaining high-quality standards. Worked with the marketing team to create promotional materials, including brochures, flyers, and digital ads, contributing to an overall 15% sales growth.

SKILLS

PHOTOSHOP



ILLUSTRATOR



POWER BI



MS OFFICE SUITE

