[IT-8] Admin
Created: 11/Jul/23 3:28 PM - Updated: 26/Jul/23 9:18 PM

Status:	Selected for Development
Project:	ITFactorySabinaIoana
Component/s:	None
Fix Version/s:	None

Type:	Epic	**Priority:**	Medium
Reporter:	Ioana Sabina	**Assignee:**	Ioana Sabina
Resolution:	Unresolved	**Votes:**	0
Labels:	None		
Original Estimate:	Not Specified		
Remaining Estimate:	Not Specified		
Time Spent:	Not Specified		

Agile	
Epic Name:	Admin

Description

The Admin Module provides you with full control of all settings that affect the action of your OrangeHRM implementation. Through the Admin Module, you can:

- Define the company hierarchy, pay grades, work shifts, projects, memberships, qualifications etc.

- Add other administrators, and set access levels for each user

- Handle security issues

- Configure email notifications

- Configure language localization and date format that will be reflected throughout the whole system.

- Enable/Disable Module display

The Admin Module consists of:

1. User Management: Add multiple HR Admins who will control the system, create logins for general users through ESS Users.
2. Job: Allows the HR admin to define job titles, specifications, pay grades, employment status, job categories and work shifts.
3. Organization: Allows the HR admin to enter/store general company info, structure of the organization and locations of sites.
4. Qualifications: Define various skills set, education background, license types, languages and memberships. Nationalities: Define different nationalities
5. Configuration: Configure all email notifications, language localization and enable/disable module display

Links

Relates

relates to	IT-13	User Management - Edit Users	In Progress
relates to	IT-14	Job - Job Titles	Selected for Development
relates to	IT-16	Job - Employment Status	Selected for Development

relates to	IT-17	Job- Job Categories	Selected for Development
relates to	IT-18	Job - Work Shifts	Selected for Development
relates to	IT-20	Organization - General Information	Selected for Development
relates to	IT-46	Organization- Location	Selected for Development

[IT-1] Recruitment module
Created: 17/Jun/23 4:00 PM - Updated: 26/Jul/23 9:30 PM

Status:	In Progress
Project:	ITFactorySabinaIoana
Component/s:	None
Fix Version/s:	None

Type:	Epic	**Priority:**	High
Reporter:	Ioana Sabina	**Assignee:**	Ioana Sabina
Resolution:	Unresolved	**Votes:**	0
Labels:	None		
Original Estimate:	Not Specified		
Remaining Estimate:	Not Specified		
Time Spent:	Not Specified		

Agile	
Epic Name:	Recruitment module

Description

Recruitment and Performance Modules were released

The Recruitment Module manages the recruitment process of a company.

The admin can create Vacancies which will be listed on the link via jobs.php. A link has to be made on the website to take the applicant to jobs.php. When applicants are rejected, approved or when interviews are scheduled, mails are sent to them. Successful applicants are added to the system.

The Recruitment Module contains a Candidate section and a Vacancy section, where the admin can search, add candidates, and create vacancies.

The Performance Module manages and reviews the performance of all employees so that a company can understand how well an employee is performing in relation to their strategic goals and objectives.

The Performance module will contain this sections :

- Configure section where admin can add and search Key Performance Indicators for Job Title and track their performance
- Manage Reviews section
- My Trackers
- Employee Trackers

For a user to be able to log in as an Admin keep in mind that you will have to use the following link:

https://opensource-demo.orangehrmlive.com/ with the following credentials:

Username: Admin

Password: admin123