



[IT-8] Admin

Created: 11/Jul/23 3:28 PM - Updated: 22/Jul/23 4:19 PM

Status: Selected for Development
Project: ITFactorySabinaloana
Component/s: None
Fix Version/s: None

Type: Epic **Priority:** Medium
Reporter: Ioana Sabina **Assignee:** Unassigned
Resolution: Unresolved **Votes:** 0
Labels: None
Original Estimate: Not Specified
Remaining Estimate: Not Specified
Time Spent: Not Specified

Agile

Epic Name: Admin

Description

The Admin Module provides you with full control of all settings that affect the action of your OrangeHRM implementation. Through the Admin Module, you can:

- Define the company hierarchy, pay grades, work shifts, projects, memberships, qualifications etc.
- Add other administrators, and set access levels for each user
- Handle security issues
- Configure email notifications
- Configure language localization and date format that will be reflected throughout the whole system.
- Enable/Disable Module display

The Admin Module consists of:

1. User Management: Add multiple HR Admins who will control the system, create logins for general users through ESS Users.
2. Job: Allows the HR admin to define job titles, specifications, pay grades, employment status, job categories and work shifts.
3. Organization: Allows the HR admin to enter/store general company info, structure of the organization and locations of sites.
4. Qualifications: Define various skills set, education background, license types, languages and memberships. Nationalities: Define different nationalities
5. Configuration: Configure all email notifications, language localization and enable/disable module display

Links

Relates

relates to [IT-13](#) User Management - Edit Users
 relates to [IT-14](#) Job - Job Titles
 relates to [IT-16](#) Job - Employment Status

In Progress
 Selected for Development
 Selected for Development

relates to	IT-17	Job- Job Categories	Selected for Development
relates to	IT-18	Job - Work Shifts	Selected for Development
relates to	IT-20	Organization - General Information	Selected for Development
relates to	IT-46	Organization- Location	Selected for Development

